

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Work and Regular Sessions from January 15, 2025
Date:	February 19, 2025
Division/Department:	President’s Office
<b>RECOMMENDATION:</b>	Approval of the Minutes for January 15, 2025



**BOARD OF EDUCATION MEETING  
MINUTES  
January 15, 2025**

**Clackamas Community College  
Roger Rook Hall – room RR 111 A & B  
19600 Molalla Ave,  
Oregon City, OR 97045**

**WORK SESSION**

*Chair Jane Reid called the Work Session of the Clackamas Community College Board of Education to order at 6:03 p.m. on January 15, 2025 in Roger Rook RR 111 A & B.*

**I. 2025 LEGISLATIVE UPDATE**

*Lori Hall, Executive Director of Creative Services and Marketing, introduced Abby Lee, Oregon Community College Association’s (OCCA) Executive Director and John Wykoff, OCCA’s Deputy Director. Lori mentioned that Elise and Peter Brown will be the college’s legislative lobbyists this year.*

*Abby Lee introduced herself and provided a bit of her background and how long she has been with OCCA. She shared that OCCA works hard to advocate for all 17 community colleges in Oregon. She introduced John Wykoff.*

*John Wykoff provided a presentation regarding 2025 legislative session with some key issues being housing, behavioral health, K-12 funding, and transportation. John shared that statewide community college FTE enrollment was up 7% for fall 2024 and headcount enrollment was up 4.3%. Community colleges need a budget increase of \$120 million to the Community College Support Fund (CCSF) (\$920 million) to cover 15.7% in biennial cost increases. In addition to the*

increase to the CCSF, there is a request for the following policy option package (POP) including \$1 million (one-time) funding for Corequisite Workgroup, \$2.5 million (one-time) for new Applied Baccalaureate Program, \$10 million (ongoing) and 1 FTE for adult reconnect, \$3.57 million (ongoing) cybersecurity, 8<sup>th</sup> quarter payment to fully restore the originally promised payments (deferred payment) (which could be about \$100 - \$115 million), and a look at the early learning program funding. John shared the dates of the legislative session, OCCA Legislative Summit and advocacy day. Abby shared that OCCA has a legislative update zoom meeting every Tuesday at 4 pm.

## **II. CCC WEBSITE REVISIONS**

Executive Director Lori Hall introduced several members of her staff, Kim Crane, Digital Marketing Specialist and Web Lead, Bill Fricke, Web Developer, Jenelle Vader, Communications Specialist, and Jordan Taylor, Lead Marketing Specialist.

Lori shared a presentation regarding the redesign that had taken place over the last year regarding the college's website. The purpose statement they used for this project was that the website must provide prospective learners with a rich and engaging interface that conveys the spirit of the college, is intuitive to use, is responsive, easily accessible, creates a place of belonging, and allows students access and assistance to the things they need to succeed.

There was an assessment conducted in 2021-22 to assist in setting some short-term and long-term goals. There were two phases to the project. Phase 1 provided updates to the homepage, program pages, and global navigation and search tools. Phase 2 had a focus on a student resource hub, which included review and audit resources sitewide, identifying new pages and resources for students to be able to find things easier based on information heard through the EYES (End of Year Engagement Survey) survey. They reviewed the filter and search-tools and allowed flexibility. They did do some student testing, as well as 6 focus groups, surveys from roughly 600 respondents, had 95+ workshop participants, survey with about 600 respondents, student engagement, web advisory group/student services, usability testing, translation review, and post survey. They provided a walk-through demonstration of the prior website compared to the new website. They provided an update as to what some future projects might include, and resources needed for those. There was a question about including student stories on the webpage and some more of those are still to come.

Chair Reid adjourned the meeting at 7:06 p.m.

## **REGULAR SESSION**

### **I. CALL TO ORDER**

Chair Jane Reid called the regular meeting of the Clackamas Community College Board of Education to order at 7:13 p.m. on January 15, 2025.

### **II. ROLL CALL**

**PRESENT:** 6 – Board Directors Jane Reid, Josephine “Jo” Crenshaw, Wade Hathhorn, Kathy Hyzy, Irene Konev, and Rob Wheeler

**ABSENT:** 1 – Board Director Aaron Woods

## COLLEGE

### REPRESENTATIVES:

7 – President Tim Cook, Vice President Jeff Shaffer, Full-time Faculty Co-Presidents Lars Campbell, Classified President Jennifer Pope (via Zoom), Associated Student Government President Bethany Day (via Zoom), Recorders Kattie Riggs and Rashida Quinn, and other CCC staff.

### **III. LABOR AND LAND ACKNOWLEDGEMENTS**

*Kathy Hyzy to read the Land and Labor Acknowledgements.*

### **IV. PUBLIC COMMENTS**

*Chair Reid called upon those wishing to speak before the Board.*

*There were none.*

### **V. CONSENT AGENDA**

1. The Board considered the approval of the following:
  - a. Minutes (Executive, Work, and Regular Sessions) 12.18.2024
2. The Board acknowledged the acceptance of the following:
  - a. Monthly Financial Reports
  - b. Personnel Report

**R24/25-16 Motion made by Irene Konev, seconded by Rob Wheeler, to approve and accept Consent Agenda items 1a through 2b. The motion carried by the following vote:**

**Aye: 6 – Board Directors Jane Reid, Jo Crenshaw, Wade Hathhorn, Kathy Hyzy, Irene Konev, and Rob Wheeler**

### **VI. NEW BUSINESS – FIRST READ**

1. CCC Foundation Memorandum of Understanding

*Debra Mason, CCC Foundation Executive Director, shared the importance of the relationship between the CCC Foundation and the Board of Education. Debra mentioned there has been an increase in the amount of donations collected and the funding that has been awarded to students over the last several years.*

*Alex Crook, CCC Foundation Board Chair, introduced himself and shared how long he has been a part of the Board. Alex also shared that the Board has 21 Directors.*

*Wade Hathhorn reiterated the importance of the relationship between the Foundation and the college. He did share some areas that he feels should be clarified in the Memorandum of Understanding (MOU) since they are reviewing it at this time. He would like to see a copy of the CCC Foundation bylaws. Wade provided the areas he would like to be looked at further as:*

- *The resources shared between the college and the Foundation. Clarifying language or clean-up on language used to be more specific.*
- *Governing items around voting, such as if the CCC Board of Education liaison and the college President have voting rights or not.*

- *Clarification around the relationship between the two governing bodies and strength the support and roles and responsibilities.*

*There was a suggestion to have Director Hathhorn submit his questions and concerns in writing. Then establish a meeting between a small subgroup to work through some updates to the MOU prior to the second read and final action on the MOU.*

*Kathy Hyzy mentioned that various other community college's agreements with their Foundations are all varied. She would like to understand the relationship better and the nuts and bolts about how the Foundation works.*

## **VII. NEW BUSINESS – ACTION**

### **1. Budgeting Principles**

**R24/25-17 Motion made by Kathy Hyzy, seconded by Jo Crenshaw, to adopt the budget principles for the 2025-2026 Budget. The motion carried by the following vote:**

**Aye: 6 – Board Directors Jane Reid, Jo Crenshaw, Wade Hathhorn, Kathy Hyzy, Irene Konev, and Rob Wheeler**

## **VIII. STUDENT/FACULTY PRESENTATIONS**

## **IX. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS**

### **1. Associated Student Government (ASG)**

*Bethany Day, ASG President, shared they are working with Clackamas Women's Services to host a blood drive on February 11<sup>th</sup>. They are also working with them to offer a program called after hours snacks, where they provide a basket of snacks in each building for students who attend classes at night. Two of the ASG students will be traveling to Washington, D.C. in February to advocate for students and funding while talking with legislators. ASG has acquired the washers and dryers. They also have a chosen location but still need to work on logistics. Bethany provided updates on the grants distributed to students. They are looking into grants for laptops to be able to be acquired upon their start at CCC. ASG students went to a workshop conference and hosted a session during the student life training.*

### **2. Full-Time Faculty Association (FTF)**

*Lars Campbell, FTF Co-President, shared that twenty students and faculty participated in the Ireland study aboard program in December. Justine Munds, in the Library, reported that the textbook affordability saving for students increased by \$61,612 last term and there total now is \$3,913,762 has saved. Kathleen Hollingsworth preformed last weekend at the Jazz Education Network Conference in Georgia. She was able to do this in part by utilizing the professional development funds from the college. She applied for and received a Clackamas County Cultural Coalition grant for the MPT Bloom Music Festival in April. Reviewed and awarded the first round of full-time faculty Tech Funds in the fall.*

3. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)
4. Classified Association (ACE)

## **X. COLLEGE REPORTS**

1. **President's Business Report**  
*Tim Cook, President, shared information regarding the community profiles for each of the Board member's district areas. Superintendents debriefed the Legislative Breakfast, they wanted to say thank you and find it very beneficial. Met with Jermiah Patterson, Gladstone Superintendent, to discuss partnership and relationship between Gladstone School District and CCC.*
  - a. **Board Recognition**  
*President Cook thanked the Board for their volunteer work and read the proclamation.*

## **XI. BOARD OPERATIONS**

1. Board Chair Business Report
2. Oregon Community College Association (OCCA) Report  
*Chair Reid shared the information regarding the OCCA Lunch and Learns. She also encouraged Board members to register for the regular updates by OCCA.*
3. CCC Education Foundation Report  
*Jo shared the Foundation report.*
4. Board of Education Community Reports  
*Each Board member provided updates about things they had participated in over the last month or two.*

## **XII. ADJOURNMENT**

*Chair Reid adjourned the meeting at 8:00 p.m.*

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**Date**

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**Kattie Riggs, Recorder**

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**Jane Reid, Board Chair**

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**Tim Cook, College President**