

Current Policy:

Final Exam	Maximum exemptions allowed: Grade 9: Two classes per semester Grade 10: Three classes per semester Grade 11: Four classes per semester Grade 12: All classes per semester
Qualifications	To qualify for an exemption from final examinations, a student shall have no more than three absences in a class in order to be exempt from the semester exam for that class. Days missed because of approved school-related or school-sanctioned activities [FDD and FM(LOCAL)] and pre-approved college days shall not count against a student. College days are limited to junior and senior students who may make a total of two college visits, provided they have prior permission from the principal and return with a document certifying that the absence was to visit an institution of higher learning. On the day of scheduled semester examinations, exempt students must be present and sign in during the time of the regular second period class. The principal shall designate the process for student accounting. Semester testing day shall not count as an absence for exempt students.
Attendance	
Conduct	To qualify for an exemption from final examinations, a student shall have no more than three office referrals for the semester and no more than one assignment, not to exceed three days, to ISS for the semester. In addition, a student shall have no assignments to ALC or suspensions from school for the semester.
Grade Average	A student shall have a grade average of 80 or better for the semester in the class(es) from which the exemptions are requested.
Other	Other requirements include: 1. A student shall not be allowed to claim an exemption from concurrent or dual credit course semester examinations. 2. Students who have outstanding fees and/or fines are not eligible for exemption from semester examinations. 3. Students eligible for semester exemption(s) must declare the courses that will apply prior to testing. The declaration date shall be determined by the building principal and shall not be later than two days prior to the beginning of semester examinations. 4. Any absence, discipline referral, or grade reduction below 80 after the exemption declaration may cause the student to be ineligible for the exemption.

Annotations are shown as follows.

- Deletions are shown in a **red strike-through font**: ~~deleted text~~.
- Additions are shown in a **blue, bold font**: **new text**.
- Blocks of text that have been moved without alteration are shown in **green**, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.

Proposed LCISD Change to Policy:

Final Exam

Maximum exemptions allowed:

- Grade 9: Two classes per semester
- Grade 10: Three classes per semester
- Grade 11: Four classes per semester
- Grade 12: All classes per semester

Qualifications

Attendance

To qualify for an exemption from final examinations, a student shall have no more than three absences without a **note from a medical professional or five absences with a note from a medical professional for at least two of those absences**, in a class in order to be exempt from the semester exam for that class. Days missed because of approved school-related or school-sanctioned activities [~~FDD and~~ FM(LOCAL)] and pre-approved college days shall not count against a student. College days are limited to junior and senior students who may make a total of two college visits, provided they have prior permission from the principal and return with a document certifying that the absence was to visit an institution of higher learning. **Parents/students may request to have the campus Attendance Review Committees [see FEC (LOCAL)] review students who have more than 5 total absences, to determine if the student has reason to be eligible for examination exemptions. Decisions about eligibility for examination exemptions determined by the Attendance Review Committee are final.**

On the day of scheduled semester examinations, exempt students must be present and sign in during the time of the regular second period class. The principal shall designate the process for student accounting. ~~Semester testing day shall not count as an absence for exempt students.~~ **If a student fails to be present and sign in on the day of the exam, the student shall be marked absent and shall be required to take the assessment at a later date, to be determined by the campus administration. If the assessment is not taken, the student shall earn a zero for the final/semester examination grade.**

Conduct

To qualify for an exemption from final examinations, a student shall have no more than three office referrals for the semester and no more than one assignment, not to exceed three days, to ISS for the semester. In addition, a student shall have no assignments to ALC or suspensions from school for the semester.

Grade Average

A student shall have a grade average of 80 or better for the semester in the class(es) from which the exemptions are requested.

Other

Other requirements include:

1. A student shall not be allowed to claim an exemption from concurrent or dual credit course semester examinations.
2. Students who have outstanding fees and/or fines are not eligible for exemption from semester examinations.
3. Students eligible for semester exemption(s) must declare the courses that will apply prior to testing. The declaration date shall be determined by the building principal and shall not be later than two days prior to the beginning of semester examinations.
4. Any absence, discipline referral, or grade reduction below 80 after the exemption declaration may cause the student to be ineligible for the exemption.

Rationale:

For best interest in students' health, while also ensuring that attendance at school is important, these recommended edits have been created for EIAA (Local) for semester and final examination exemptions. Also, to clean up language in current policy for better alignment between campus protocol, procedures, and board policy

Recommended By:

Deputy Superintendent: Alphonso A. Bates