

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: February 8, 2022



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**   February 2, 2022

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John E Salois  
**Title:**   Director of Human Resources

**Subject: Hiring: Personal Care Attendant, Browning High School**

**Description:** Maureen Stott, SPED Director, is recommending the following for hire:

✚ Whisper Michel-Personal Care Attendant BHS  
**Pending Successful Completion of pre-hiring process**

**Financial Impact:** Per Classified Salary Schedule 2021-2022 \$14.33 (15.45 L1/S3 after the successful completion of a 90-day probationary period)

**Funding Source:** Building Impact Aid

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**   ☐ Approved ☐ Denied    ☐ Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Personal Care Attendant</b>		Applicant Recommended <b>Whisper Michele</b>	
Department/Location <b>BHS</b>		Supervisor <b>Jennifer Wagner/Maureen Stott</b>	
Type of Position <b>Classified</b>	Starting Date <b>2/10/2022</b>	Term <b>189 day</b>	

<b>Recruiting</b>	Date Posted: 11/10/2021	Closing Date: Until filled
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Comments:
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No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Whisper Michele	1/31/22	Yes	1/31/22

Interview Committee	Title		Name	Title
Maureen Stott	SPED Director			
Jessica Rutherford	SPED TA			
Louise Giebel	SPED Teacher			

<b>Recommendation:</b> Whisper has previous experience at BPS.
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Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	2/3/22	Yes	Pending
State & Federal Criminal background check	2/3/22	Yes	Pending
Tribal Background check	2/3/22	Yes	Pending

Salary: \$14.33 /\$15.18	Placement: L1/S0	Contract Days: 189
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Prepared by: John E. Salois      Date 2/2/2022      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_