

Minutes of Regular Board Meeting Menahga Public School District No. 821

Monday, July 21, 2025, 6:30 PM, HS Media Center

The July 21, 2025 regular meeting of the Menahga Public School board called to order by Chair Haverinen at 6:30 p.m. with the Pledge of Allegiance and Mission and Vision Statement.

Board members present: Andrea Haverinen, Katie Howard, Sara Makela, Cherie Peterson and David Treinen. Others present: ES Principal Lisa Parrish, HS Principal Michelle Koch, AP John Hedstrom, and Superintendent Jay Kjos.

Motion by Katie Howard to adopt the agenda as presented. Seconded by David Treinen and carried unanimously.

Motion by Cherie Peterson to approve the following consent items:

1. June 23, 2025 regular meeting minutes; July 7, 2025 policy committee meeting minutes;
2. Activity fund and monthly claims in the amount of \$569,586.91
3. Notice of Assignments for the following extra-curricular coach/advisors for the 2025-2026 School Year: Tory Komulainen, Head Varsity Volleyball Coach step 1; Sara Kinyoun, Student Council advisor step 1;
4. Steve Radar, 3-6 Interventionist, MA step 15, 1.0 FTE per EMM Master Agreement beginning with the 2025-2026 school year;
5. Andria Bristow, Teaching and Learning Coordinator, 1.0 FTE per Teaching and Learning Coordinator Handbook beginning with the 2025-2026 school year;
6. Renew Contract with Patty Mealander, Payroll and Benefits, per Payroll and Benefits Handbook;
7. PSEO Contracts with Minnesota State Colleges and Universities Minnesota State Community and Technical College;
8. Todd County Community Concern for Youth Program Agreement;
9. MOU between Menahga School District and Principals Association;
10. Annual Insurance Renewal;
11. MSHSL Membership Renewal

Seconded by Katie Howard and carried unanimously.

Motion by Cherie Peterson to approve the Kenmark Invoices in the amount of \$2,544.00 as presented. Seconded by Sara Makela and passed 4-0-1 with David Treinen abstaining.

Motion by Katie Howard to approve the first reading of the 7-12th grade high school student handbook for the 2025-2026 school year as amended. Seconded by Cherie Peterson and carried unanimously.

Motion by Cherie Peterson to approve the first reading of the K-6th grade elementary school student handbook for the 2025-2026 school year as amended. Seconded by Sara Makela and carried unanimously.

Motion by Katie Howard to approve the device and usage handbook for the 2025-2026 school year, as amended. Seconded by David Treinen and carried unanimously.

Motion by David Treinen to approve the LTFM Annual Expense and Revenue as presented. Seconded by Cherie Peterson and carried unanimously.

Motion by Cherie Peterson to approve the following quotes for goods and services for FY26, as presented. Seconded by David Treinen and carried unanimously.

Motion by Sara Makela to accept the letter of resignation from Sam Olson, High School Teacher, effective June 31, 2025. We thank Sam for his two years of dedicated service to the students of our school. Seconded by Katie Howard and carried unanimously.

The following resolution was introduced by Katie Howard

RESOLUTION ACCEPTING DONATIONS

WHEREAS, MS 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, MS 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Menahga Public School Dist 821 gratefully accept the following donations as identified below: \$12,000.00 to Menahga Pickle Ball Courts from TruStar Federal Credit Union; \$200.00 to Boys Basketball from CHI St. Joseph; \$3,000.00 to Softball Scoreboard from The Cotty; \$1,000.00 to Menahga Backpack Program from Shane Keranen Memorial; \$1,500.00 to Menahga Bingo for Books from Shane Keranen Memorial; \$500 to Girls Basketball from Shane Keranen Memorial;

Resolution seconded by Cherie Peterson.

The vote on adoption of the Resolution was as follows:

voting aye: Katie Howard, David Treinen, Cherie Peterson, Sara Makela, and Andrea Haverinen.

voting nay: None

absent: Julia Kicker

Whereupon, said resolution was declared duly adopted.

Motion by Katie Howard to wave the first reading and to approve and adopt policy 420 students and employees with sexually transmitted infections and diseases and certain other communicable diseases and infectious conditions as presented.

Seconded by David Treinen and carried unanimously.

Motion by Sara Makela to approve the first reading of Policy 425 Staff Development and Mentoring as presented. Seconded by Cherie Peterson and carried unanimously.

Motion by Katie Howard to approve the first reading of Policy 601 School District Curriculum and Instruction Goals as amended. Seconded by David Treinen and carried unanimously.

Motion by Katie Howard to adjourn the July 21, 2025 regular meeting of the Menahga Public School board at 8:27 p.m. Seconded by Cherie Peterson and carried unanimously.

Respectfully submitted,

Katie Howard, Clerk