



Board of Education

Minutes of The Board of Education

A Work Session of the Board of Education of Fort Smith Public Schools was held Monday, October 21, 2025, beginning at 5:30 PM in the Service Center, Bldg. G, Conference Room, 3205 Jenny Lind, P.O. Box 1948, Fort Smith, AR 72901.

CALL TO ORDER

Mr. Dalton Person, president, called the meeting to order noting seven board members were present. Other board members present were: Mr. Phil Whiteaker, Ms. Susan Krafft, Ms. Brittney Hall, Mr. Brad Harding, Ms. Lynnett Lott, and Ms. Maria Martinez. District administrators present included: Mr. Marty Mahan, Superintendent; Dr. Tiffany Bone, Deputy Superintendent; Mr. Shawn Shaffer, Executive Director of Facility Operations; Mr. Joseph Velasquez, Facility Construction Project Manager, Mr. Craig Tecmire, Supervisor of Purchasing, Ms. Kimberly Mundell, Executive Director of Communications, and Ms. Leslie Phelps, Office Administrative Assistant to the Superintendent.

PRESENTATION – FACILITIES OPERATIONS OVERVIEW

Mr. Shaffer presented a comprehensive overview of the phases and steps involved in school construction, beginning with the Master Plan phase, followed by the Qualification phase, the Contract phase, and the Construction phase. He also gave background information on the development and work of the Long Range Facilities Committee.

Mr. Joseph Velasquez outlined the plans for the new playground projects scheduled to begin construction soon. Phase 1 of the playground additions will include Ballman, Barling, Euper Lane, Fairview, Park, and Tilles Elementary Schools.

PRESENTATION – PURCHASING DEPARTMENT OVERVIEW

Mr. Tecmire informed the board of the processes the Purchasing Department follows for all purchases and procurements. He also presented the thresholds that apply to the use of federal and non-federal funds.

Following the presentation, Mr. Tecmire conducted a tour of the purchasing warehouse for board members.

BOARD MEMBERS FORUM

Our next scheduled regular meeting will be Monday, October 27, 2025.

ADJOURN

There was no further business and the meeting was adjourned at 7:37 PM.

Phillip Whiteaker, Vice - President

Susan Krafft, Secretary