

Wood Dale School District 7 Board of Education
543 N. Wood Dale Rd. • Wood Dale, Illinois
Regular Meeting • Tuesday, April 20, 2021 • 7:00 p.m. • Board Room

MINUTES

OLD BOARD

ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE

President Petrella called the meeting to order at 7:02 p.m. and directed the secretary to call the roll. Upon roll call the following members answered present: Mr. Cox, Mr. Petrella, Mrs. Daniels, Mrs. Zuniga, Mr. Woods, and Mrs. Botello.

Absent members: Mrs. Fletcher-Gomez.

Also present were: Dr. John Corbett, Superintendent, Dr. Merri Beth Kudrna, Curriculum Director, Mr. Steve Wilt, Business Manager, Mr. Josh Halverson, Tech Coordinator, and Ms. Cristina Montano, Administrative Secretary (attendees were present in the Boardroom and District Office); Mrs. Shelly Skarzynski, Principal; Mr. Al Buttimer, Principal; Mr. Tim Shermak, Principal; Mrs. Elvia Villalobos, Principal; Mr. Joe Krause, Assistant Principal; Ms. Kelly Gould, District Special Education Coordinator; staff, and community members (attended the meeting remotely).

The Board and audience members recited the Pledge of Allegiance.

NOTICES AND COMMUNICATIONS

- **Freedom of Information Requests** - Dr. Corbett reported that one FOIA request was received this month. It was from Smart 265 requesting information regarding any new construction, renovation and/or maintenance work planned at Wood Dale Junior High School for the 2021 calendar year. The request was responded to within the required time frame.
- **Strive for Excellence Recognition** - Dr. Corbett thanked Mrs. Eimy Zuniga for her years of service to the children and families of Wood Dale School District 7. Mr. Petrella also thanked Mrs. Zuniga and presented her with a Service Award on behalf of the Board of Education.

PUBLIC COMMENT

Public comment was solicited via online for a period of two weeks prior to the virtual meeting. During this time, no public comments were received.

CLOSED SESSION - It was moved by Mr. Cox and seconded by Mrs. Zuniga that the Board enter into executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees and negotiations.

Roll call vote: Yeas – Botello, Daniels, Zuniga, Woods, Cox, and Petrella.
Nays – None. Motion carried.

The Board went into closed session at 7:09 p.m.
The Board came out of closed session at 7:11 p.m.

APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT

1. Approved Regular Board Meeting Minutes for March 18, 2021, Closed Session I Meeting Minutes for March 18, 2021, and Closed Session II for March 18, 2021.
2. Approved Treasurer's Report for March 2021.
3. Approved Budget Status Report for March 2021.
Approved Payroll for March and bills for April 2021 as summarized herein:

Payroll	3/21	\$ 708,103.40
Bills Payable	4/21	<u>\$ 645,030.43</u>
Totals		\$1,353,133.83
4. Approved Personnel Report for the month of April, 2021.
 - a. **Employment** – ratified the employment of **Elias Jacobo**, Custodian @ JH effective 4/20/21.
 - b. **Resignation** – accepted the resignation of **Ruben Tobar**, Paraprofessional @ EC effective 4/16/21.
5. Approval of NDSEC Classroom Space Lease Agreement 2021-22

It was moved by Mrs. Daniels and seconded by Mrs. Botello that the Board approve the consent agenda for the month of April, 2021.

Roll call vote: Yeas – Woods, Botello, Cox, Petrella, Daniels, and Zuniga.
Nays – None. Motion carried.

ACTION ITEMS

1. **Approval of Contract for Wood Dale Junior High School Principal** - It was moved by Mrs. Botello and seconded by Mr. Cox that the Board approve the contract of Joseph Krause to serve as Principal of Wood Dale Junior High School beginning July 1, 2021.

Roll call vote: Yeas – Daniels, Botello, Cox, Petrella, Woods, and Zuniga.
Nays – None. Motion carried.

2. **Approval of Two Year Contract Between the Wood Dale Board of Education and the Wood Dale Education Association**
It was moved by Mr. Cox and seconded by Mrs. Zuniga that the Board approve the two year contract between the Wood Dale Board of Education and the Wood Dale Education Association.

Roll call vote: Yeas – Cox, Petrella, Daniels, Zuniga, and Botello.
Nays – Woods. Motion carried.

3. **Review & Approval of Reported Election Results - April 6, 2021** - The information from the DuPage County Election Commission website was reviewed and confirmed the following:
 - Mr. Todd Cox was re-elected to a four year term on the Wood Dale Board of Education.
 - Mr. David Woods was re-elected to a four year term on the Wood Dale Board of Education.

It was moved by Mrs. Daniels and seconded by Mrs. Botello that the Board approve the election results from the DuPage County Election Commission.

Roll call vote: Yeas – Zuniga, Woods, Cox, Petrella, Botello, and Daniels.
Nays – None. Motion carried.

ADJOURNMENT SINE DIE

It was moved by Mr. Cox and seconded by Mrs. Botello that the last meeting of the old Board be adjourned sine die.

Roll call vote: Yeas – Daniels, Cox, Zuniga, Petrella, Woods, and Botello.
Nays – None. Motion carried.

*There was a short break while Board members Mrs. Zuniga and Mrs. Daniels said goodbye and thank you to the Board and exited the meeting.

NEW BOARD

ROLL CALL/QUORUM

It was moved by Mrs. Botello and seconded by Mr. Petrella that Mr. Petrella serve as President Pro tem.

President Pro tem Petrella, administered the oath of office to re-elected Board members: Mr. Cox and Mr. Woods.

President Pro tem Petrella called the Board meeting to order at 7:21 p.m. and directed the secretary to call the roll. Upon roll call the following members answered present: Mrs. Botello, Mr. Cox, Mr. Petrella, and Mr. Woods.

Absent members: Mrs. Fletcher-Gomez

ELECTION OF OFFICERS

President Pro tem Petrella opened the floor for nominations for Board President. It was moved by Mrs. Botello and seconded by Mr. Woods that Mr. Petrella be elected Board President.

Roll call vote: Yeas - Petrella, Cox, Botello, and Woods.
Nays - None. Motion carried.

Mr. Petrella was elected as Board President to serve for two years.

It was moved by Mr. Woods and seconded by Mr. Petrella that Mr. Cox be elected Board Vice-President.

Roll call vote: Yeas - Cox, Woods, Botello, and Petrella.
Nays - None. Motion carried.

Mr. Cox was elected as Board Vice-President to serve for two years.

It was moved by Mr. Petrella and seconded by Mr. Woods that Mrs. Botello be elected Board Secretary.

Roll call vote: Yeas - Woods, Cox, Botello, and Petrella.
Nays - None. Motion carried.

Mrs. Botello was elected as Board Secretary to serve for two years.

APPOINTMENT OF RECORDING SECRETARY

It was moved by Mr. Cox and seconded by Mrs. Botello that the Board appoint Ms. Cristina Montano to continue to serve as Recording Secretary for the Wood Dale Board of Education.

Roll call vote: Yeas – Botello, Petrella, Woods, and Cox.
Nays – None. Motion carried.

PUBLIC COMMENT

There were no comments from the public.

DETERMINE TIME & PLACE OF REGULAR BOARD MEETINGS

President Petrella proposed the Board approve the meeting date and time schedule for the third Thursday of every month at 7pm.

It was moved by Mr. Cox and seconded by Mrs. Botello that the Board approve the list of meeting dates for the third Thursday of every month at 7pm. Meetings are to be held at the Board of Education, 543 N. Wood Dale Road.

Roll call vote: Yeas – Petrella, Cox, Botello, and Woods.
Nays – None. Motion carried.

DETERMINE PROCESS FOR FILLING TWO OPEN BOARD VACANCIES

The Board members discussed the timeline and process for reviewing applications and interviewing candidates to fill the two vacant Board positions. The Board agreed on scheduling two Special Meetings to screen and interview candidates: Tuesday, May 5th at 6pm and Wednesday, May 12th at 6pm. The candidates would be appointed and seated on Thursday, May 20th.

APPOINTMENTS TO BOARD COMMITTEES

Mr. Petrella informed the Board that the appointments to all Board Committees would be made at the May, 2021 Board meeting. Mr. Petrella requested that Board members contact him if they had a particular committee on which they wanted to serve.

SUPERINTENDENT'S REPORT/DISCUSSION ITEMS

- A. **Enrollment Status Report** – Dr. Corbett provided the Board with a report on the current enrollment of the district.
- B. **Proposed Summer School Program for 2021** - Dr. Corbett reviewed the summary of the proposed 2021 summer school program. Upon approval of the proposal the administration will then begin distributing information to families and recruiting teachers for summer school.
- C. **Presentation of Amended 2020/21 School Calendar**- The Board will need to amend this year's calendar to reflect the emergency (snow/cold) day taken on 2/16/21. Dr. Corbett reviewed his recommendation for the revised calendar, which will require students to make up the emergency day, with the last day of student attendance being June 8th. Teachers and staff would then work a half day on June 9th.
- D. **Proposal for Elementary and Secondary School Relief (ESSER) Funds (Board Goal 1)** - The school district is due to receive close to 2 million dollars in federal (ESSER) funds. The administration strongly believes that the best way to use this money is to invest in personnel to support our students in making up (unfinished learning). The administration developed a 2 year budget for the ESSER funds which was shared with the Board members. Dr. Kudrna and Dr. Corbett provided a report for the Board.
- E. **Presentation of the Fiscal Year 2021 Amended Budget** - Mr. Wilt provided a presentation explaining the amended budget. In June the Board will be required to hold a budget hearing prior to approving the final FY 21 amended budget.
- F. **Monthly Financial Update (Board Goal 3)** - Mr. Wilt provided the Board with a detailed report regarding the financial status of the District. Additionally, his report included information regarding the: 1) E-Rate contract with Heartland Business Systems, 2) new medical insurance rates for 2022, 3) bidding for two school buses, and 4) status of the stormwater & parking lot project scheduled at Westview this summer.
- G. **Informational Items & Communications** – The Board was provided with the following information regarding upcoming district events.

Thursday, May 20, 2021
Friday, May 28, 2021
Monday, May 31, 2021

School Board Meeting 7pm
School Improvement Day – Half Day
Memorial Day – No School

COMMITTEE REPORTS

- A. **Multicultural Parent Advisory Committee (Board Goal 2)** – The Multicultural Family Advisory Committee met on April 13, 2021. The Committee reported on their activities for the 2020/21 school year. They plan to host a reception for new families in the fall of 2021. Representing the Board was Mrs. Botello. Administrators on the committee were Mrs. Villalobos and Dr. Corbett.
- B. **Communication Committee (Board Goal 2)** – The Communication Committee met on April 12, 2021. The Committee reported on the progress the schools made on the goals they established for the 2020/21 school year. Representing the Board was Mrs. Fletcher-Gomez. Administrators on the committee were Mrs. Skarzynski and Dr. Corbett.

ACTION ITEMS

1. **Approval of Summer School Program for 2021** - It was moved by Mrs. Botello and seconded by Mr. Woods the Board approve the Summer School Program for 2021 as presented in the Superintendent's Report.

Roll call vote: Yeas – Cox, Woods, Botello, and Petrella.
Nays – None. Motion carried.
2. **Authorization for the Administration to Bid for Two School Buses** - It was moved by Mr. Cox and seconded by Mr. Petrella that the Board authorize the Administration to bid for two school buses.

Roll call vote: Yeas – Botello, Petrella, Woods, and Cox.
Nays – None. Motion carried.
3. **Approval of E-Rate Contract with Heartland Business Systems** - It was moved by Mr. Cox and seconded by Mrs. Botello that the Board approve the E-rate contract with Heartland Business Systems in the amount of \$193,970. As reported, \$129,483 of this amount will be covered with E-rate funds from the federal government.

Roll call vote: Yeas – Woods, Cox, Botello, and Petrella.
Nays – None. Motion carried.
4. **Approval of Health Insurance Rates for Fiscal Year 2022** - It was moved by Mr. Woods and seconded by Mr. Cox the Board approve the FY22 health insurance rates with a 1.9% increase in the PPO rate and a 1.9% decrease in the HMO rate.

Roll call vote: Yeas – Cox, Petrella, Woods, and Botello.
Nays – None. Motion carried.
5. **Approval of Amended 2020/2021 School Calendar**- It was moved by Mr. Woods and seconded by Mr. Cox that the Board approve the Amended 2020/2021 Calendar. The last day of student attendance will be June 8th. Teachers and paraprofessionals will work a half day on Wednesday, June 9th.

Roll call vote: Yeas – Botello, Woods, Cox, and Petrella.
Nays – None. Motion carried.
6. **Approval of Second Reading and Adoption of Policies** - It was moved by Mr. Cox and seconded by Mrs. Botello that the Board approve the Second Reading and Adoption of the following policies:
 - a. 1:30 School District Philosophy
 - b. 4:90 Student Activity and Fiduciary Funds
 - c. 6:340 Student Testing and Assessment Program
 - d. 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
 - e. 7:250 Student Support Services
 - f. 7:290 Suicide and Depression Awareness and Prevention
 - g. 7:300 Extracurricular Athletics
 - h. 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students Part-time Attendance
Roll call vote: Yeas – Botello, Cox, and Petrella.
Nays – Woods. Motion carried.

CLOSED SESSION: It was moved by Mr. Woods and seconded by Mrs. Botello that the Board enter into executive session for the purpose of discussing appointment, employment, compensation, discipline, and performance or dismissal of specific employees.

Roll call vote: Yeas – Botello, Cox, Petrella, and Woods
Nays – none. Motion carried.

The Board went into closed session at 8:22 p.m.

The Board came out of closed session at 8:47 p.m.

ADJOURNMENT: It was moved by Mr. Woods and seconded by Mr. Cox that the meeting be adjourned.

Roll call vote: Yeas – Cox, Petrella, Woods, and Botello.
Nays – None. Motion carried.

The meeting adjourned at 8:48 p.m.

Joe Petrella, President

Araceli Botello, Secretary