

**Purchase Request #5**  
**Regular Board Meeting February 23, 2016**  
**Consideration of Approval to Renew**  
**Annual Contract for Web Content Management System**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a renewal of the contract for the purchase of a Web Content Management System with OmniUpdate, Inc.

**BACKGROUND**

A Request for Proposal (RFP) Number 3423, was issued by the District in March 2012 for procuring a Web Content Management System on behalf of the District. The Board approved the original contract with OmniUpdate in March 2012.

This item is for the annual maintenance of the District's chosen web content management system. The RFP was issued when Ellucian de-supported Luminis Content Management System.

OmniUpdate is the sole provider of maintenance, support and updates for the web content management system and is exempt from competitive procurement per section 44.031 of the Texas Education Code.

**IMPACT OF THIS ACTION**

This product is used by 100 to 150 content editors throughout the District to keep the District's web sites current. It is a District-wide product. Its functions keep our content current to the public and it provides a workflow for content approvals. Most departments in the District use this software to keep their web content current. Faculty web sites are being moved to this system.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated annual expenditure for this request is \$31,500.00. These expenditures will be funded by the Web Services Fiscal Year 2015-2016 operating budget and subsequent year's budget, subject to Board approval.

**MONITORING AND REPORTING TIMELINE**

This renewal will exercise the first of two (2) one-year renewal options available. Term of contract: 3/27/2016 through 3/26/2017.

**RESOURCE PERSONNEL**

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
David Hoyt	AVP/CIO	972-599-3133
Cindy L. White, CPPO, CPPB	Director of Purchasing	972-758-3871