

City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
April 14, 2026

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER - Mayor King called the meeting to order on April 14, 2026 at 6:00pm.

Present: King, Anderson, Arndt & Oeltjen

Absent: Beyer

Also Present: City Administrator Schimmel, Finance Officer Grabau, Public Works Director Hale, Fire Chief Dohlman, and City Clerk Roeder

III. APPROVAL OF AGENDA

Motion made by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Arndt, second by Anderson to approve the regular meeting minutes of March 24, 2026. Unanimously approved.

Motion by Arndt, second by Oeltjen to approve the special meeting minutes of March 27, 2026. Unanimously approved.

Motion by Anderson, second by Oeltjen to approve the Workshop Meeting Minutes of April 3, 2026. Unanimously approved.

V. FINANCE AND BUDGET – Accounts Payable

Motion made by Oeltjen, second by /Anderson to approve the accounts payable listing. Unanimously approved.

VI. MOTIONS AND GENERAL BUSINESS

- A. Public Hearing** - Mayor King closed the regular meeting and opened a public hearing pursuant to City Code Section 610 for 817 Berg Blvd SE, property owner Jennifer McClaren. He stated that City Attorney Leth has sent the required notification to remove the extensive Amazon boxes from her front entry way and provided pictures for Council. Roeder stated that the same issue occurred last summer and packages have been accumulating thru the winter. She noted that McClaren has not contacted either Leth or herself and wasn't in attendance tonight. Mayor King then closed the public hearing and re-opened the regular meeting.

Motion made by Oeltjen, second by Arndt to declare the public nuisance and order abatement based on the below Finding of Facts. Unanimously approved.

1. That the property owner has failed to abate or prevent the nuisance on the premises of 817 Berg Blvd SE and is currently present in plain view of the abutting property owners;
2. That photographs documenting the accumulation of the accumulation of boxes and packages and are attached hereto as Exhibit A.
3. That the failure to abate or prevent the nuisance on the premises of 817 Berg Blvd SE, is in such quantities as to be indecent or offensive, and an obstruction of the free use of property, so as to interfere with the comfortable enjoyment of life or property of the public.

B. Ordinance Amendment/Chapter 2 – Mayor King informed Council that the amendment changes how the Mayor & Council salaries are paid. We currently pay quarterly and Mn State Statute Sec 181.101, requires pay every month.

King noted that this was the first reading of the ordinance and no action was needed until the April 28th meeting.

C. Ordinance Amendment/Flag Policy – Mayor King reminded Council that at the April 3rd workshop, discussion was held regarding the language of Ordinance 2025-1, An Ordinance Establishing a Flag Display Policy for City-Owned Property & Infrastructure. Staff was directed to prepare an amendment to the Ordinance that would include the language “The current or historic flag of the State of Minnesota”.

King noted that this was the first reading of the ordinance and no action was needed until the April 28th meeting.

D. Assessment Policy Updates- At the April 3rd workshop, discussion was held regarding the Assessment Policy and particularly language that pertains to industrial & commercial property. It was understood that these areas received heavier traffic, especially truck/semi traffic vs residential areas. Discussion was held in regards to changing the percentages to reflect the usage. It was proposed to use a 70/30 split between the City and Commercial Zones and 60/40 split between the City and Industrial Zones. King presented the updated policy language.

Motion by Arndt, second by Anderson to approve the Assessment Policy, with the new splits. Unanimously approved.

E. MN State Aid System – At a previous meeting, City Engineer Obernolte mentioned revising the existing MSAS document to better reflect the needs to Stewartville. She has been working closing with MnDOT on these changes the past few months. Attached is a resolution which eliminates three streets and adds one street to the agreement.

Motion by Oeltjen, second by Arndt to approve Resolution 2025-7, A Resolution Approving Revocations and Designation to Stewartville's Municipal State Aid System. Unanimously approved.

- F. 2027 CIP** – City Engineer Obernolte has submitted the Agreement for Professional Services for review and approval. The Scope of the project is to produce construction plans and specifications for the proposed 2027 CIP Project (2nd Ave NW & Rochester Medical Dr. NW) which will include sanitary sewer, water and stormwater utilities. Project kick off will be April 26, 2026, Approval of Plans & Specs on January 21, 2027 and Awarding Contract on April 8, 2027. It was noted that the fee is hourly estimated to be \$672,000 including expenses and equipment.

Motion by Arndt, second by Anderson to authorize City Administrator Schimmel to sign the Supplemental Letter Agreement. Unanimously approved.

- G. Service Line Replacement-** Plans have been submitted to the MN Public Facilities Authority (MPFA) for review and approval for lead service replacements, utilizing grant money in 2026. In order to obtain competitive bids, guarantee the ability to utilize the awarded grant money and allow for timely completion of the needed replacements, it is requested for council approval to grant authorization of the advertisement for bids as soon as plan approval has been made by the MPFA (saving 2 weeks of time). This project is covered 100% by grant funding to complete the work to get lead and galvanized materials out of the public water system.

Motion by Anderson, second by Oeltjen to advertise for bids meeting, the bidding statutes of the State of MN upon approval of the MPFA and within the allotted grant coverage for 2026. Unanimously approved.

VII. MAYOR, STAFF, AND CONSULTANT'S REPORTS

A. Mayor's Report-

- Sympathy to the family of: Stephanie Wellick, Ophelia VonWald, Joan Titus, Aiden Higgins, Helen Zook, Keliesha Neswold, Dale Schiebsted and Judy Finley
- Happy 100th Birthday to Anna Bussman
- Today we celebrate National Library Workers Day
- City wide garage sales are May 7th – 9th
- Library Project Open House – April 20th from 4-6
- Thank you to the Kiwanis for sponsoring the Food for Kidz Event
- Thank you to the Stewartville Area Community Foundation for sponsoring the 202 Toast & Taste
- Thank you to the Sons of the American Legion for hosting the Easter egg hunt

B. City Administrator's Report -

- Mayor King & Schimmel met with Representative Finstad

- C. Finance Officer's Report -
 - No Report
- D. Public Works Director's Report-
 - Bi-Weekly Report
- E. City Engineer's Report-
 - Hwy 63 & Schumann Dr NW Signal project bids will be let in June
- F. Library Director's Report-
 - No Report
- G. Fire Chief's Report-
 - Monthly Update
 - Building out the new Records Management System
 - Interviewing new fire fighter candidates
- H. Pool Director's Report-
 - No Report

VIII. COMMITTEE, COMMISSIONS, AND BOARD REPORTS

- A. Chamber of Commerce: No Report
- B. EDA/HRA: No Report
- C. Finance: Audit Review Mtg – Next Week
- D. Library: No Report
- E. Park Board: No Report
- F. Personnel: No Report
- G. Planning & Zoning: No Report
- H. Public Safety: Calls for Service - March
- I. Public Works: No Report
- J. RAEDI: No Report
- K. ROCOG: No Report
- L. Transit Advisory Committee: No Report

IX. COMMUNICATIONS - None

X. RECOGNITION OF GUEST(S) OPEN MIC -

- A. Ryan Jacobson – 9th St. SE. Jacobson expressed his opinion regarding the Flag Policy, noting that he also emailed each Councilmember. He felt that changing the ordinance could be a slippery slope that Council might not want to go down and feels that it is right to follow the ordinance and fly the Official State of MN Flag. Mayor King thanked Ryan for attending the meeting and offering his opinion in a respectful manner.

XI. ADJOURN -

Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk