

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 02/13/24



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignations Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: 2/8/24

To: Board of Trustees

From: Corrina Guardipee-Hall

Title: Superintendent of Schools

Subject: Waiver of 5% Penalty Fee for Early Resignation 2023-2024

Description: Corrina Guardipee-Hall, Superintendent, is requesting that the School Board waive the 8% liquidated damages for Natasha Siliezar due to early resignation. Her last day of work was February 2, 2024. The Employment Contract 2023-2024, Section 6 (six) states that the employee shall provide a written request to the Superintendent at least thirty (30) days prior to the date by which the Employee seeks to be released from his/her obligations under the contract. The written request must include the following:

- a) An explanation of the reasons for the requested release;
- b) A separate, signed letter of resignation;
- c) Payment for the liquidated damage sum referenced above.

Financial Impact: \$4,860.96

Funding Source (Budget/grant, etc.): N/A

Attachment(s): Letter of request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

I AM REQUESTING THE BOARD OF TRUSTEES WAIVE THE 8% OF CONTRACT FOR MENTAL HEALTH REASONS.

NATASHA SILIEZAR

SPECIAL EDUCATION TEACHER-BHS

CALLED 1:28 ON FEBRUARY 2, 2024

406-500-9788

RECEIVED

FEB 02 2024

CC
Courina Guadalupe-Hall
