

Date: March 30, 2016
To: Board of Education
From: Dr. Kevin J. Nohelty, Assistant Superintendent of Business
Operations and Human Relations
RE: **ENERGY SAVING SUMMER SCHEDULE**

Please advised that the **2015 – 2016 Summer Schedule** for Harvey School Public Schools District 152 Administration, Clerical and Secretarial Staff will be as follows:

SUMMER SCHEDULE

**JUNE 6, 2016 – JULY 29, 2016
OFFICE CLOSED ON FRIDAYS**

**MONDAY – THURSDAY
7:15 A.M. – 4:30 P.M. = 9- $\frac{1}{4}$ HOURS – $\frac{1}{2}$ HOUR LUNCH = 8- $\frac{3}{4}$
HOURS DAILY
OR
8:00 A.M. – 5:15 P.M.
TOTAL OF 35 HOURS PER WEEK**

**SUMMER SCHEDULE BEGINS MONDAY, JUNE 6, 2016
OFFICE CLOSED JUNE 10, 17, 24, JULY 1, 8, 15, 22 & 29**

REGULAR SCHEDULE RESUMES MONDAY, AUGUST 1, 2016