STEWARTVILLE PARK BOARD
Meeting of July 13, 2026
City Hall - 6:00 PM

Minutes

I. **Call to Order - Roll Call** – The meeting was called to order by Beyer at 6:00 PM.

Board Members Beyer, Grabau, Amos, Lonien, and Councilperson Oeltjen were present. Also present were Public Works Director Hale, Community Development Coordinator Gehling, and Finance Officer Grabau.

II. **Approval of Consent Agenda**

Matters listed below in this "Consent Agenda" are considered to be routine for the Park Board and shall be approved by one motion. If further discussion is desired regarding any item, it may be removed from the Consent Agenda for individual consideration.

A. Park Board June 8, 2026 Minutes
B. Park Board July 13, 2026 Agenda

Motion made by Grabau, seconded by Lonien to approve the consent agenda. Unanimously approved.

III. **Financial Update**

A. 2027 Budget Review – Grabau introduced herself to the Board and presented the year-to-date expenditures, remaining budgeted line items for 2026, and the proposed five-year capital plan budget. Discussion followed regarding increasing the Board's annual capital allocation from $130,000 to $150,000, noting that the Board hasn't received an increase in funding over the past three years. The Board also discussed the impact of inflation on future project costs and the need for additional funding to complete projects included in the five-year plan.

Motion made by Amos, seconded by Lonien to increase the annual capital allocation ask from $130,000 to $150,000. Unanimously approved.

IV. New Business

A. SMIF Small Town Grant – Gehling explained that SMIF will be opening a Small-Town Grant opportunity on July 22nd. Gehling noted that during previous discussions, several individuals mentioned the need for updated signage at the Bear Cave Disc Golf Course to assist players with navigating the course. Gehling provided an example of the City of New Prague receiving a $6,630.75 grant award in 2023 for a similar project. Discussion took place regarding the amount the Board would be willing to allocate toward the project if a matching grant is awarded.

Motion made by Grabau, seconded by Amos to authorize Gehling to apply for the Small Town Grant for an amount not to exceed $10,000. Unanimously approved.

B. August 10th Park Board Meeting – Gehling explained that the next scheduled Park Board meeting on August 10th conflicts with the City Council Meeting. Discussion took place regarding moving the meeting to the following Monday, August 17th, at Florence Park.

Motion made by Lonien, seconded by Grabau to reschedule the next Park Board meeting to August 17th at 6:00 PM. at Florence Park. Unanimously approved.

V. Old Business

A. Dog Park Shelter Updates – Hale provided an update regarding the new carport, stating that it has been purchased and is currently in the City's possession. Hale noted that installation will be delayed due to the current workload of the Public Works Department.

B. Bear Cave Park Disk Golf Shelter – Hale explained that the estimated cost to install the new shelter is $5,230, which includes the concrete slab. Hale noted that Public Works will complete the slab and install the shelter posts this fall, with the remaining shelter installation to be completed during the winter or early spring. Hale also stated that a permit will be required, which will add a small additional fee to the total project cost.

Motion made by Amos, seconded by Lonien to approve the shelter project for an amount not to exceed $6,000. Unanimously approved.

C. Meadow Park Hockey Rink Improvement – Hale provided an update that the project is fully complete. Discussion took place regarding the positive feedback received from the pickleball group.

D. Rolling Ridge Park Bathrooms/Shelter/Path Updates – Hale provided an update that the Public Works team has been preparing the path for Elcor to complete the asphalt work. However, the project has been delayed due to recent heavy rains. Hale noted that work will resume once conditions are favorable to ensure the project is completed properly. Hale also provided an update that the final design plans for the Shelter/Restroom should be completed within the next two days, after which bids for the project can be obtained.

E. Five-Year Capital Plan Review – Gehling presented the updated five-year capital plan, which aligns with the budget Grabau shared at the beginning of the meeting. Discussion took place regarding the plan serving as a helpful roadmap for future projects, while allowing flexibility to adjust priorities and shift projects as needs arise.

VI. Open Mic -N/A

VII. Adjourn – The meeting was adjourned at 7:15 PM.

Motion made by Lonien, seconded by Amos to adjourn the meeting. Unanimously approved.

Respectfully submitted,

Adam Gehling, Community Development Coordinator