

Three Rivers School District

8550 New Hope Rd • PO Box 160 • Murphy, OR 97533

Policy: BHD
Adopted: 11/21/05

BOARD MEMBER COMPENSATION AND EXPENSE REIMBURSEMENT

No Board member will receive any compensation other than reimbursement for approved expenses actually incurred on district business. Such expenses may include the cost of attendance at meetings, conferences or visitations when such attendance has been approved by the Board.

Board members may be reimbursed, when paid admission is required of the general public, for attending district athletic events and other activities as part of their responsibilities of being informed about district operations. The district will establish accounting procedures consistent with this policy.

In order to increase the efficiency of Board members and to protect them against excessive direct costs of official school business, the District shall compensate them for actual expenses incurred. Such compensation shall not be made, however, in the absence of a proper receipt or a signed, detailed voucher attesting both to the amount and to the purpose of the expenditure. The district shall compensate Board members for field trips and attendance at conventions of unquestioned benefit to the school district. The District shall provide subscriptions to school board newsletter services, journals memberships in both state and national school board associations.

If needed, an advance payment will be issued for anticipated conference expenses. Compensation is limited as follows:

Travel: Commercial air will be compensated at economy rates and limited to approved travel. Board members will assume the additional expense of first class travel.

Travel by personal car shall be compensated at the same rate as allowed by the Internal Revenue Service.

Taxi and bus fares will be paid by the district for travel to and from airports to hotel, and hotel to meeting places.

Meals: The maximum compensation for meals allowed per day will not exceed \$25.00. Additional costs will be assumed by the individual. If travel includes a partial day, the following maximum compensation for individual meals will apply:

Breakfast-\$8.50
Lunch-\$8.85
Dinner-\$16.65

Individual meal rates will cover Board members not spending a full day out of the District.

Lodging: Actual expenses will be paid by the District.

Registration: Actual fees will be paid by the District.

Limitations: Alcoholic beverages, gifts, clothing or souvenirs are not legitimate District expenses and will not be reimbursed.

END OF POLICY

Legal References:

ORS 244.020 (15)

ORS 244.040 (1)(a)

~~ORS 332.018(3)~~

ORS 244.040(2)(c)

Oregon Government Standards and Practices Commission Advisory Opinion 93A-1007 (November 18, 1993).

Oregon Government Standards and Practices Commission Advisory Opinion 97A-1004 (April 21, 1997).

Oregon Government Standards and Practices Commission Staff Opinion 02S-015 (May 20, 2002).

Oregon Government Standards and Practices Commission Staff Opinion 03S-015 (September 11, 2003).