

# MATERIAL REQUISITION FORM

## BROWNING PUBLIC SCHOOLS

**Forward directly to:**  
Business Office  
Administration Building

**Supplier:** Cheerzone **Req No.** \_\_\_\_\_  
302 E Ohmer Rd.  
Mayville, MI 48744

**Phone:** 1-800-856-8869 **Fax:** \_\_\_\_\_ **Date:** 01/06/26

| Qty | Unit  | Item#/Description/budget#                       | Unit Price | Total    |
|-----|-------|-------------------------------------------------|------------|----------|
| 30  | 00062 | Custom 1-Color Metallic and 2-Color Glitter Pom | \$18.99    | \$567.70 |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       | WILL ACCEPT P.O.                                |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |
|     |       |                                                 |            |          |

1. This is not a purchase order! Materials Not ordered through the Business Office are considered the personal responsibility of the person placing the order.

2. Fill requisition out completely: address, phone, fax, quantity, unit, item number, description, budget number, price, freight and total.

3. Forward requisition directly to the Business Office. Keep a copy for your records.

4. When ordering computer or copier supplies/hardware/software, always indicate the make and model of the equipment.

**Person Requesting:** K. McDonald

**Building/location** Cheer Club

**Principal/Supervisor:** \_\_\_\_\_

**Sub-Total** \$567.70

**Freight** \$45.82

**Grand Total** \$615.52

# Your Cart (28 Items)

| Item                                                                                                                                                                                                                                                   | Price   | Quantity                                         | Total                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------|-----------------------|
| <div><div></div><div><div>Cheer Fantastic</div><div>Cheer Fantastic Three Color Metallic Mix Pom</div><div>Color: Black/Red/Silver</div><div>Change</div></div></div> | \$15.95 | <div><div>28</div><div>^</div><div>▼</div></div> | \$446.60 <div>×</div> |

|              |                            |
|--------------|----------------------------|
| Subtotal:    | \$446.60                   |
| Shipping:    | <del>\$37.42</del>         |
| Coupon Code: | <a href="#">Add Coupon</a> |
| Grand total: | \$484.02                   |

CHECK OUT

