

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT
August 2010

Facilities Management – General

Operations and Maintenance staff are continuing to move furnishings out of Grant School to either storage or distribution to other sites. Grant School facilities, community center, and field will be used for East High School and youth football programs. East High School will utilize several classrooms in the Grant School building through October 2010.

School Fire Marshal inspections/site visits have been scheduled for October 2010.

Capital Construction:

Currently, LRFP site work is ongoing at WMS, Denfeld, East HS, Piedmont, East MS, Lester Park, and Laura MacArthur.

HOCHS Roof Replacement specifications and plans are underway and a pre-bid meeting is scheduled for August 3rd.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

Maintenance:

During the month of **July**, Maintenance staff and Operations employees have been busy preparing for the next school year. Our carpenters and electricians are doing their part in setting up computer labs and assisting in the installation of Smart Boards in the schools. The HVAC department has been working with contractors setting up the buildings to operate the chillers. The painters are working on parking lots, striping and touching up the building interiors. Staff assigned to each building are performing the summer maintenance and cleaning duties to include washing furniture and cleaning rooms for the next year. The utility crew assignments are to move the staff for the big fill and empty Grant School. Currently the district has **354** open work requests district-wide. Of these 354 open work requests, there are **135** annual work orders that will be staying open until the end of the fiscal year. Specific to the month of **July**, we received **269** new work requests and **136** were successfully responded to and closed.

June FY 2010 / June FY 2009 Usage

Utility	June 2010			June 2009		
	Cost	Usage	Heating Degree Days	Cost	Usage	Heating Degree Days
Electricity	\$77,611	846,043 KwH	167	\$59,382	696,387 KwH	212
*Gas	\$8,333	10,290 CCF		\$15,191	19,250 CCF	
#Water	\$4,869	2,057 CCF		\$4,309	1,632 CCF	
@Sewage	\$10,126	1,954 CCF		\$7,890	1,521 CCF	
^Storm	\$10,126	-----		\$9,670	-----	
Refuse	\$7,111	-----		\$5,637	-----	

Includes the following monthly fixed charges per site as of the date listed:

*\$40.00 – gas (sites that have gas) (10/01/2009)

#\$3.50 - \$73.50 - water (depends on the size of the meter)(02/01/2009)

@\$5.89 – sewer (02/01/2009)

@\$8.78 – clean water (08/01/2009)

^\$6.36 – safe water fee (06/01/2010)

^\$3.50 – street lights (12/01/2008)

Note: (differences in cost)

Gas: Gas usage and cost went down due to fewer heating degree days in June 2010.

Refuse: Due to closing Denfeld High School and Grant Elementary School for construction and with many staff changes, additional cleaning was done throughout the school district.

Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
 - Continual work on advancing and improving our ERCM program district-wide.
 - Updating of emergency procedures for the start of 2010-11 school year.
- Workers' Compensation activities included:
 - Filing of three new employee accident reports. All of these accidents were “report only” and did not require any medical attention.
 - A meeting was held to interview and discuss RAS insurance company's day-to-day operations and claim reporting in an effort to ease the transition into working with a new Workers Compensation insurance carrier.
 - Ongoing management of several open Workers' Compensation cases.
- Ongoing involvement with various issues related to the construction currently underway across the district.
- Continued removal of waste classified as “hazardous” from several building sites throughout the district. The waste was brought to the “Clean Shop” at WLSSD for disposal and/or recycling. In particular, there was another large quantity from Denfeld.
- A meeting was held with loss control personnel from Indiana Insurance, our property and risk carrier. We discussed areas in which they could help us in reducing our loss.

Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.