

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

PURCHASES FOR THE SCHOOL Before parent groups or other groups working with the school purchase equipment for the schools, including computer hardware and software, they shall notify the principal of their plans. In consultation with the Superintendent or designee, the principal shall determine the type or brand of equipment to buy to ensure compatibility with current District equipment.

USE OF DISTRICT FACILITIES **District-affiliated school-support or booster organizations may use District facilities with prior approval of the appropriate administrator. Other parent groups may use District facilities in accordance with policy GKD.**

BOOSTER ORGANIZATIONS **District-affiliated** ~~School-related~~ **support or booster** organizations shall organize and function in a way that is consistent with the District's philosophy and objectives, within adopted Board policies, in accordance with **applicable UIL guidelines as applicable. and financial and audit regulations. (See also CFD)**

Each parent-teacher organization shall have a written constitution and/or bylaws governing its operations, and a copy of same shall be filed with the supervisor of Partners in Education. Any changes in said organization shall be filed with the District within 30 days of said change. Clubs operating within the schools with connections to parent organizations shall operate within the general regulation for local groups, subject to approval of the Superintendent.

Every booster organization shall have a written constitution and/or bylaws governing its operations, and a copy of the same shall be filed with the supervisor of Partners for Education. Any changes in said organization shall be filed with the District within 30 days of said change.

All booster organizations shall keep financial records of their receipts and disbursements and shall report said finances no less than annually to their membership. In addition, any booster organization that has deposited gross receipts in excess of \$25,000

in a school year shall have its financial records reviewed by the District's internal auditor and a copy of that review shall be forwarded to the Board no later than 120 days after the end of any such organization's operational year.

The principal or designee and director of the activity in question shall be made aware of the time and place of all meetings of any booster organization.

The directors of athletics and director of fine arts respectively, shall meet annually with the new officers of any athletic or music booster organization to discuss and review all regulations and requirements pertaining to the operation of said organizations. Said officers shall acknowledge having received those instructions.

Parent-teacher and booster organizations and similar groups shall be exempt from the payment of royalties for the use of District trademarks for so long as the product in question is being manufactured and marketed solely by the organization and is solely for the benefit of the organization. Prior to the manufacture and marketing of such product, the organization in question shall request in writing this exemption and the basis of the request from the Superintendent or designee.

**EXEMPTION
FROM PAYMENT
OF ROYALTIES**

Parent-teacher organizations, booster clubs, and similar groups shall be exempt from the payment of royalties for the use of District trademarks for so long as the product in question is being manufactured and marketed solely by the organization and is solely for the benefit of the organization. Prior to the manufacture and marketing of such product, the organization in question shall request in writing this exemption and the basis of the request from the Superintendent or designee.

**COMMUNICATION
COUNCIL FOR
PARENT-
TEACHER /
BOOSTER
ORGANIZATIONS**

The District shall establish a communication council for parent-teacher/booster organizations to provide a process to enhance communication. The communication council shall in no way infringe upon, limit, or affect the Board's exclusive power to manage and govern the schools of the District.

The communication council shall in no way be restricted to or inhibited by membership in any organization. The communication council shall not replace or circumvent other District policies and procedures providing for resolution of parent grievances or for a hearing by individual employees before the Board.

DEFINITIONS

The following definitions shall apply in this policy:

1. "Communication council for parent-teacher/booster

(CCPTB) organizations" shall mean the advisory group described in this policy.

2. "Parent" or "booster" shall mean any individual who is a member of a school's student support organization.

SCOPE	The CCPTB shall function within a defined scope. In cases of disagreement as to the applicability of any topic of consideration within this definition of scope, final determination shall be made by the Superintendent or designee.
REPRESENTATION	The Superintendent shall cause to be elected from each school's parent-teacher group and booster organization a representative to the CCPTB.
TERM OF OFFICE	Elections shall be held each school year. All terms of office shall be for a one-year period. Term of office shall be from July 1 through June 30.
VACANCIES	Vacancies otherwise occurring during the term of office shall be filled by the president of the organization or his or her designee.
MEETINGS	The CCPTB shall establish a process for regular meetings. Provisions shall be made to notify all representatives of the date, time, and location of all meetings. The chairman of the CCPTB shall be the supervisor of the Partners in Education.
PROPOSALS	Any member of a parent/teacher booster organization may present proposals to his or her elected representative for consideration by the CCPTB. In addition, the administration may present information to the CCPTB. The Superintendent's cabinet shall consider any proposal submitted to it by the CCPTB, so long as it is determined that the proposal falls within the scope as defined by this policy. The Superintendent shall advance to the Board all proposals received from the CCPTB that fall within the scope as defined by this policy.

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This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF

(LOCAL) for further information.]