

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

SUBJECT: REQUEST FOR APPROVAL OF BUDGET AMENDMENT #4

DATE: December 18, 2012

Attached is a summary of the recommended Budget Amendment #4 for the 2012-2013 budget.

The net result of the amendment is as follows:

Net Decrease in Fund Balance – General Fund	(\$160,800)
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It is recommended that the Board of Trustees approve Budget Amendment #4 for the 2012-2013 budget as presented in the attachment.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

H. T. Sánchez, Ed.D
Chief of Staff