



**TO:** Northeast Metro 916 Board of Education  
**FROM:** Val Rae Boe  
**DATE:** December 12, 2024  
**RE:** December 11 Board of Education Meeting Talking Points

Members present: Knisely-12, Palmer-13, Jones-14, Forsberg-16, Oksnevad-282, Nitardy-622, Clark-623, Dols-833 and Hockert-834.

Members absent: Bock-621, Daniels-624, Theisen-831, Payne-832,

- **Recognition of Retirement:** Jasmine Smith, principal of Karner Blue Education Center, recognized Chris Lyden, DAPE Teacher, who is retiring on December 20 after providing District 916 with 35 years of service. Chris reflected on his time at 916 by saying “our very unique learners first teach us, and from what they teach us, we are able to teach them”.
- **AI 916 Policy Assistant:** Elam Noor, director of technology, demonstrated an AI tool created to answer questions staff may have about district policies in an easier way. The tool is designed to only use district policies and information found within the district handbook. This was demonstrated to member district superintendents a few weeks ago and a few districts have reached out for more information. Elam shared that a guide sheet has been created listing the codes and tools used to develop this tool. He also shared that 916 could have a member of their data team come out and do a demonstration and answer any questions related to how a district could develop their own policy assistant.
- **School Board Policies:** The School Board was presented with a first reading of several policies and approved policies that were presented in November.
  - First Reading: Policies 506, 515, 515 Form, 516, and 524.
  - Approved: Policies 606 and 615.
- **LaserFiche Annual Subscription:** The school board approved renewing its subscription to LaserFiche through OPG-3, Inc. This platform provides form submission, document processing, approvals management and long-term secure storage of critical business and educational documentation. Nine member districts participate in this platform along with Northeast Metro 916.

