



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: John Hopson Jr., President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DsV
DsV

FROM: Michael Hautala, Director of Student Services MH
MH

DATE: April 18, 2025

SUBJECT: **Contract Under \$50K –
Next Step Therapy (Alison Barnett)**

Memo No. SB25-172
(Informational Item)

NSBSD Policy Manual:

Board Policy 3311, Bids: The district shall purchaseservices on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$50,000 or greater must be approved by the School Board.

NSBSD Strategic Plan Summary:

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

Financial & Operational Stewardship

Goal 7: Standardize high-functioning, efficient, student-focused operations

Issue Summary:

Ms. Barnett has provided physical therapy services and professional development to NSBSD staff and students since 2021. She has worked for Southeast Regional Resource Center providing physical therapy services such as initial physical therapy evaluations, re-evaluations, and file reviews to determine initial or on-going gross motor needs. Ms. Barnett provides on-site and remote services to support parents, students, and staff with individualized program development (IEP), materials development, and assistive technology needs. Ms. Barnett provides services to all NSBSD sites and Qargi Academy.

Background:

Based on State and federal law, NSBSD is required to have a physical therapist (PT) available to screen, evaluate, provide services, and consult with school staff to support students who qualify for physical therapy services.

Length of Contract:

FY26



Funding Source and Contract Amount:

NSBSD will find this MOA through the general fund and the VI-B special Education Grant. The Contractor will be paid **\$705/day for up to 60 days (\$42,300.00)** of professional services Ms. Barnett will be reimbursed for up to 2 trips from Arcadia, Michigan to identified sites. Travel expenses are not to exceed **\$7,500.00**. Ms. Barnett continues to work for the Northwest Arctic School District as a contractor allowing for split funding for travel expenses. Total MOA not to exceed **\$ 49,800.00**. There are no NSBSD employee benefits associated with this MOA.

Grant Funding:

This MOA is funded through the Title VI-B Special Education grant (285.200.220.000.410) and the NSBSD general fund (100.200.220.000.410).

Compliance with BP 3311.

Ms. Barnett has successfully fulfilled her MOA requirements since 2021. Based on Ms. Barnett's experience, this rate is within the acceptable range of rates paid across the state of Alaska. In support of the approval of a sole-source MOA, this contractor will require limited training and a minimal adjustment period to provide physical therapy services and training to our staff. The continuation of Ms. Barnett as a contractor provides continuity of services, familiarity with students and parents, proactive planning, continued implementation of remote physical therapy services and evaluations, and on-going compliance with NSBSD special education processes. For compliance with BP 3311, the continuation of Ms. Barnett's contract meets exemption E. specialized services where the District has established a need for standardization of services of 2 CFR 200.320.

Recommendations:

This memo is informational only and no action is required.

Signature: DSVadiveloo
DSVadiveloo (Apr 21, 2025 09:08 AKDT)

Email: david.vadiveloo@nsbsd.org

Signature: Michael Hautala
Michael Hautala (Apr 19, 2025 14:34 AKDT)

Email: michael.hautala@nsbsd.org

