

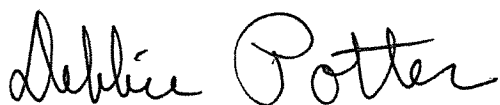
March 9, 2017

Dear Board of Education,

I am writing this letter to inform you of my upcoming retirement. I plan to be ending my employment as of May 31, 2017.

Thank you for giving me the privilege of working with such an awesome administration, faculty, staff and school board over the last 21 years. I am blessed by the many students that have touched my life and hope that in some way I was able to enhance their lives and to have taught them to always do their best.

Sincerely,

A handwritten signature in cursive script that reads "Debbie Potter". The signature is written in black ink and is positioned above the typed name and title.

Mrs. Debbie Potter
Elementary Special Education Aide