

FACILITY USE APPLICATION AND AGREEMENT

APPLICATION

Applicant (Individual or Group): _____

Applicant's Address and Phone #: _____

Date(s), Time(s), and Area(s) or Room(s) requested:

Date(s): _____ Time(s): _____

Site & Area(s)/Room(s): _____

Purpose of Use: _____

Is this a profit-making or commercial event (e.g. participants are charged a fee)?: yes no

1. I/We understand that this form is not a valid permit without District approval, below.
2. I/We understand that children under 18 are not permitted use without adult supervision at all times.
- ~~2~~.3. I/We understand and agree that, if a permit is granted, the permit holder agrees to the Insurance and Indemnification and Non-discrimination clauses, below.
- ~~3~~.4. I/We understand and agree that if a use permit is granted, it will be subject to all applicable federal and state laws, District policies and regulations, as well as the terms and conditions on the reverse side of this sheet.

Signature of Applicant or Authorized Representative

Date

Insurance and Indemnification

The requesting individual, by signature below, hereby guarantees that they shall indemnify, defend, and hold harmless the District and any of its employees or agents, from any liability, expenses, costs (including attorney's fees) damages, and/or losses arising out injuries or death to any person or persons or damage to any property of any kind in connection with the individual's use of the District equipment which are not the result of fraud, willful injury to a person or property, or the willful or negligent violation of a law. [Insurance provisions may apply to organized groups and businesses.](#)

Non-Discrimination

The requesting organization or individual agrees to abide non-discrimination clauses as contained in the Alaska Human Rights Act and the Governmental Code of Fair Practices.

FACILITIES/GROUNDS USE PERMIT (*District Use ONLY*)

Approved

Denied By: _____ Date: _____

Keys issued: : No Yes; Key #: _____ Issue Date: _____ Return date: _____ -

Cost for Use: _____

[See opposite side for any permit terms and conditions](#)

Facility Use Restrictions

1. Facility users must comply with all applicable state and federal laws, City ordinances, school district policies and rules, and rental agreement conditions.
2. Use or possession of alcoholic beverages and/or drugs is prohibited. (AS 04.16.080).
3. Facility use which represents a safety or security risk to the district is prohibited.

Note: The district may specify in its regulations areas restricted from community use for safety or security reasons, such as offices or mainframe computer rooms containing records and confidential information or science rooms and other rooms containing hazardous chemicals or equipment. Regulations may exclude the use of facilities for specified dangerous activities such as kite-flying contests or model rocket launchings.

4. No partisan, sectarian or denominational doctrine may be advocated in school facilities during the hours the school is in session.
5. After use of partisan or religious activities, each group or individual shall police the use area to insure that partisan or religious information, literature, papers, or documents of any kind are removed from the facility use area.
6. Facility users are not to operate any school equipment or use facility areas other than that stipulated in the facility use request.
7. Use of tobacco products is prohibited on district premises, at school-sponsored activities on or off district premises, and in district-owned, rented, or leased vehicles.

Groups or persons using school facilities under the provisions of this policy shall be liable for any property damages caused by the activity. The Board shall charge the amount necessary to repair the damages and may deny the group further use of school facilities.

Any group using school facilities shall be liable for any injuries resulting from its negligence during such use. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. The Superintendent or designee may require that groups using school facilities include the district as an additional insured on their insurance policies. The Superintendent or designee may require a hold harmless agreement when warranted by the type of activity or the specific facility being used.

Added 1/16