



# McCall-Donnelly High School

**KIND • RELIABLE • ENGAGED • DRIVEN**

Dear Members of the School Board and Superintendent Thomas,

I am writing to formally request release from my teaching contract effective January 16, 2026.

This decision was made after thoughtful consideration, and I am sincerely grateful for the opportunity to have served the students, families, and staff of McCall-Donnelly High School. My time here has been professionally rewarding, and I deeply appreciate the support and collaboration I have experienced throughout my tenure.

To ensure a smooth transition, I am more than willing to assist with succession planning, including supporting the onboarding of a replacement, sharing instructional materials, and helping in any way that promotes continuity for students and staff.

Thank you for your understanding and for the opportunity to be part of this district. Please let me know if there are any formal steps or documentation required to facilitate this request.

Respectfully,

Troy Frisk

