

## Regular Meeting

Thursday, May 8, 2025 6:00 PM

Board of Education Office, 321 E Main St, Chanute, Kansas 66720

Attendance Taken at 6:00 PM.

Cassie Cleaver: Present

Heather Guernsey: Present

Dr. Bruce Lee: Present

Bri Leroy: Present

Derek Waggoner: Present

Landon Wolken: Present

Jennifer Zywiets: Present

Attendance Update Taken at 6:55 PM.

Derek Waggoner: Absent

Attendance Update Taken at 6:56 PM.

Derek Waggoner: Present

Attendance Update Taken at 7:18 PM.

Landon Wolken: Absent

Attendance Update Taken at 7:21 PM.

Landon Wolken: Present

Attendance Update Taken at 8:07 PM.

Landon Wolken: Absent

Attendance Update Taken at 8:09 PM.

Landon Wolken: Present

Attendance Update Taken at 8:20 PM.

Derek Waggoner: Absent

Attendance Update Taken at 8:21 PM.

Derek Waggoner: Present

Attendance Update Taken at 8:28 PM.

Dr. Bruce Lee: Absent

Attendance Update Taken at 8:31 PM.

Dr. Bruce Lee: Present

Attendance Update Taken at 8:41 PM.

Landon Wolken: Absent

Attendance Update Taken at 8:42 PM.

Landon Wolken: Present

Attendance Update Taken at 9:33 PM.

Landon Wolken: Absent

Attendance Update Taken at 9:34 PM.

Landon Wolken: Present

Attendance Update Taken at 9:56 PM.

Landon Wolken: Absent

Attendance Update Taken at 9:57 PM.

Landon Wolken: Present

Attendance Update Taken at 10:12 PM.

Landon Wolken: Absent

I. Call to Order

II. Silent Roll Call

III. Approve Agenda

I move to amend the agenda adding items  
XIV.E. Cherry Street Transportation  
Request and XIV.F. Property Insurance  
Discussion, under New Business and  
approve the amended agenda. This motion,  
made by Cassie Cleaver and seconded by  
Landon Wolken, Carried.

Cassie Cleaver: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Landon Wolken: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

IV. Chanute Unified School District 413  
Strategic Plan

V. Student Recognition

VI. Staff Recognition

A. Chanute Elementary School

Gloria Ruggles, UniServ Southeast  
A.P.P.L.E. Award  
Julie Baldwin, CNEA Member,  
introduced Gloria Ruggles. The CNEA  
nominated Gloria for the 2024-2025  
UniServe Southeast A.P.P.L.E. Award,  
Friend of Education. She received the  
award.

VII. Open Forum

VIII. Consent Agenda

I move to approve the consent agenda.  
This motion, made by Landon Wolken and  
seconded by Cassie Cleaver, Carried.

Cassie Cleaver: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Landon Wolken: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

A. Approve Minutes

B. Approve Payment of Bills

C. Hold the July monthly meeting July 2, 2025, 6:00pm at the Educational Support Center

D. Accept a donation in the amount of \$1000 for the CHS Chess Team from Love Big Like Nate INC

E. Accept a donation in the amount of \$100 from Cheryl Day for Debbie's Fund

F. Declare the items in the attached documentation as surplus and provide proper disposal.

G. Accept a donation in the amount of \$100 from Teri Lund for RMS AR Point Prizes

IX. Items removed from Consent Agenda

X. Building Administration/Student Reports

A. Chanute High School and Royster Middle School Report participation in athletics and activities Nick Nothern and Jennifer Mason

XI. Reports by Administrators

A. Superintendent's Report Matt Koester

B. Assistant Superintendent's Report Dr. G Kent Wire

XII. ANW Special Education Cooperative Board Meeting Report

XIII. Unfinished Business

A. Royster Middle School mascot and colors

XIV. New Business

A. First Read Cardiac Emergency Response Plans

B. Approve three year agreement with Panorama Education for their Student Success platform, \$33,005 per year, with \$5,250 for integration in year one  
I move to approve the three year agreement with Panorama Education for Panorama Student Success platform, \$33,005 each year, plus \$5,250 for year one integration. This motion, made by Cassie Cleaver and seconded by Dr. Bruce Lee, Carried.

Cassie Cleaver: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Yea  
Jennifer Zywietz: Yea

Yea: 7, Nay: 0

C. First Read Greenbush Health Trust Agreement

D. Approve FFA Animal Science Learning Center Construction

I move to approve the bid from Koehn Construction Services for the total of \$1,095,040.85 to build the FFA Animal Science Learning Center, pending receipt of fund raising dollars matching this bid. This motion, made by Landon Wolken and seconded by Derek Waggoner, Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Yea  
Jennifer Zywietz: Yea

Yea: 7, Nay: 0

E. Cherry Street Transportation Request

I move to approve the Cherry Street Transportation request, pending adequate insurance coverage and availability of staff and equipment. This motion, made by Cassie Cleaver and seconded by Bri Leroy, Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Yea  
Jennifer Zywietz: Yea

Yea: 7, Nay: 0

F. Property Insurance Discussion

XV. Board Member Comments

XVI. Closed executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA.

I move to go into closed executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA,

inviting Superintendent Koester, and return to open session in this room at 10:00pm. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Yea  
Jennifer Zywietz: Yea

Yea: 7, Nay: 0  
9:43 pm

Landon Wolken left the executive session at 9:56 pm  
He returned to the executive session at 9:57 pm

XVII. Reconvene to open meeting to take desired/necessary options

XVIII. Closed executive session to discuss negotiations. The executive session is required pursuant to the exception for employer-employee negotiations under KOMA.

I move to go into closed executive session to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA, inviting Superintendent Koester, and return to open session in this room at 10:06 pm. This motion, made by Cassie Cleaver and seconded by Landon Wolken, Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Yea  
Jennifer Zywietz: Yea

Yea: 7, Nay: 0

I move to extend the executive session an additional five minutes. This motion, made by Bri Leroy and seconded by Landon Wolken, Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea

Landon Wolken: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

XIX. Reconvene to open meeting to take actions desired/necessary

XX. Closed executive session to discuss performance and compensation of administrative employees pursuant to non-elected personnel exception under KOMA.

I move to go into closed executive session to discuss performance and compensation of administrative employees pursuant to the non-elected personnel exception under KOMA, inviting Superintendent Koester, and return to open session in this room at 10:25 pm. This motion, made by Bri Leroy and seconded by Dr. Bruce Lee, Carried.

Cassie Cleaver: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Landon Wolken: Absent

Jennifer Zywietz: Yea

Yea: 6, Nay: 0, Absent: 1

XXI. Reconvene to open meeting to take actions desired/necessary

I move to approve the administrative staff wages shared in executive session effective for the 2025-2026 budget year. This motion, made by Cassie Cleaver and seconded by Bri Leroy, Carried.

Cassie Cleaver: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Landon Wolken: Absent

Jennifer Zywietz: Yea

Yea: 6, Nay: 0, Absent: 1

XXII. Closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to the non-elected personnel exception under KOMA. I move to go into closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to non-

elected personnel exception under KOMA,  
inviting Superintendent Koester, and return to  
open session in this room at 10:31pm. This  
motion, made by Cassie Cleaver and seconded by  
Bri Leroy, Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Absent  
Jennifer Zywietz: Yea

Yea: 6, Nay: 0, Absent: 1

XXIII. Reconvene to open meeting to take  
actions desired/necessary  
I move to approve the personnel report as  
presented in the agenda. This motion,  
made by Cassie Cleaver and seconded by  
Bri Leroy, Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Absent  
Jennifer Zywietz: Yea

Yea: 6, Nay: 0, Absent: 1

XXIV. Adjournment  
I move to adjourn. This motion, made by  
Bri Leroy and seconded by Cassie Cleaver,  
Carried.

Cassie Cleaver: Yea  
Heather Guernsey: Yea  
Dr. Bruce Lee: Yea  
Bri Leroy: Yea  
Derek Waggoner: Yea  
Landon Wolken: Absent  
Jennifer Zywietz: Yea

Yea: 6, Nay: 0, Absent: 1

SIGNED : \_\_\_\_\_  
Board Clerk

APPROVED:

SIGNED : \_\_\_\_\_  
Board President