

Beeville ISD
BOARD OF TRUSTEES

Date: December 15, 2015 Presented By: Erasmo Rodriguez

Subject: Policy DEE(Local) Related Page(s)

Action

BACKGROUND INFORMATION:

On October 20 the Board requested research done on employee travel expense reimbursements. That research information was presented during the November 17 board meeting. The Board then requested a recommendation be provided on travel expense reimbursements.

As part of the changes to the travel expense reimbursements, we would like to replace Policy DEE(Local) Version A with Policy DEE(Local) Version B. Version B includes an exemption that would allow BISD to not require receipts on expenses paid on a per diem basis.

RECOMMENDATION: Approval

BOARD ACTION REQUIRED:

I move to approve the Replacement of Policy DEE(Local) Version A with Policy DEE(Local) Version B.