

GOVERNING BOARD AGENDA ITEM FORM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

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DATE OF MEETING: August 24, 2010

TITLE: Approval of Out of State Travel

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BACKGROUND:

STAFF

Dr. Vicki Balentine from the District Offices requests permission to attend the Achieve Team Training in Alexandria, Virginia, August 31-September 3, 2010. There is no cost to the district.

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ASSOCIATE SUPERINTENDENT  
SIGNATURE:

*Patrick Nelson*

SUPERINTENDENT  
SIGNATURE:

*Vicki Balentine*

AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Vicki Balentine \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SCHOOL: District Offices  
Department (opt.): Superintendent  
DATE(S): August 31 - September 3, 2010

ACTIVITY/EVENT: Achieve Team Training

LOCATION: Alexandria, VA

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed \_\_\_\_\_

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration	_____	_____
Transportation	_____ Mode _____	_____
Rental Car	_____	_____
Meals	_____	_____
Lodging	_____	_____
Substitutes	_____	_____
TOTAL	<u>No Cost to the District</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Sustainability meeting to support the implementation of the American Diploma Project in Arizona

Outcomes and academic benefits to students and staff: To increase high school graduation standards

Submitted by: Vicki Balentine \_\_\_\_\_ 8/4/10  
Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
Patricia Nelson 8-18-10  
Associate Superintendent/Superintendent Date