



## Activity Purpose Summary

### Albert Lea Area Schools 241

Date: 9/5/25 Name of Activity: Band /orch Trip

Purpose of Activity: to combine money from band and orchestra accounts to pay for trips

Grade(s) of students who will benefit from Activity: 9-12

**Student activities are in nature by the students and for the students. The Advisor role is limited to advising only. The students should be making the decision regarding the allocation of the funds.**

I, Suzanne Mauer (advisor) have read and understand the attached rules and policies. I acknowledge my responsibilities for assuring proper procedures are followed.

<u>Suzanne Mauer</u>	<u>[Signature]</u>	<u>8-26-24</u>
Advisor's Name (printed)	Advisor's Signature	Date

<u>Sean Gaston</u>	<u>[Signature]</u>	<u>9/5/25</u>
Principal's name (printed)	Principal's Signature	Date

Upon termination of the above named activity, any unobligated funds that remain in the account will be transferred to: Band and Orch 21

<u>Suzanne Mauer</u>	<u>[Signature]</u>	<u>9-5-25</u>
Advisor's Name (printed)	Advisor's Signature	Date

<u>Avery Mauer</u>	<u>[Signature]</u>	<u>9-5-25</u>
Student Rep's name (printed)	Student Rep's Signature	Date

<u>Sean Gaston</u>	<u>[Signature]</u>	<u>9/5/25</u>
Principal's name (printed)	Principal's Signature	Date



# Meeting Minutes and Budget

## Albert Lea Area Schools 241

Date: 9/5/25 Name of Activity: Band/Orch Trip

Advisor: Suzanne Mauer

Members Present: Avery Mauer, Katelyn Schmidt, Gaby Tufte, Evalyn Holcomb, Ingrid Peralta Linares, Tony Whelan

Members Absent: —

### Budget (revenues should equal expenditures)

Revenues (add up total)
Student Payments
30,500
Total: 35,000

Expenditures (add up total)
Trip Payments
30,000
Shirt Payments
500
Total: 35,000

No contact shall be made or authorized, required payments under the contract must be made by the district following normal district processes. Student activity accounts cannot advertise, solicit and award bids. Proceeds of the revenue from vending contracts must not be deposited in any student activity account.

### Approval of the budget

Yes 6 No 0

Other items discussed:

Minutes Approved (print):	<u>Suzanne Mauer</u> Advisor	<u>Avery Mauer</u> Student Rep
Minutes Approved (sign):	<u>[Signature]</u> Advisor	<u>[Signature]</u> Student Rep



## Anticipated Fundraisers

Albert Lea Area Schools 241

Date: 9/5/25 Name of Activity: Band and Orch Trip

Description of Fundraiser	Purpose of Fundraiser	Approximate Date(s)	Sales Tax? (Yes or No)	Contract involved? (Yes or No)
N/A				
funds come from other 21 accounts				
Fundraisers are listed on those				
21 forms				