



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: July 19, 2023

Agenda Section: Consent

Agenda Item Title: MOU between South San Antonio ISD and DYS Group LLC, subsidiary Diversified Youth Services, DYS Families

From: Ms. Millicent Marcha, Chief Academic Officer

Additional Presenters if Applicable: Mrs. Rebecca Herrera

Description: Toddlers in child care get to socialize, make friends and develop skills like sharing and cooperation during the most formative years of their lives. Early socialization gives kids the opportunity to practice a wide variety of cognitive and social skills, from self-expression to conflict resolution, problem-solving, and teamwork.

Baby Paws will be designed to support the emotional needs and development of young children. Toddlers spend time with peers in a supervised, safe environment with supportive, caring, and responsive adults. This experience supports emotional health and development and can help prevent separation anxiety as kids start to develop independence from their parents.

Historical Data: The 2023-2024 school year will be the first year SSAISD and DYS Group LLC, subsidiary Diversified Youth Services, DYS Families will be in partnership for the benefit of the staff and community members.

Recommendation: Approve the service agreement with the DYS Group LLC, subsidiary Diversified Youth Services, DYS Families and the South San Antonio Independent School District Early Childhood/ Head Start Program for the 2023- 2024 school year.

Purchasing Director and Approval Date:

Funding Budget Code and Amount: No compensation or exchange of funds between parties as a result of MOU



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Memorandum of Understanding (MOU) between South San Antonio Independent School District and DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws) 2023-2024 School Year

Program Description

South San Antonio Independent School District (SSAISD) and DYS Group LLC, subsidiary Diversified Youth Services, DYS Families will collaborate to provide children and their families a comprehensive and cohesive early childhood daycare program. Students in the collaborative classes will receive instruction from a daycare provider and up to 5.75 hours of wrap-around child care from DYS Group LLC, subsidiary Diversified Youth Services, DYS Families staff members.

Mission

Our mission is to offer staff, families, and children the option of a high-quality wraparound early care, and education.

Class Composition

- The maximum size for the class is 20-26 students with two (2-3) adults (child ratio of 1:10) or a group maximum of 26 children with three (3) adults.

Schedule

- DYS Group LLC, subsidiary Diversified Youth Services, DYS Families will provide instruction during the school year calendar during this timeframe:

6:45 AM-4:45 PM Partnership class for 1-3-year-olds

During this 240-minute day, activities will include outdoor time, instruction in a large group, small group, individual and/or in learning centers with rest time. A specific schedule will be determined by the DYS Group LLC, its subsidiary Diversified Youth Services, DYS Families with input from the Director DYS Group LLC.

- DYS Group LLC, a subsidiary of Diversified Youth Services, DYS Families, will provide child care for students in the collaborative class, before and after school, with DYS Group LLC, subsidiary Diversified Youth Services, DYS Families.
- The breakdown of the monthly cost per Baby Paw student is \$475 plus a nonrefundable \$50 registration fee, \$25 daily, \$2.37 hourly per student per month, 10 hours per day, five days per week



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- The collaborative class will use the district curriculum and other units of study as provided.
- SSAISD will provide the curriculum that will stay in the collaborative classroom for the duration of the school year.

Coordination of Student Support and Supplementary Services

- Families of students in the collaborative classroom will be responsible for transportation to and from Baby Paws Daycare.
- DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare) will report any child abuse allegations within 24 hours, per Child Care Licensing Minimum Standards.
- DYS Group LLC, a subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare) has a legal obligation to maintain the confidentiality and privacy of student records in accordance with applicable law and regulations, specifically the Family Educational Rights and Privacy Act (FERPA). DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare), and its authorized representatives may only receive student information upon obtaining written authorization from the student's parents in compliance with the requirements and exceptions outlined in FERPA. DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare) shall provide SSAISD with a copy of the parent's written authorization. DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare), and its authorized representatives acknowledge that they must comply with said laws and regulations and safeguard student information. DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare), and its authorized representatives may not re-disclose the information to a third party without prior written consent from the SSAISD, the parent, or eligible student. DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare), and its authorized representatives must destroy any student information received from the SSAISD when no longer needed for the purposes listed in this Agreement. DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare), and its authorized representatives must maintain the confidentiality of the student records according to commercially reasonable administrative, physical, and technical standards that are no less rigorous than the standards by which DYS Group LLC, subsidiary Diversified Youth Services, DYS Families (Baby Paws Daycare) protects its own confidential information.

Responsibilities of DYS Group LLC

- DYS Group LLC will provide staffing, technical knowledge, and managerial expertise in the development of a Daycare Program. The locations of the programs will be determined by South San Antonio ISD.
- DYS Group LLC Will coordinate and act in Partnership with South San Antonio ISD to provide a summer camp and afterschool Program.



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- DYS Group LLC Will be responsible for staffing, background checks, training, Hiring, and the daily functioning of programs.
- DYS Group LLC Will provide Staff to facilitate daily summer camp and/or after-school activities.
- DYS Group LLC Will provide all materials related to running the summer camp and afterschool Program except for storage needed, and space where the programs are to be held.
- DYS Group LLC Will conduct training sessions with Staff and ensure that they are in compliance with general regulations.
- DYS Group LLC Will oversee all programming and curriculum issues.
- DYS Group LLC Will be under the management of the operational afterschool director and will adhere to all Professional and school guidelines.
- DYS Group LLC Will periodically meet with the Principal or South San Antonio ISD administrators to review the performance of programs.
- DYS Group LLC Will provide appropriate supplies and materials for student participants.
- DYS Group Will follow all facility and school district policies and maintain a professional level of conduct and control in the Program.
- DYS Group LLC Will keep accurate records concerning students, attendance, and parent information will be confidentially maintained throughout the terms of the agreement.
- DYS Group LLC Will keep insurance up to date.
- DYS Group LLC Will conduct annual background checks on all employees, subcontractors, and instructors and provide training for all employees, contractors, and instructors.
- DYS Group LLC will be responsible for collecting payments from parents and dealing with any financial matters unless subsidized by South San Antonio ISD

Dys Group LLC general financial outline and parameters for suggested offering

Proposal /Goals of Camp: Students' Summer Camp Program at a location to be determined will be held at one location

DYS Group (Students) summer camp proposes to offer a Summer Camp from 7:00 am to 5:00 pm Monday through Thursday for three weeks (June 2024 at one location) and three weeks in July 2024 (excluding the week of the 4th of July). Please note that dates and times are subject to change depending on district and family needs.

Please Note: available space for summer camp and afterschool Programs will have a direct bearing on activities and the number of students we can take.

The summer camp would accept students starting from pre-kindergarten through 5th grade.

*If there are any grants available DYS group will use them to help subsidize payments for after-school and summer camps

The number of Students needed to conduct Summer Camp:

A projected minimum of 30 Students will be agreed upon as a baseline to conduct a summer camp. The payments will be used to cover employee payroll, insurance, and material needed to conduct the program

The breakdown of the monthly cost student for summer camp is \$400 plus a nonrefundable \$50 registration fee, \$25 daily, \$2.27 hourly per student per month, 11 hours per day, four days per



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week

Students would be required to bring their own meals

Dys Group LLC can take any maximum number of students, provided there is space available.

Camp themes will emphasize enrichment activities such as Arts and Crafts, individual and group physical activities, Sports, Dance and Cheer, karate, and educational activities. The activities will be thoughtfully organized and ready to market to Targeted Populations.

Needs Assessments: from South San Antonio ISD for Summer camp:

Adequate space to accommodate the number of kids enrolled in the camp

A gym where indoor activities can occur.

An area where tutoring and enrichment programs can occur.

Number of Camp Sessions: TBD

CAMP DETAILS

2024 SUMMER CAMP SCHEDULE: TBD

Dates and times are subject to change depending on the school and company agreement

The number of Students needed to conduct an afterschool program:

A projected minimum of 25 Students will be agreed upon as a baseline to conduct an afterschool program..

The payments will be used to cover employee payroll, insurance, and material needed to conduct the Program

The breakdown of the cost for parents is \$195 monthly plus a nonrefundable \$50 registration fee is \$48.75 weekly and \$9.75 daily.

South San Antonio ISD would provide transportation to a designated location for the after-school program (Armstrong & Benavides)

Initially, the after-school program will be conducted at one site where all students would come to the after-school program

The registration would occur on the DYS website, and advertisements for the summer camp will do through fliers passed out by DYS and South San Antonio.

Please bear in mind that these are draft proposals, and that final details and arrangements will be worked out with South San Antonio ISD.

CONFIDENTIALITY OF INDIVIDUAL CLIENT INFORMATION

The parties may exchange individual client information to the extent the exchange of such client information is authorized by applicable state and federal laws, statutes, and regulations protecting the confidentiality of such information. The parties agree to safeguard the confidentiality of individual client information following applicable laws and regulations, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA) and applicable regulations there under 45 C.F.R, Parts 160 and 164; 25 Texas Administrative Code Chapter 414, Subchapter A; and 42 CFR Part 2.



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IN WITNESS WHEREOF, the parties here to have executed the ***Memorandum of Understanding.***

Family Service Association of San Antonio, Inc.-Early Childhood Wellbeing Program

Organization - DYS Group LLC, subsidiary Diversified Youth Se
(Baby Paws)

_____ **Date:**
Agency