

Southwest Independent School District

MEMO

Date: 8/11/2026

To: Dr. Jeanette Ball

From: Melissa V. Garza

RE: Overnight Trip



Request SWISD Board or Trustees approval for an overnight trip for:

Elm Creek Elementary, 5th Grade

ORGANIZATION

Outdoor Education at Camp Twin Lakes

EVENT

October 1 - 2, 2026

DATE(S) OF EVENT

204 E Little Elm Trail, Cedar Park, TX 78613

LOCATION OF EVENT

9:00 a.m.

DEPARTURE TIME

SWISD Buses

MODE OF TRANSPORTATION

Erica Felix

SPONSOR

Rosanne Castro

ADDITIONAL SPONSOR

ADDITIONAL SPONSOR

ADDITIONAL SPONSOR

107

50

57

OF STUDENTS

MALE

FEMALE

Camp Twin Lakes

NAME OF HOTEL/MOTEL

1:30 p.m.

RETURN TIME

\$8,475.00

ESTIMATED COST TO DISTRICT

EXPLANATION OF ACTIVITIES:

Students will participate in 5 hands-on TEKS aligned Science lessons during our visit. We will also work on teambuilding skills (SEL) while in attendance. Students lessons will be targeting TEKS our students need most intervention on based on assessment data. Science journals will be made for each student to document learning.

Melissa V. Garza

Signature of Requestor

Administrator Signature

8/11/2026

Date

Date

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