

Regular Board Meeting May 17, 2023

Board Approved _____

The Board of Trustees

Corbett School District

Corbett School District 39 - A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, May 17, 2023, beginning at 7:00 PM in the MPB/Board Room/ZOOM online. Board members present in person were; Michelle Vo, Board Chair; Bob Buttke and Todd Redfern. Board member Rebecca Bratton was not in attendance. Katey Kinnear; David Granberg and Todd Mickalson were present virtually. Also present were Administrators/staff Derek Fialikiewicz, Ed.D., Superintendent; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead; Jeanne Swift, Student Services Director/Assistant Superintendent and Brie Windust, Business Office Assistant/ZOOM Moderator. Cindy Duley, Business Manager, was present virtually. Annaliese Loveland, Student Representative to the Board, was also in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS

The link below was used to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929
205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/kciP3KHeD>

There were approximately nine attendees online and about the same in person at the meeting.

1.1. Call to Order/Flag Salute

Michelle Vo, Board Chair, called the meeting to order at 7:00 p.m. and led the group in the flag salute.

2. Review and Acceptance of Agenda

Michelle Vo, Board Chair, announced acceptance of the agenda except that Stacy Michaelson, MESD Government Relations, under Item 5.b would speak under Item 7.2 Superintendent's Report and Dan Miley will speak at the time of the action item for Item 7.1.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

3. Board Chair Report Information Item

Michelle Vo, Board Chair, mentioned she was playing phone tag with Kristen Miles, OSBA Board Development Specialist regarding:

a. Board Retreat/Work Session - TBD in spring and September 2023

Chair Vo reminded the Board about information in the board packet:

b. Statement of Economic Interest paperwork requirements through the OECG.

https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF

Attachments: (1)

4. Approval of Minutes Action Item

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 5.102-23-RESOLVED that the Board approved the minutes of the Regular Board meeting of April 19, 2023 and the Special Board meeting of May 3, 2023.

The vote of the Board was 6-0 in favor.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Attachments: (2)

7:06 p.m.

5. Introduction and Comments of Guests and Representatives

a. Dan Miley, Talbot, Korvola & Warwick, LLP- see item 7.

b. Stacy Michaelson, MESD Government Relations – see item 7.2.

See policy links and description on the agenda for the information and protocols.

<https://policy.osba.org/corbett/D/DIE%20D1.PDF>

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

7:10 p.m.

c. Kathie Freund, patron, commented and gave thanks to the "A" music program and congratulated the almost 60 kids and the staff involved in the well-attended recent strings concert of GS/MS/CAPS students.

6. Principal / Director / Supervisor Reports – Dr. Fialkiewicz introduced:

a. Angela Davis, Athletic Director - Spring Sports – baseball had a 13-3 score with Portland Christian and a season 5-15, which is most wins in long time so lots of optimism for future. Track JV and V, 25 high school students to district meet. Softball at Banks with last league game on May 18. May get to host State, ranked second in district and 13th in State. Spring camps coming up for softball and baseball and summer camps for soccer, volleyball and basketball. See the athletics tab on the website. Hosting the first wrestling duo and basketball tournament here over winter break, as we have been working through facility use issues. Need people to get involved in Boosters. Job openings for head mens' basketball and head mens' track coaches. Coach Cease has made the weight room functional with the help of the 8th/9th grade class to move items. Installing a TV for film and recruited someone to fix the Cardinal mascot.

7:18 p.m.

b. Cassie Duprey, Secondary Assistant Principal - online school – A rehash of the budget meeting on May 3. We lost 4% to online academies of our own students. About \$3500 per person using Pearson Connexus in hopes of adding and \$10,000 per student and \$136,000 to Ending Fund Balance (EFB). This will require a couple of counselors and accommodations for Individualize Education Plan services (IEP's). Great opportunity as Portland Public closed their online option. Will not affect our numbers for sports with added online numbers.

Dr. Fialkiewicz spoke to Kate Pattinson, Oregon Department of Education (ODE), and she thought this was a good idea. We get full \$10,000'sh for each student and they can be integrated into certain events if they want.

c. Jeanne Swift, Assistant Principal/Student Services Director – spoke to COVID-19 and the attachment in the Board packet relaying back to three years ago with safety plans. Proof of vaccination for COVID-19 is over after June 16. Communicable disease management plan due in August.

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

Attachments: (1)

6.1. Student Representative to the Board Information Item

Anneliese Loveland reported that they were wrapping up the last of the school year. The food and venue for the prom was awesome. Spring fling not as well attended due to close dates for dances, but PJ themed and best dancer awarded. On May 18 Robotics will have event in gym from 4:00 – 6:00 p.m. and community is invited. May 17 was the last student cardinal assembly.

Description: <https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

7. Financial Reports/Matters

Cindy Duley, Business Manager, passed to Dan Miley, Talbot, Korvola & Warwick, LLP. - the partner that filled in for Tim Gillette and reported to the Board. The financial statements were in the Board packet. First section is the clean opinion on no material misstatements and a couple more reports. Management discussion is comparative and analysis on page 7, then statements. District under Governmental Accounting Standards Board (GASB). See the short-term leases footnotes following financial statements. Generally accepted auditing standards and in general compliance with Oregon. Material weakness in internal control and part of single audit package communication, as a lot of things still not corrected. Reconciliations not being reviewed, untimely, late entries. More work for the District. Question regarding Board letter not shared with public and estimated capital assets and liabilities like PERS have significant impacts with internal controls.

Ms. Vo asked about page 70 and discussions/concerns followed.

Mr. Miley said it will be in the single audit package, trying to reconcile years and do clean up. District's Account Receivables (AR) federal and state grants were out of time frame, so they were written off. Findings for balance sheets should be monthly and can identify them.

7:43 p.m.

Cindy Duley, Business Manager, said the information in the packet on financial report. There are six points to make about what just came up. Cash crunch is over for the January through May SSF payments, etc. of \$4.4 million now received and will get us through payroll after audit done by TKW April 30. The communication letter to the Board was shared on the same day received and not a public document. \$859,000 approved and claimed today on OSCIM grant and will be cleaned up with construction financing. EFB for 2021-22 only item year to year for cash flow. Page 13 of audit shows about \$100,000 shy of anticipation for General Fund (GF) as now part of Fund 09 balance sheet (\$2,353,262). The leases and documents for 2022-23 will include the School Based Mental Health (SBMH) grant/lease and requirement for IT leases and review process. Page 70 supplemental budget for excess of appropriations for 2022-23 in June board packet. PERS better improves our net position and not our investment. Lots of changes. Conversation with Doana Anderson, Director MESD Business Services, for major assets and liabilities, and not a new item. Write offs in 2015-16, but are mostly from 2017-18. Single audit is underway and expected by July 30, and also working with TKW daily. June financials will show true up reports with audit. The approved budget from May 3 going to TSCC on May 18. Audit RFP to go to Dr. Fialkiewicz for approval within the week of May 18-25. Further process suggestions to come from TKW.

7:53 p.m.

Dr. Fialkiewicz addressed the May adjustment question. The May SSF with high cost disability is approximately \$256,000 plus adjustment from prior year subtracting about \$213,000. Process is set up by rule and followed to the letter, so doubt there will be a

restatement, but more clarity in June, and adding \$87,000 left in SSF from prior year allocation.

Board discussion.

7.1. Audited Financials from 2021-2022 Action Item

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 5.103-23 - RESOLVED that the Board accepted the 2021-2022 audited financial statements as presented at the meeting and attached to the Board agenda/packet.

The vote of the Board was 6-0.

Attachments: (1)

7:57 p.m.

7.2. Report Information Item

Presenter: Derek Fialkiewicz, Ed.D. - Superintendent and Cindy Duley, Business Manager

Attachments: (3)

Stacy Michaelson, MESD Government Relations, reported virtually, about business in Salem and the legislative requirement by constitution to be finished by June 25. The May RV for coming biennium went to co-chairs for final budgets. RV expected to be up by \$2 Billion over the 2022-23 and 2023-25 biennium's due to increased tax RV in current biennium. \$10.3 billion needed for education but \$9.9 billion now sitting in Ways and Means committee. A gap of \$400 Million. Corporate kicker with under \$300 Million to go into K-12 spread, and hope for the additional add to get there. Time will tell as Senate Republicans walked out again. So long as quorum is denied, no budgets get passed. Affecting Special Education (SPED) is SB 829 out of House on May 17, which will affect longer days, cost increases, additional IEP's and bargaining if passed. Other bills mentioned were HB 3199 for P.E. minutes, HB 3584 for security partnership with law enforcement and SB 292, regarding SEI changes which was not scheduled for a public hearing on May 11 (good news). A handout was shared on screen about a list of some bill tracking.

Board discussion.

8:11 p.m.

8. Superintendent Fialkiewicz Report Information Items

Presenter: Derek Fialkiewicz, Ed.D., Superintendent

Description: Goals for 2022-23

1. **Aligning for Student Success**

1. **ODE plan integrating six different ODE initiatives**
2. **Drive Corbett 5-year Plan**
3. **Include student, staff, family, community, and board input.**

4. **Complete by February 2023; Presented to the Board for vote March 2023**

2. **#OneCorbett**

1. **Bringing the Corbett community together through the schools.**
2. **Including the community in various district events**
3. **Aligning efforts K-12**

3. Promote CSD in the community and beyond

1. **Use social media to promote the amazing things happening in classrooms, sports, activities, etc.**

2. **Remind everyone what makes Corbett great.**

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

8.1. Enrollment Numbers

Derek Fialkiewicz, Ed.D., Superintendent- announced on May 17, 1046, down a little bit over the last few weeks. More students out, not in, this time of year.

Talked at last Board meeting and budget meeting about two sixth grade classrooms to move buildings. CAPS not capable of housing, as room needs sink and restroom and staff would be new. Preschool on pause with new start up in Corbett.

Board discussion.

Ms. Swift announced there is still Early Childhood SPED program in place (through David Douglas SD).

Ms. Loveland asked about high school students as they were helping in the preschool previously.

Dr. Fialkiewicz suggested they may be able to help, but there would be transportation issues to consider.

<https://policy.osba.org/corbett/KL/LBE%20R%20D1.PDF>

<https://policy.osba.org/corbett/F/FBB%20D1.PDF>

Attachments: (1)

8.2. Corbett School Campus Upgrades and / or Grants

Presenter: Derek Fialkiwicz, Ed.D., Superintendent – explained that Kathy Childress, Secondary Principal, came up with idea to expand current program. Changes to entrances and exits in high school gym for the program, so going out to bid. We have two and are waiting for one more, hoping to do work from June 1-30 for deadline.

Scope of expansion at next board meeting.

Ms. Loveland asked if this is Mr. Goude's room.

Dr. Fialkiewicz answered that it is his classroom and hallway with a wall and two windows.

Ms. Childress said there is also extra equipment being purchased.

9. Consent Agenda

Action Items

Bob Buttke moved and Todd Redfern seconded:

9.1RESOLUTION ITEMS NO. 5.104-23 through 5.114-23** Action Items**

13.2RESOLUTION NO. 5.104-23** - RESOLVED** that the Board confirmed the hire of Mallory Spanjer for the position of 1.00 FTE HS Language Arts/Social Studies Teacher position, from the position of 8th/9th English/APUSH, effective August 21, 2023.

13.3 **RESOLUTION NO. 5.105-23 - RESOLVED** that the Board confirmed the spring 2023 Outdoor School stipends for Brian Lutes, Carrie Church and Peter Leone.

13.4RESOLUTION NO. 5.106-23** - RESOLVED** that the Board confirmed the hire of Sara Pekny for the position of 1.00 FTE HS Counselor, effective start date of August 17, 2023.

13.5RESOLUTION NO. 5.107-23** - RESOLVED** that the Board confirmed the hire of Tiffany Dennis for the position of 1.00 FTE SBMH Social Worker, effective start date of May 22, 2023.

13.6RESOLUTION NO. 5.108-23** - RESOLVED** that the Board confirmed the OFLA/FMLA leave for Vanessa Knight, 1.00 FTE CAPS Counselor, effective May 11-June 7, 2023.

13.7RESOLUTION NO.5.109-23** - RESOLVED** that the Board confirmed the OFLA leave for Kuwaiola Ahina, .85 SPED Asst. 1, effective May 9-19, 2023.

13.8RESOLUTION NO. 5.110-23** - RESOLVED** that the Board confirmed the promotions of Brian Lutes to 1.00 FTE CMS Principal/teacher and Sara Brounstein to 1.00 FTE CAPS Principal/teacher effective August 2023.

13.9RESOLUTION NO. 5.111-23** - RESOLVED** that the Board confirmed the leave of absence for Nikki Joy, 1.00 FTE Preschool/ECE Asst. II, for the 2023-2024 school year.

13.10RESOLUTION NO. 5.112-23** - RESOLVED** that the Board confirmed the promotion of Shelia Morgan Osborne from 1.00 FTE Curriculum and Assessment Coordinator to 1.00 FTE Director of Curriculum, Assessment & School Improvement effective August 14, 2023.

13.11RESOLUTION NO. 5.113-23** - RESOLVED** that the Board confirmed the spring coaches for MS Track and Field as Brian Lutes, Head; Anthony Young, Assistant and Katelyn Selzer White as volunteer.

13.12RESOLUTION NO. 5.114-23** - RESOLVED** that the Board confirmed the transfer of Carrie Church, 1.00 FTE 6th/7th Grade Teacher, and Sam Wallace, 1.00 FTE Secondary English Teacher, to 6th Grade Teachers, effective August 21, 2023.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

The vote of the Board was 6-0 in favor.

10. CURRICULUM

Derek Fialkiewicz, Ed.D., Superintendent- announced that our Aligning for Student Success Integrated Guidance (IG) for CTE was approved by the State. Thanks to Dr. Shelia Morgan Osborne and entire team. The longitudinal goals for five years are being submitted to State and we will bring back after the State

approves them.

☐ 11. STUDENTS

Derek Fialkiewicz, Ed.D., Superintendent-mentioned that during the week of May 8 that (CHAMPS) Corbett High Association of Mamas and Papas of Seniors, brought an ice cream truck on campus. Lots of excitement about that and the high school assembly on May 17. Kathleen Childress and Dr. Fialkiewicz almost won the hungry, hungry hippo competition. The seniors paraded through the grade school and at CAPS for students to aspire to. Senior Graduation ceremony upcoming to include fireworks, and excitement for their future.

12. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Presenter: Derek Fialkiewicz, Ed.D., Superintendent-spoke about the last budget meeting and this being the last year to purchase a bus on previous schedule. Dr. Fialkiewicz spoke to Todd Williams about the \$170,000 in budget for a new bus. It is only about 30% the first year, so adding another bus is not prohibitive. Do we put on hold because we have enough buses and with one more year of requirements for diesel bus upgrades that may change? Next month vote to move forward or wait for electric buses with movement in that direction? There is a grant out for electric bus and charging facility to supplement the difference of diesel.

☐ 12.1. Emergency Assistance Agreement for 2023-2025 Action Item

Derek Fialkiewicz, Ed.D., Superintendent spoke to this agreement for help.

Board discussion.

Dr. Fialkiewicz said this may be to support only PPS, so not opposed, but turned MESD down.

Board did not have enough information to proceed.

A motion to table the motion until June 21, 2023 at 7:00 p.m. was made by Michelle Vo or Todd Redfern and seconded by Bob Buttke.

~~**RESOLUTION NO. 5.115-23 -- RESOLVED** that the Board approve the Omnibus Agreement for Emergency Assistance for 2023-2025 as attached in the Board packet.~~

Attachments: (1)

The board voted 6-0 to table.

Dr. Fialkiewicz will get someone to talk about this more next month.

13. PERSONNEL

Derek Fialkiewicz, Ed.D., Superintendent announced:

Kuwaiola Ahina, .85 FTE SPED Asst. I, to .50 FTE SPED Asst. II/.50 FTE SBMH

Administrative Assistant, effective August 17, 2023.

<https://policy.osba.org/corbett/G/GB%20D1.PDF>

Dr. Fialkiewicz read aloud:

13.1. Vacant Positions: Substitute Custodian, Substitute Bus Driver, .4 FTE Bus Driver, 1.00 FTE 8th-12th Grade HS Special Education Teacher 2023-24, 1.00 FTE GS Counselor 2023-24, 1.0 FTE SPED Secretary/School Health Assistant 2023-24, K-2 CAPS Teacher 2023-24, Corbett High School Head Men's Basketball Coach 2023-24, and Corbett High School Head Track Coach 2023-24.

13.2. See Consent Agenda items under 13.2-13.11

14. POLICY

Presenter: Derek Fialkiewicz, Ed.D., Superintendent – calendar for 2022-23 redone for purple box and May 24 date.

☐ 14.1. School Academic Calendar for 2022-2023 Action Item

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 5.116-23 - RESOLVED that the Board reapproved the proposed school calendar for 2022-2023 as attached in the Board packet.

The vote of the board was 6-0.

15. COMING EVENTS

Michelle Vo, Board Chair announced: May 18, robotics in gym,

Wednesday, May 24- Last day for Seniors and MS Portfolio Night

Monday, May 29 - Memorial Day Holiday - no school

Tuesday, May 30 - GS Portfolio Night

Wednesday, May 31 - HS Graduation and CAPS Portfolio Night

Friday, June 2 - Last Day of School

Monday, June 5 - Inservice, Staff Recognition?

Monday, June 19 - Juneteenth Holiday for 12-month employees

Wednesday, June 21 - Public Hearing of the Budget and Regular Board Meeting, 7:00 p.m. MPB or via ZOOM-Owl

https://policy.osba.org/corbett/I/IC_ICA%20D1.PDF

Attachments: (1)

16. MATTERS FOR THE GOOD OF THE ORDER

a. Michelle Vo announced she may not be at the meeting in June because she is in Mexico.

b. Todd Mickalson announced that baseball game just ended.

c. Katey Kinnear said Mason's team won.

17. ADJOURNMENT- The Board adjourned at 8:41 p.m.