Buffalo-Hanover-Montrose Public Schools Optional Field Trip/Overnight or Out-of-State Trip Form

School: BHS

Group Making Request: Concert Band, Concert Choir, Concert Orchestra

Principal: Mr. Mark Mischke

Person in Charge: Scott Rabehl, Michael Walsh, Michael Knutson

1. Destination: New York City

2. Dates of Trip: April 25-30, 2012 Number of School Days Missed: 3.25

3. Number of Students: Approximately 135

4. Grade Levels Included: Band and choir 11th & 12th graders, orchestra 9th-12th graders.

5. Staff Accompanying: Directors-Scott Rabehl, Michael Walsh and Michael Knutson Para-professional-Jill Starr

Other Adults Accompanying: Parents to be selected according to gender, rooming efficiency, previous chaperoning experience and special skills (e.g. medical, teaching, counseling)...up to a target of 1 adult for every 10 students.

- 6. Describe the purpose and objectives of the trip:
 - To perform in a national festival. Students will perform for an audience of their peers, watch performances by groups from throughout the US, received written and verbal feedback from 3 nationally renowned conductors and receive a clinic from 1 of them.
 - To expose children to other parts of the country and other cultures.
 - To have social and team-building experiences that can only happen when you travel.
 - · To create lifelong memories.

7. Cost Factors:

Trip funded by: Individual students and music department activity accounts.

Cost per person: Estimate as of 10-11-11 \$710...\$610 to be paid by students. (\$100 to be covered by activity account balance from Night Out For Music and other department sources.) This cost is based on the most expensive number of students signing up and the least amount of money being available from our activity accounts. It is likely to be cheaper than this.

What provision has been made for students with financial difficulties? Fundraising activities conducted?

Fundraising Opportunities:

Happenings Books, Frozen Food, Coffee Sale, Cub Foods Bagging, Dan & Jerry's Planting, Night Out For Music, and others to be determined.

Accommodations for Cost: Students who make a significant effort to fundraise but are in a financial situation that prevents them from going on the trip may apply for a scholarship from their ensemble's activity account to help reduce their cost.

- a. What efforts have been made to acquire the most cost effective price?

 Competitive bids were obtained from two companies: Performing Arts Consultants and Performance Tours. Both have extensive experience setting up and managing music trips. Performance Tours was selected.
- Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs?
 Yes
- 2. Insurance Issues
 - a. Will students need additional medical insurance coverage? No
 - b. Is group tour insurance being purchase? No, but individuals may choose to purchase tour insurance from our travel consultant, Performance Tours, Inc.

- 8. Transportation Information: How will students be transported? Trobec's or Peterson Bus Company.
- 9. Communication Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fundraising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Tentative Trip Inclusions as of 10-11-11

Motor Coach Transportation: Deluxe motor coaches for the duration of the trip.

Sleeping Accommodations (3 nights)

- Four students per room
- Single room for each director
- Two chaperones per room
- Private security guard 11:00 pm-3:00 am

Meals (5)

- Hot breakfast buffet (3)
- Dinner on boat cruise
- · Gala Awards Ceremony, dinner at Medieval Times

Performances: Band, Choir and Orchestra will all perform in the Performing Arts Consultants Music Festival, including onstage clinic after performance.

Sightseeing

- 9-11 Memorial and Museum at the World Trade Center
- China Town & Little Italy
- · Ferry to Ellis Island Museum
- · Statue of Liberty
- Guided tour of New York City
- Top of the Rock Observation Deck
- Tour of Radio City Music Hall or Lincoln Center
- Shopping on Fifth Avenue and Times Square
- Central Park
- Tour of the United Nations

Optional Inclusion

Students will have the option of selecting a Broadway Show, Orchestra Concert or Yankees Game for an additional cost. There will be an optional activity that is free or very inexpensive.

Options and costs will be determined at a later date as schedules become available.

A travel director will personally escort the tour and will work with us daily to assure us of a trouble-free trip.

Two parent meetings will occur: One took place on Tuesday, October 10 and another will be held on Monday, April 9. Jill Starr will coordinate all fundraising.

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Activities Director Signature	Mus X 1 Dur	Date _	10/10/1/
Superintendent Signature	ett Thickuna	Date	10/19/11