

MCSD #331 Board of Trustees

Regular Board Meeting Minutes

July 27, 2026 DRAFT

Executive Session

1. *THE EXECUTIVE SESSION WILL BEGIN AT 5:00 P.M.*

EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to Executive Session by Trustee Suchan, seconded by Trustee Lowder. Motion carried. Vice Chair Kent – yes; Trustees Lowder, Suchan and Moss – yes. Chair Claridge is out of town.

Work Session – Activities Salary Schedule

Daryl Kent presented several tables showing the current salary schedule/ stipends. We are currently one of the highest paying districts in the area. The Board directed Daryl Kent to keep the salary schedules as percentages with the annual increase as presented. The Board asked for equity for advisors, such as CTE, etc. If possible, concessions stipends will be paid out of revenues.

Board Members Present

The following trustees were present: Vice Chair Kent, Trustees Moss, Suchan, and Lowder.

Call to Order & Roll Call

Visitor Welcome and Pledge of Allegiance

Agenda Approval A motion to approve the agenda as presented was made by Trustee Suchan, seconded by Trustee Moss. Motion carried.

Consent Agenda Trustee Suchan recused himself from approving the personnel agenda. A motion was made to approve consent agenda as presented by Trustee Moss, seconded by Trustee Lowder. Motion carried.

Patron Comments – No comments

Discussion

Administrator/Department/ MCEA Committee Reports

Mr. Larsen noted that one piece of information related to the school nutrition report was the CEP was awarded to us. One free breakfast and one free lunch will be available to each student per day regardless of income with no applications needing to be filled out. This will help remove any financial barriers for the students. It is also significant because it will offset time from food services from going through applications for meals. Second meals will have to be paid at regular price, and charging these meals will not be an option. Unpaid balances will not continue to accrue from this point forward. The families with unpaid balances will still roll forward with the hopes of getting them on a payment plan to reduce unpaid balances.

MCEA is meeting on August 4, 2026 to sign the final agreement.

Superintendent Report:

Online registration opens Aug 1, 2026. In person registration is August 10th & 11th, 2026. All administrators will be at IASA on Monday and Tuesday August 3rd- 4th, 2026. First day for staff is August 17th at 8:30 am for the all staff meeting at Minico High School Auditorium. Mr. Larsen informed the board that there are still some positions needing to be filled.

Enterprise Fleet Management: The board had no further questions regarding this topic.

Business

A. Enterprise Fleet Management

Legal counsel John Smith recommended that if this is approved, it needs to be subject to Mr. Larsen being able to negotiate a few parameters of the lease agreement and amend those prior to signing. If there is a litigation, we do insist on having the Idaho choice of law provision in the contract. Indemnification clause is a little broad.

A motion to approve lease agreements subject to legal counsel correcting provisions within the contract was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

B. Resolution For Redemption of Certain Bonds

Zions Bank, Michael Keith, presented a slide show presentation advising the board with information on the defeasance regarding our outstanding bonds. Total savings from defeasance would be \$18,000. Mr. Larsen feels this would be a very good thing to show our bonds paid off early. Trustee Kent feels there's really no downside to this.

Motion to approve the defeasance resolution for redemption of certain bonds was made by Trustee Suchan, seconded by Trustee Moss. Motion carried.

C. Salary Schedules

Motion made to approve changes as discussed in the work session was made by Trustee Lowder, seconded by Trustee Suchan. Motion carried.

D. School Handbooks

Motion made to approve Mount Harrison, Minidoka Jr. High School, Acequia Elementary, and West Minico Jr. High handbooks as presented made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

E. Master Agreement

Meeting through PRC-Aug 11, 2026 at 4 pm. .

Motion made to approve Master Agreement as presented was made by Trustee Lowder, seconded by Trustee Moss. Motion carried.

F. New/Amended/Deleted Policies

1. Policy 544.30 Bereavement Leave
2. Policy 670.00 Evaluation of Classified Employees

A motion made to approve the policies 544.30 and 670.00 as presented was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Suchan, seconded by Trustee Moss. Motion carried. Meeting adjourned at 8:00 pm.

Jake Claridge, Chair of School Board

Attest: August 17, 2026

Megan Anderson, Board Clerk