

E-Learning Days Plan **Crosby-Ironton School District**

What is an E-Learning Day?

An E-learning day is a school day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather. A school district that chooses to have e-learning days may have up to five e-learning days in one school year. An e-learning day is counted as one day of instruction.

Plan

The Crosby-Ironton E-Learning Days will provide opportunities for students to continue their learning on inclement weather days. Learning involves online lessons that students will complete when away from the school building. By using digital devices and by making provisions for students without such devices, the Crosby-Ironton School District recognizes that education can continue, even when students and teachers are not in the same location. Along with emphasizing the value of learning, the C-I School District encourages character growth in the areas of self-sufficiency, adaptability and perseverance.

What are the goals of the Crosby-Ironton School District E-Learning Days?

- To minimize the disruption to academic progress caused with emergency school closures by making those out-of-school days as educationally productive and engaging as possible.
- To allow students in grades 7-12 with an opportunity to practice the kind of online learning that is increasingly part of both college study and workplace training.
- To augment the student use of digital devices to accelerate learning through an authentic, real-life opportunity caused by inclement weather conditions.

Annual Notice

The District shall notify parents and students of the E-Learning Plan by September first of each school year. The plan shall be posted on the District's Website and on Facebook. A reference to the plan shall also be included in the Back-To-School Edition of the Crosby Courier.

E-Learning Day Notice

The District shall notify parents and students when an E-Learning day will occur at least two hours prior to the normal school start time. Notification shall occur through the same procedure that is used for school closings.

Teacher Access

Each student's teacher in grades seven through twelve will be accessible both online and by telephone during normal school hours on an e-learning day to assist students and parents.

Students in grades preschool through 6th

In most cases, PK-6th grade students will complete portions of a pre-assigned selection of learning activities created by their teacher.

Students in grades 7-12

Students will complete assignments posted on Schoology, the school's online learning platform. All assignments will be posted by 10:00 a.m., with teachers available to answer questions via telephone or email until 3:00 p.m.

Students without Internet access

Students and parents without home Internet access or with limited Internet access must inform teachers of this fact so that needed modifications to assignments and due dates can be made.

Students without digital device

Students without a digital device must inform teachers of this fact so that needed modifications to assignments and due dates can be made.

Students with disabilities

Students with disabilities will have assignments designed to meet the needs of their IEP/504 plan.

- Students with special needs may face unique challenges while performing academic tasks independently. Provisions will be made for the particular needs of these students by their teachers.
- Early in the academic year, the case manager will communicate the E-Learning plan either in an IEP meeting, other face-to-face meetings, or through email.
- All assignments will be posted by 10:00 a.m. with teachers available to answer questions via email or telephone until 3:00 p.m.
- accessibility options for students with disabilities.
 - Download file is reviewed by IEP Team
 - IEP Accommodation/Modification regarding use of technology for E-Learning days.

For Parents

- Families are asked to inform the teacher if they do not have Internet access at home since access to Schoology and completion of assignments will require Internet access by the student.
- Parents of students in grades 7-12 are encouraged to access Schoology through the parent portal. Parents are welcome to contact the school for help in setting up their parent account.
- Parents, along with teachers and students, are asked to remember that E-Learning Days are designed to be flexible: if a student struggles with a concept or assignment and is unable to complete the work that day, parents should remind their son or daughter to communicate with the teacher the next day about how to meet the requirements.
- Parents should contact teachers directly with any questions, concerns or frustrations they may have regarding E-Learning Day assignments.

For Teachers

- Familiarize students with Schoology so they will be able to access and complete any online assignments.
- Teachers will check email and voicemail periodically during the school day to answer questions and provide guidance.
- The due dates for E-Learning Day assignments will be determined by each teacher.
- A common assignment expectation is no more than 30 minutes per class for students in grades 7-12.
- Provide a timely plan, posting work for the day by 10:00 a.m.
- Plan for self-directed, independent learning with specific consideration for age and individual learning needs.
- Anticipate time requirements recognizing students learn at different paces, especially in an independent setting.
- Customize learning opportunities with a focus on supporting troubleshooting for students with digital challenges.
- Communicate with colleagues to ensure common expectations, communications and protocols.

How will teachers receive and make telephone calls?

- Students and parents can call and leave a message on a teacher's work phone or direct to email.
- Teachers also have the option of calling back using the microphone function on their computer.

What if teachers do not have internet at home?

- Teachers may report to school or to a location that has internet service.
- Teachers create lessons that may be downloaded by students.

What if teachers do not have a digital device at home?

- Teachers create lessons that may be downloaded by students.
- Student in grades PK-6: :Blizzard Bag (paper or downloaded on device)

What if students do not have internet at home?

- District will provide information on how to access internet outside of home.
- Students will be marked absent and will complete the work when the internet is available for the student.

What if students do not have a digital device at home?

- Alternative arrangements will be made on a case by case basis.

What if students do not participate? Will it be an unexcused absence?

- Answer: Yes. Unexcused until the student logs on and the lesson is submitted/completed, then it will be changed to “excused” absence.
- Grades 7-12 - Attendance shall be taken
 - Electronically login history on Schoology.
 - Work submitted next morning.
 - Standardized form with parent signature.
 - *Identify for MARSS the recording for attendance.