City of Stewartville
City Council Regular Meeting Minutes
July 28, 2026

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER - Mayor King called the meeting to order on July 28, 2026 at 6:00pm.

Present: King, Anderson, Arndt, & Oeltjen
Also Present: City Administrator Schimmel, Finance Officer Grabau, Public Works Director Hale, City Engineer Obernolte, Library Director Deprey

III. APPROVAL OF AGENDA

Motion made by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Oeltjen, second by Arndt to approve the regular meeting minutes of July 14, 2026. Unanimously approved. Motion by Anderson, second by Oeltjen to approve the workshop meeting minutes of July 21, 2026. Unanimously approved.

V. FINANCE AND BUDGET – Accounts Payable

Motion made by Arndt, second by Anderson to approve the accounts payable listing. Oeltjen abstained from voting, but he approved the other accounts payables.

VI. MOTIONS AND GENERAL BUSINESS

A. Highway 63 and Schumann Dr NW Traffic Signal Bid Approval – The City received the signed MnDOT Agreement No. 1062326 with the State of Minnesota for the new Traffic Signal Project at the intersection of Trunk Highway 63 at Schumann Dr NW. The City advertised for bids and received one bid from Egan Companies for $726,118.50. Mayor King asked City Engineer Obernolte if it was normal to only receive one bid and she responded that it is kind a specialized service and if we were closer to the metro area there probably would have been more bids. She also noted that the City received favorable pricing for the project.

Motion made by Arndt, second by Anderson, to accept the bid from Egan Companies for the Traffic Signal Project. Unanimously approved.

B. **Technology Policies - Cybersecurity Policy & Disaster Recovery Plan –** The City proposed a Cybersecurity Policy and a Computer and Records Disaster Recovery Plan for approval. They are to safeguard assets and minimize service interruptions to ensure that the City can continue essential operations during and after an emergency. Arndt inquired the sources of the polices and City Administrator Schimmel responded that staff worked with PC Applications (our IT contacts) and the League of MN Insurance Risk department. Discussion was held regarding the policy and plan.

Motion made by Arndt, second by Anderson, to approve the Cybersecurity Policy. Unanimously approved. Motion made by Oeltjen, second by Arndt to adopt Resolution 2026- A Resolution Adopting a Computer and Records Disaster Recovery Plan.

C. **Update of Resolution 78-14 – Personnel Policy** - Discussion regarding PTO accrual and voluntary drug reporting was held. Short-term disability will be paid by the City for the remainder of 2026 and will be re-evaluated when the budget is finalized. Finance Officer Grabau was asked to check with the League of MN Cities regarding the voluntary drug reporting and the state statute requiring this. She was also asked to check with our insurance provider to ask about lower MN Paid Leave premiums and short-term disability insurance to see if there is a minimum number of employees needed to continue coverage if employees want to pay for it going into 2027.

Voting in favor Anderson, Arndt, and Oeltjen to approve a 50% accrual rate when an employee is using MN Paid Leave and to approve Resolution 78-14, Personnel Policy. Voted against King. Motion carried.

VII. MAYOR, STAFF, AND CONSULTANT'S REPORTS

A. Mayor's Report-

- Sympathy to the family of: Wes Sosinske, Carie Rud & Marcia Winch
- Happy 70th Birthday to Willie Dux
- Night to Unite – August 4th – Thank you to all the neighborhoods who participate!
- Bear Cave Concerts – LP & the 45's also Dog Days with free food sponsored by First Farmers & Merchants Bank and Fareway
- Before the Bear Cave Concerts – stop out at UMC Farmer's Market
- Stewie Cruisers hold their car show every Friday evening – great cars?

B. City Administrator's Report -

- Bi-Weekly Report
- Hwy 30 Project – the project funds allow some money for aesthetics such as benches and planters. The street lights will also be similar to the lights used at the south stop light.
- Next meeting Monday, August 10th due to state primary elections.

C. Finance Officer's Report -

- No Report

D. Public Works Director's Report-
- Bi-Weekly Report
- Maplebrook Subdivision has had multiple water breaks and presented pricing on lining the watermain. Different options for different areas and to leave the backyards for now and start with roadways.

E. City Engineer's Report
- SEH is working on the topos for 15th Ave and staff will attend the High Forest Township Board to work on the annexation process.

F. Library Director's Report-
- Monthly Report
- Construction Update

G. Fire Chief's Report-
- No Report

H. Pool Director's Report-
- No Report

VIII. COMMITTEE, COMMISSIONS, AND BOARD REPORTS

A. Chamber of Commerce: No Report
B. EDA/HRA: Minutes of July 21st
C. Finance: No Report
D. Library: No Report
E. Park Board: No Report
F. Personnel: Minutes of June 23rd
G. Planning & Zoning: No Report
H. Public Safety: No Report
I. Public Works: No Report
J. RAEDI: No Report
K. ROCOG: No Report
L. Transit Advisory Committee: No Report

IX. COMMUNICATIONS – None

X. RECOGNITION OF GUEST(S) OPEN MIC – None

XI. ADJOURN -

Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Kelly Grabau, Finance Officer

July 14.26