

Minutes of Annual Meeting

The Board of Education Waunakee Community School District

A Annual Meeting of the Board of Education of Waunakee Community School District was held Monday, August 25, 2025, beginning at 7:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

- I. Elect Chairperson to Conduct Budget Hearing and the Annual Meeting
President Ensign called the meeting to order at 7:00pm.

Present: Eaton, Ensign, Heinrichs, Hetzel, Murray, Sonne

President Ensign read the purpose of the annual meeting and asked for nominations for the chairperson of the annual meeting.

A motion was made by Tim Schell, seconded by Mark Hetzel, to nominate Joan Ensign as chairperson for the budget hearing and annual meeting. Upon receiving no other nominations, Ensign was elected as chairperson of the 2025 Annual Meeting.

- II. Reading of the Official Notice of the Budget Hearing and the Annual Meeting
School District Clerk, Carlena Eaton read the official notices and noted the publications dates in the Waunakee Tribune.
Carly read the Notice

- III. Budget Summary - Director of Business Services
Allie Newton reviewed the budget summary and answered questions. Summers shared information regarding financial planning. The Tax Levy meeting will be on October 30, 2025.

If anyone in the community has any questions, please contact Steve or Allie.

- IV. Review of Minutes of the 2024 Annual Meeting
The 2024 Annual meeting minutes were reviewed.

- V. Receive and Accept Treasurer's Report
Mark Hetzel, School District Treasurer, reviewed the treasurer's report.

- VI. **Resolution A** - Authorize the School Board to Charge Student Fees
Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to charge student fees, and at such costs as shall be set by said school board.
Introduced by: Brian Grabarski
Seconded by: Tim Schell
Date: August 25, 2025
Motion Carried.

VII. Resolution B - Salaries and Expenses for School Board Officers

Be it resolved that the Board members of the Waunakee Community School District be paid a salary that is stipulated below, plus increased by the approved CPI increase amount for the 2025-2026 school year. Board members may also be reimbursed for expenses incurred on district business when traveling outside the district and may use the wellness clinic as outlined.

Salaries to be:

President, Clerk, Treasurer \$7178.00 per year for regular/special/committee meetings

All other Board members \$6483.00 per year for regular/special/committee meetings.

Introduced by: Tim Schell

Second by: Dean Kaminski

Date: August 25, 2025

Motion Carried

VIII. Resolution C - School Lunch Program Authorization

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to furnish school lunches to any and all students of this district at such places and times, and at such costs as shall be set by said school board, and the school board is hereby authorized to pay any deficiency which may result from said lunch program (Section 120.10(16)).

Introduced by: Dean Kaminski

Second by: Deanne Lensert

Date: August 25, 2025

Motion Carried

IX. Resolution D – Authorize the School Board to Engage Legal Counsel if Needed

Be it resolved that the Board of Education of the Waunakee Community School District be authorized to engage legal counsel to represent the district and provide legal advice to the district.

Introduced by: Shelia Weihert

Second by: Tim Schell

Date: August 25, 2025

Motion Carried.

X. Resolution E - Set Date and Hour for 2026 Annual Meeting or Authorize School Board to Set Date and Hour

Be it resolved that the Board of Education of the Waunakee Community School District be authorized to set the date and hour for the 2026 Annual Meeting within the guidelines established by Wisconsin Statutes (Between the fourth Monday in July and the fourth Monday in October).

Introduced by: Anne Blackburn

Second by: Deanne Lensert

Date: August 25, 2025

Motion Carried

XI. Resolution F - Transportation

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin be authorized to purchase, operate and maintain transportation vehicles as well as contract for transportation services to provide transportation to students, including but not limited to students whose residence is located within two miles of the school the student attends, as per Board Policy

Introduced by: Deanne Lensert

Second by: Anne Blackburn

Date: August 25, 2025

Motion Carried

XII. Resolution G - Adoption of Tax Levy

Mr. Chairperson, I move that there be levied a school tax assessed against all taxable property within the Waunakee Community School District in the sum of \$49,463.,681 necessary to operate and maintain the District School System and to finance the recommended budget for the 2025-2026 school year.

Introduced by: Brian Grabarski

Second by: Tim Schell

Date: August 25, 2025

Motion Carried.

XIII. Persons Attending Meeting May Request Information on Any Topic Relative to Current Policies and Proceedings of the Schools. There were no comments for this meeting.

XIV. Adjournment

A motion was made by Mark Hetzel second by Dean Kaminski, to adjourn the meeting at 7:26PM. Motion carried unanimously.

Respectfully submitted by:

Clerk

Date