

**MINUTES  
BOARD OF TRUSTEES  
REGULAR MEETING  
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
JULY 27, 2026**

The Board of Trustees for the Clear Creek Independent School District met in a regular meeting in the Board Room at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on July 27, 2026.

**1. *Call to Order***

President Cottrell called the meeting to order at 6:00 p.m.

**2. *Establishment of a Quorum***

President Cottrell established a quorum.

Trustees present:      Jonathan Cottrell, President  
                                 Jessica Cejka, Vice President  
                                 Jamieson Mackay, Secretary  
                                 Jay Cunningham, Trustee  
                                 Arturo Sanchez, Trustee  
                                 Jeff Larson, Trustee  
                                 Rebecca Lilley, Trustee

Staff present:            Karen Engle, Superintendent  
                                 Members of the Superintendent's Cabinet

**3. *Pledge of Allegiance, Texas Pledge, Moment of Silence, and District Mission Statement***

Ms. Shannon Simonds, 2026 CCISD Principal of the Year, and Ms. Camia Lowman, finalist for Region 4 2027 Secondary Teacher of the Year, led the Board and the audience in the Pledge of Allegiance, and the Texas Pledge. Dr. Engle led the Board and the audience in a moment of silence. They also assisted Dr. Engle with the District Mission, Vision, Core Values and Value Statement.

**4. *Recognitions***

**A. *CCISD Principal of the Year***

Clear View High School Principal, Ms. Shannon Simonds, has been named CCISD's 2026 Secondary Principal of the Year. Throughout her career in Clear Creek ISD, Ms. Simonds has been committed to helping students discover their potential by developing leadership skills, embracing personal accountability, and believing in their ability to succeed. A lifelong member of the Clear Lake community and dedicated CCISD educator, Ms. Simonds' impact extends well beyond the walls of Clear View High School and reflects the very best of our district's commitment to student success. We congratulated Shannon Simonds on this well-deserved recognition as CCISD's 2026 Secondary Principal of the Year.

***B. Region 4 Teacher of the Year Finalist***

Ms. Camia Lowman has been named one of Region 4's five finalists for the 2027 Secondary Teacher of the Year. Camia is a proud Clear Creek High School graduate who has dedicated more than a decade to education in CCISD. She teaches Anatomy and Physiology at Clear Spring's High School, where she founded and sponsors the NASA HUNCH Biomedical Engineering program, giving students the opportunity to tackle real-work engineering challenges in collaboration with NASA professionals. Beyond the classroom, Ms. Lowman serves as assistant golf coach, leads the Science UIL Academic Team and supports numerous other campus initiatives. She does it all and does it well, which is why we are so proud and not at all surprised by her nomination. We will be cheering for her to win when Region 4 winners are announced on August 6<sup>th</sup>.

***5. Community Input***

No members of the community addressed the Board at this meeting.

***6. Information and Discussion***

***A. Population and Survey Analysts will present the Spring 2026 Demographic Study Report***

Ms. Kris Pool and Ms. Caroline Couch with Population and Survey Analysts, presented the PASA demographer report to the Board. Members of the Board made comments and asked questions. Ms. Pool and Ms. Couch answered the questions.

***7. District Update***

Dr. Karen Engle, Superintendent of Schools, presented the Board of Trustees with a District Update on Summer Activities and Back to School Activities.

***8. Action***

***A. Consent Agenda***

Trustee Cunningham moved to accept the consent agenda as presented minus #7, #17, & #24. The motion passed unanimously.

1. Consider Approval of Board Meeting Minutes
2. Consider Approval of Monthly Human Resources Board Report
3. Consider Approval of 2026 - 2027 District Goals
4. Consider Acceptance of Donations
5. Consider Acceptance of Monthly Financial Statements
6. Consider Approval of Acceptance of the 2025 - 2026 Certification of Excess Debt Collections and the 2026 -2027 Certification of the Anticipated Debt Collection Rate
- ~~7. Consider Acceptance of the 2025 Tax Collection Report~~
8. Consider Approval of Qualified Investment Firms
9. Consider Approval of the Quarterly Investment Report
10. Consider Approval of Waiving or Refunding Penalty & Interest
11. Consider Approval of Library Materials

12. Consider Approval of the Galveston County Juvenile Probation Board Interlocal Cooperation Agreement and Memorandum of Understanding for the Provision of Education Services for the Transforming Lives Cooperative (TLC) Day Program for the 2026 - 2027 School Year
13. Consider Approval of the Galveston County Juvenile Justice Alternative Education Program Memorandum of Understanding for the 2026 - 2027 School Year
14. Consider Approval of the Harris County Juvenile Justice Alternative Education Program (HCJJAEP) Memorandum of Understanding for the 2026 - 2027 School Year
15. Consider Approval of Agreement with Spectrum Support Services, LLC. dba Providence Treatment Center, contract 2027.002, to Provide Special Education Contracted Services for School Year 2026-2027
16. Consider Approval of an Agreement with Luis Valdes, PhD dba River Oaks Academy, Contract 2027.001 to Provide Special Education Services for School Year 2026-2027
- ~~17. Consider Approval of Renewal of Contract 2022.514 Digital Learning Platform~~
18. Consider Approval of Renewal of Contract 2023.514 Property Tax Billing and Collections Software
19. Consider Approval of Renewal of Contract 2023.802 Fast Food Chicken Products
20. Consider Approval of Renewal of Contract 2024.504 eStar Special Education Management Software
21. Consider Approval of Renewal of Contract 2024.802 General Foods and Full-Service Distribution
22. Consider Approval of Renewal of Contract 2024.805 Kitchen Cleaning Chemicals
23. Consider Approval of Renewal of Contract 2024.808 Deli Sandwiches
- ~~24. Consider Approval of Renewal of Contract 2024.820 Desserts for High School Campuses~~
25. Consider Approval of Award of Contract 2027.601 Instructional Materials and Teaching Supplies
26. Consider Approval of the 2026-2027 Student Code of Conduct
27. Consider Approval of TASB Local Policy Update 127 - FIRST READING
28. Consider Approval of CS(LOCAL) Facility Standards - FIRST READING
29. Consider Approval of FC(LOCAL) School Attendance Areas - FIRST READING

Pulled Items from Agenda:

7. Consider Acceptance of the 2025 Tax Collection Report:  
Trustee Cunningham pulled this item. He made comments and then moved to accept the Superintendent's recommendation and accept the 2025 Tax Collection Report as presented. The motion passed unanimously.
17. Consider Approval of Renewal of Contract 2022.514 Digital Learning Platform:  
Trustee Cunningham pulled this item. He made comments and then moved to accept the Superintendent's recommendation and approve the renewal of Contract 2022.514 Digital Learning Platform with Instructure, Inc. for an estimated annual contract value of \$210,000 beginning September 1, 2026, through August 31, 2027.

24. Consider Approval of Renewal of Contract 2024.820 Desserts for High School: Vice President Cejka pulled this item. She made comments and asked questions. Mr. Fred Walker, Director of Food Services, answered the questions. Trustee Cejka moved to accept the Superintendent's recommendation and approve the renewal of Contract 2024.820 Desserts for High School Campuses with League City Crumbles for an estimated amount of \$150,000 for the period beginning September 1, 2026, through August 31, 2027.

***B. Consider Approval of 2026 – 2027 District Compensation Plan***

Ms. Alice Benzaia, Chief Financial Officer, and Dr. Robert Branch, Assistant Superintendent of Human Resources, presented the information to the Board. Members of the Board made comments. Vice President Cejka moved to accent the Superintendent's recommendation and approve the 2026 – 2027 District Compensation Plan as presented. The motion passed unanimously.

***C. Consider Scheduling a Public Hearing to Discuss 2026 – 2027 Budget and 2026 Proposed Tax Rate***

Ms. Alice Benzaia, Chief Financial Officer, presented the information to the Board. Ms. Benzaia answered the questions. Secretary Mackay moved to accent the Superintendent's recommendation and schedule a public hearing to be held on August 24, 2026, at 6:00 p.m. for purposes of discussing and adopting the 2026 – 2027 budget and discussion of the 2026 proposed tax rate and authorize the Administration to publish a tax rate of \$0.969 comprised of \$0.699 for Maintenance and Operations and \$0.27 for Interest and Sinking, for purposed of the Notice of Public Hearing. The motion passed unanimously.

***9. Closed Session***

President Cottrell called the meeting into closed session at 7:38 p.m.

President Cottrell convened the meeting into open session at 8:57 p.m.

***10. Action on Closed Session***

***A. Consider Adoption of Resolution Authorizing the Sale of Surplus Real Property***

Secretary Mackay moved that the Board accept the Superintendent's recommendation and adopt a resolution declaring as surplus and authorizing the sale of approximately 12 acres of district property in Harris County, Texas, as further described in the Resolution. The motion passed unanimously.

***B. Consider Approval of Recommendation for Directory of Special Programs***

Trustee Sanchez moved that the Board accept the Superintendent's recommendation and name Ms. Heidi Danner as Director of Special Programs. The motion passed unanimously.

***11. Adjournment***

President Cottrell adjourned the meeting at 8:58 p.m.

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Jonathan Cottrell, Board President

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Jamieson Mackay, Board Secretary

Date Approved: \_\_\_\_\_

*Minutes prepared by Greta McMahon*