

Regular Meeting
Monday, April 15, 2024 | 6:30 p.m.

GMR School Library
Central 401 Park Avenue West
Greenbush, MN 56726

1. Call to Order at 6:30 p.m.

ADMINISTRATION: Supt. Barb Muckenhirn, Dan Carpenter

OTHER ATTENDEES: Josh Kern, Tara Kern, Mara Gust, Ervin Gust, Ellie Frislie, Deb Koebernick, Brittany Burkel, Mary Anderson, Laura Dahl, M Schaffer, Brittany Babcock, Cookie Kujava, Jina Lund, Ryan Bergeron, Sue Lieberg, Arlette Pearson, Brad Dahl, Stacy Dahl, Kaitlyn Creviston, Jo Christian, Kent Christina, Brian Burkel, Martin Novacek,

2. Roll Call
 - a. Brandon Ignaszewski, Peter Kern, Brandon Kuznia, Joseph Melby, Kurt Stenberg, SueAnn Wahl; Absent, Allison Harder
3. Listening Session
 - a. Brittany Babcock, School Readiness
 - b. Various teachers
4. Recommendation to add items to the agenda from Board Members or School Admin.
5. Approval of Agenda

Motion by Brandon Ignaszewski seconded by Kurt Stenberg to approve the agenda of the April 15, 2024 Board Meeting as presented. MC
6. Minutes

Motion by Peter Kern seconded by Brandon Kuznia to approve the minutes of the March 18, 2024 Regular Board Meeting as presented. MC

Motion by SueAnn Wahl seconded by Kurt Stenberg to approve the minutes of the March 22, 2024 Special Board Meeting as presented. MC
7. Business Services

Approve payment of checks, purchasing card electronic payments.

- 7.1. Treasurer's Report

A motion was made by Brandon Kuznia seconded by Joe Melby to approve the payment of bills check #41082 through #41135 for a total of \$110,741.72 and Purchasing Card electronic payments dated 03/5/2024 and Electronic Funds Transfers as submitted. MC

7.2. Treasurer's Report

**GREENBUSH MIDDLE RIVER SCHOOLS
TREASURER'S REPORT FOR MONTH OF
March, 2024**

	Current Year	Previous Year
Beginning Balance	\$684,750.72	\$103,627.09
Receipts	\$479,593.16	\$422,758.82
Expenditures	\$421,275.41	\$443,330.30
Ending Balance	\$743,068.47	\$ 83,055.61

7.3. GMR School District Budget to Actual Expenditure Report

8. Reports

8.1. Financial Update

- Ehlers virtual presentation

8.2 Facility Report

- Update on facility status and preliminary LTFM planning
- Building in good shape, roof in good shape.
- Needs for summer: Boiler relief valves, new air compressor, Hot water heaters, Exhaust fans, LED lights.

8.3. Boards & Committees

8.4. Principal

- K-3 READ Act Trainings
- 100% graduation
- MCA wrap-up
- Headstart Registration
- Kindergarten Roundup
- Team Epic Visit
- Art Kind Viking Presentation
- Spring Sports Update
- Robotics upcoming events
- Prom
- Spring Music Concerts

8.5 Superintendent

- Legislation Report
- Enrollment

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9. Old Business

9.1 Reduction and Discontinuation of Educational Programs and Positions

9.1.b. Administration Recommendations: Reducing and Discontinuing Educational Programs and Positions

Board Member Joe Melby introduced the following resolution and moved its adoption:

WHEREAS the School Board of Independent District No. 2683, adopted a resolution on January 22, 2024 directing the Administration to make recommendations regarding the reduction and/or discontinuance of programs and positions, and

WHEREAS, said recommendations have been received and considered by the School Board,

BE IT RESOLVED, by the School Board in Independent District No. 2683, as follows:

That the following programs and positions, or portions thereof, be discontinued in addition to, or as an adjustment to, those approved by the Board at the March 22, 2024 Special Meeting.

1. .75 Family and Consumer Science Instruction

(change from .50 FACS program reduction approved on March 22, 2024)

2. .75 Industrial Technology Instruction

(in addition to program reductions approved on March 22, 2024)

The motion for the adoption of the preceding resolution was duly seconded by Brandon Kuznia and upon vote being taken thereon,

the following voted in favor thereof, Brandon Kuznia, SueAnn Wahl, Brandon Ignaszewski, Joe Melby, Peter Kern, Kurt Stenberg. Absent: Allison Harder MC

the following voted against the same: none

whereupon said resolution was declared duly passed and adopted on April 15, 2024.

10. New Business

10.1. Personnel

10.1.a. Approve Hire: Food Service Dishwasher

Motion by Joe Melby second by Brandon Ignaszewski to approve the hire of Leonor Lorenson as food service dishwasher, effective March 4, 2024.

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10.1.b. Approve Resignation: Maintenance Supervisor & Boiler Operator

Motion by Brandon Kuznia second by Joe Melby to approve and accept the resignation of Josh Kern, Maintenance Supervisor and Boiler Operator, effective April 30, 2024.

10.1.c. Approve Resignation: Principal

Motion by Brandon Kuznia second by Joe Melby to approve and accept the resignation of Daniel Carpenter, Principal, effective June 30, 2024.

10.1.d. Approve Resignation: Teacher

Motion by Joe Melby second by Peter Kern to approve and accept the resignation of Elizabeth Brandon, Kindergarten teacher, effective June 30, 2024

10.2. Accept Gifts & Donations

Motion by Brandon Ignaszewski seconded by SueAnn Wahl to accept the following gifts and donations.

- \$100.00- Jeanne Novacek for FACS department use
- Pulley Weight Machine for weight room use
- \$3,000 Arlys Graff Trust to FCCLA
- \$1,500 Donation to Class of 2025

10.3 Budget Reductions

10.3.a. Administration Recommendations for Nonrenewal and Placement on Unrequested Leave of Absence.

Recommendations to nonrenew Tier 1 and/or Tier 2 teachers:

- a. Katerina Schafer, Tier 1 Art Teacher
- b. John Moore, Tier 2 Industrial Technology Teacher, reduce to .75 FTE

Recommendations to nonrenew Probationary teachers:

- a. Brittany Burkel, .50 Science teacher

10.3.b. Resolutions Nonrenewing Tier 1 and Tier 2 Teachers

RESOLUTION 1

Brandon Kuznia introduced the following resolution and moved its adoption:

WHEREAS, Katerina Schafer, is a Tier 1 teacher in Independent District No. 2683.

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BE IT RESOLVED, by the School Board of Independent District No. 2683, that the teaching contract of Katerina Schafer, a Tier 1 teacher in Independent School District No. 2683, shall be nonrenewed at the end of the 2023-2024 school year, effective June 30, 2024; and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher's teaching contract.

The motion for the adoption of the preceding resolution was duly seconded by Joe Melby and upon vote being taken thereon,

The following voted in favor thereof, Brandon Kuznia, SueAnn Wahl, Brandon Ignaszewski, Joe Melby, Peter Kern, Kurt Stenberg. Absent: Allison Harder MC

the following voted against the same. None

whereupon said resolution was declared duly passed and adopted on April 15, 2024

RESOLUTION 2

Joe Melby introduced the following resolution and moved its adoption:

WHEREAS, John Moore, is a Tier 2 teacher in Independent District No. 2683.

BE IT RESOLVED, by the School Board of Independent District No. 2683, that the teaching contract of John Moore, a Tier 2 teacher in Independent School District No. 2683, shall be reduced to .75 FTE , an equivalent of .25 nonrenewal, at the end of the 2023-2024 school year, effective June 30, 2024; and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the reduction and portional nonrenewal of the teacher's teaching contract.

The motion for the adoption of the preceding resolution was duly seconded by Peter Kern and upon vote being taken thereon,

The following voted in favor thereof, Brandon Kuznia, SueAnn Wahl, Brandon Ignaszewski, Joe Melby, Peter Kern, Kurt Stenberg. Absent: Allison Harder MC

the following voted against the same. None

whereupon said resolution was declared duly passed and adopted on April 15, 2024

10.3.c. Resolutions Nonrenewing Probationary Teacher

Kurt Stenberg introduced the following resolution and moved its adoption:

WHEREAS, Brittany Burkel is a probationary teacher in Independent District No. 2683.

BE IT RESOLVED, by the School Board of Independent District No. 2683, that pursuant to Minn. Stat.

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122A.40, subd. 5¹ and the District Master Agreement, the teaching contract of Brittany Burkel, a probationary teacher in Independent District No. 2683, shall be nonrenewed at the end of the 2023-2024 school year effective June 30, 2024.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher's teaching contract.

The motion for the adoption of the preceding resolution was duly seconded by Brandon Kuznia and upon vote being taken thereon,

the following voted in favor thereof, Brandon Kuznia, SueAnn Wahl, Brandon Ignaszewski, Joe Melby, Peter Kern, Kurt Stenberg. Absent: Allison Harder MC

the following voted against the same: None

whereupon said resolution as declared duly passed and adopted on April 15, 2024

10.3.d. Resolutions Proposing Placement of a Continuing Contract/Tenure

RESOLUTION 1

SueAnn Wahl introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent District No. 2683, as follows:

That it is proposed that Laura Dahl, a continuing contract/tenured teacher of said District, be placed on .25 full time equivalent (FTE) unrequested leave of absence with pay or fringe benefits reduced by same equivalent, at the end of the 2023-2024 school year effective June 30, 2024. Said action is taken in accordance with the District Master Agreement and pursuant to Minn. Stat. 122A.40, subd.

10. upon the grounds described in said statute and which are specifically as follows:

- 1. lack of pupils**
- 2. financial limitations**

BE IT FURTHER RESOLVED, that a notice of proposed placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher and that an affidavit of the same be placed in her personnel file with a copy of the notice and resolution.

The motion for the adoption of the preceding resolution was duly seconded by Peter Kern and upon vote being taken thereon,

the following voted in favor thereof, Brandon Kuznia, SueAnn Wahl, Brandon Ignaszewski, Joe Melby, Peter Kern, Kurt Stenberg. Absent: Allison Harder MC

the following voted against the same: None

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whereupon said resolution was declared duly passed and adopted on April 15, 2024.

RESOLUTION 2

Brandon Kuznia introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent District No. 2683, as follows:

That it is proposed that Mara Gust, a continuing contract/tenured teacher of said District, be placed on 1.0 full time equivalent (FTE) unrequested leave of absence without pay or fringe benefits at the end of the 2023-2024 school year effective June 30, 2024. Said action is taken in accordance with the District Master Agreement and pursuant to Minn. Stat. 122A.40, subd. 10. upon the grounds described in said statute and which are specifically as follows:

1. lack of pupils
2. financial limitations

BE IT FURTHER RESOLVED, that a notice of proposed placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher and that an affidavit of the same be placed in her personnel file with a copy of the notice and resolution.

The motion for the adoption of the preceding resolution was duly seconded by Joe Melby and upon vote being taken thereon,

the following voted in favor thereof, Brandon Kuznia, SueAnn Wahl, Brandon Ignaszewski, Joe Melby, Peter Kern, Kurt Stenberg. Absent: Allison Harder MC

the following voted against the same: None

whereupon said resolution was declared duly passed and adopted on April 15, 2024.

10.4 Policy Review

10.4.a Policy 902 Use of School District Facilities and Equipment

Policy 902 reflects the MSBA model policy language and no revisions are recommended to the policy. A procedural form is attached that will facilitate information gathering and tracking of facility use. The Board may choose to require facility users to pay a fee and/or hold an insurance policy. Although no revisions are recommended, it is suggested that the board take action to reflect the review of this policy.

Motion by Peter Kern second by Brandon Ignaszewski to approve renewal of Policy 902 Use of School District Facilities and Equipment with no revisions.

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10.4.b. Policy 511 Student Fundraising

Policy 511 reflects the MSBA model policy language and no revisions are recommended to the policy. The policy requires administrator approval of all fundraisers and annual report of such activities. Attached is the procedural approval form that will be used for these purposes. Although no revisions to the policy are recommended, it is suggested that the board take action to reflect the review of this policy.

Motion by Peter Kern second by Joe Melby to approve renewal of Policy 511 Student Fundraising with no revisions.

11. Significant School Events and Communications

11.1. FCCLA National Competition

Sierra Westberg, Audrey Gust, Madi Pulk qualified for National Competition in Seattle, WA June 29-July 3, 2024

11.2 Upcoming Events

Next Regular School Board Meeting

May 20, 2024, 6:30 p.m.

Greenbush Middle River School Library -- Greenbush, MN

Next Regular Joint Powers Board Meeting

May 8, 2024, 5:30 p.m.

Tri County School Library -- Karlstad, MN

Prom - April 27

Commencement - May 26, 2:00 p.m.

12. Adjournment

**Motion by SueAnn Wahl, second by Kurt Stenberg to adjourn
All in favor, MC**

Recorded by: Allison Harder, Clerk