

W-E-M BOARD OF EDUCATION MINUTES REGULAR MEETING

Monday, July 28, 2025, 6:30 p.m.

The WEM Board of Education met in regular session on Monday, July 28, 2025 at the Waterville Building. The meeting was called to order by Board Chairman Gary Michael at 6:30 p.m.

Board Members Michael, June Rezac, Jeff Stangler, Jon Bakken, Jay Schneider, Brenda Heuss, Troy Tolzman, Grace Bartz, and Jocelyn Brown attended the meeting. Also present at the meeting was Superintendent Mark Winter and Business Manager Margaret Jewison.

Motion by Stangler and seconded by Heuss to approve the agenda. Seven members voted in favor - motion declared passed.

Motion by Rezac and seconded by Michael to approve the Regular Meeting Minutes from June 23. Seven members voted in favor - motion declared passed.

Motion by Bakken and seconded by Schneider to approve the June-July Financial Report. The bills and payroll from the report were \$2,716,058.18, deposits were \$663,394.51, and transfers of \$1,550,000.00. Comments included a payment of 69,224.31 to ISD #189 Waseca for special education contract and Bakken said the goal on the expenditure comparison report is to be 100% at the end of June 30, 2025. Four of the six categories are at or under 100 percent as of the end of June for the 2024-2025 school year.

Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Rezac to accept gifts and donations. They included a donation of \$1,575 from the Waterville Lions Club to the WEM Elementary and a donation of \$1,800 from the Waterville Lions Club to the Travis' Trades Scholarship.

Seven members voted in favor - motion declared passed.

VISITOR COMMENTS

There were no public comments.

CONSENT AGENDA

Motion by Rezac and seconded by Michael to approve the consent agenda which included the following items:

- Approve the following 2025-2026 coaches:

Cross Country

Skyler Petry, head coach - \$6,008.

Cheerleading

Tiffany Schmidtke, head coach - \$3,472.

Volleyball

Crystal Lamont, head coach - \$6,008

Kelci Halvorson, 1st assistant - \$4,283

Ken Trnka, volunteer.

Haley Schaaf, junior high - \$2,575

Football

Sam Stier, head coach - \$6,008

Cory Immerman, 1st assistant - \$4,283

Chad Atherton, 1st assistant - \$4,283

Connor Scharf, 2nd assistant - \$3,420

Doug Androli, junior high - \$2,575

Sam Gavin, junior high - \$2,575

Volunteers include Bill John, Cameron Jensen, Mark Thompson, and Mark Stier.

Wrestling

Skyler Petry, head coach - \$6,008

Mike Richards, 1st assistant - \$4,283

Volunteers include Brady Ayers and Colin Ayers

Boys Basketball

David Schuster, head coach - \$6,008

Matthew Van Houdt, 1st assistant - \$4,283

Girls Basketball

Tobin Pope, head coach - \$6,008

Kari Roth, 1st assistant - \$4,283

- Approve the following hires:

Courtney Konakowitz, 5th/6th grade English, BS50/MS, Step E - \$54,180

Elise Swenson, 4th grade teacher, BS/Step A - \$41,740.

- Approve the following lane change:

Samuel Gavin, BS to BS10 effective September 15, 2025.

- Approve the following summer school staff:

Shari LeMieux, paraprofessional - \$19.65/hour

- Approve the following summer school bus drives:

Kari Cole, special ed bus driver - \$31.48/hour

Heather Suemnick, route driver - \$58.30/route.

Roger Lamont, route drive - \$58.30/route.

- Approve the following resignation:

Kelsey Schiefelbein, 4th grade teacher, effective July 15, 2025

Seven members voted in favor - motion declared passed.

Motion by Michael and seconded by Tolzman to approve Jon Bakken as a volunteer football coach.

Six members voted in favor - Bakken abstained - motion declared passed.

JON BAKKEN FOOTBALL

Six members voted in favor - motion declared passed.

REPORTS

WEM Principal Dr. Jennifer Wilson did not submit a report this month.

WEM Principal Myles Knutson did not submit a report this month.

WEM Activities and Community Education Director Jeff Boran submitted the following report
Activities

- The 2025-2026 activities registration site is currently open for fall activities resignation Arbiter Sports is the new vendor for this year. With the conversion parents have been patient with this process.
- The first official date for all the 2025 fall high school athletic practices begins August 11, 2025. (Volleyball, cheerleading, boys and girls cross country, and football).

Community Education Summer Activities

- Most summer 2025 activities are completed.
Participation numbers included elementary/junior high/junior varsity/varsity volleyball camp (76), youth football camp (20), Southern Star softball (86), and swimming lessons (51).
- WEM has had 33 students attend the spring and summer classrooms with a fall classroom scheduled for late October and early November. To date, 50 students have completed or are scheduled to complete Behind The Wheel this year.
- WEM 2025 Summer School Age Child Care has 58 students being cared for.
- The 2025-2026 School Year School Age Childcare begins Wednesday, September 3, 2025. Currently 32 students are registered for the School Age Childcare Program for the 2025-2026 school year. I expect this to increase.
- Currently 49 students are registered for WEM Little Bucs Preschool for the 2025-2026 school year. We will have three classroom sessions. A 3-day 1/2 day morning session (for 3 year olds), a 4-day, 1/2 day afternoon session (for 4 year olds), and a 4-day, full day session for 4 and 5 year olds (This section is full).

WEM Board Member Reports

There were no Board Member reports.

WEM Board Committee Reports

There were no Board Committee reports.

WEM Superintendent Mark Winter presented the following:

- Superintendent Winter commented on attending a new superintendent workshop. He said there are currently 63 new superintendents in the state and more than 20 attended the workshop. Winter said the construction is on track to be finished by August 22. The second floor was mostly completed as of the end of July. An August 11 HVAC test has been scheduled. Winter also commented on an Educational Summit which will be held August 5-7 and wanted to thank everyone for a good start.

INFORMATION/DISCUSSION

The board had the first readings of the following policies (See attachments):

209 Code of Ethics

421 Gifts to Employees and School Board Members

533 Wellness

903 Visitors to School District Buildings and Sites.

Motion by Bakken and seconded by Tolzman to schedule WEM Moving Day from Morristown to Waterville building May 28.

Seven members voted in favor - motion declared passed.

ACTION

Motion by Schneider and seconded by Rezac to approve the following policies:

213 School Board Committees

214 Out-of-State Travel by School Board Members

402 Disability Nondiscrimination

403 Discipline, Suspension, and Dismissal of School District Employees

Seven members voted in favor - motion declared passed.

Motion by Rezac and seconded by Tolzman to approve to motion to rescind Policy 541 Policy and procedure for Parents Visiting or Calling Students During the School Day (1994). New policy is 903 Visitors to School District Buildings and Sites.

Seven members voted in favor - motion declared passed.

Motion by Rezac and seconded by Bakken to rescind Policy 540 School Trespassing Procedures (994).

Seven members voted in favor - motion declared passed.

Motion by Stangler and seconded by Bakken to approve the bid for dairy products - withy kemps being the low bidder.

Seven members voted in favor - motion declared passed.

Motion by Bakken and seconded by Rezac to approve the 2025-2026 WEM Elementary, WEM High School, and WEM Junior High student handbooks. There are minimal changes from last year - see attachments. The honor grad section on Page 7 of the high school handbook will be brought back to the board for review.

Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Rezac to approve the 2025-2026 activities handbook.

Seven members voted in favor - motion declared passed.

Motion by Bakken and seconded by Rezac to approve the following 2025-2026 calendar change - Teacher Workshop Week is Monday, August 25 through Thursday, August 28.

Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Stangler to approve the following three memberships (See attachments):

The 2025-2026 membership agreement with South Central Service Cooperative - \$1,345.

The 2025-2026 MREA membership dues - \$1,843.

The 2025-2026 Minnesota School Board Association dues, policy services, and Boardbook subscription renewal - \$7,881.

Seven members voted in favor - motion declared passed.

Motion by Stangler and seconded by Tolzman to approve facility usage agreement with Tri-Valley Opportunity Council, Inc. (See attachment).

Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Stangler to adjourn the meeting at 7:30 p.m.

Seven members voted in favor - motion declared passed.

Gary Michael, Attest

Jay Schneider, Attest