

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 9/27/18



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 9/19/18

To: **Corrina Guardipee-Hall**
 Superintendent

From: Jeri Matt
Title: Curriculum/Instruction Director

Subject: Travel to Alberta Canada: Blackfoot Language Symposium VII

Description: Request Robert Hall, Everett Armstrong, Carolyn Zuback, Arthur West Wolf, Samantha Grant, Jocelyn Big Throat, and Treyace Yellow Owl attend the Blackfoot Language Symposium VII in Lethbridge, Alberta Canada August 23-24, 2018, departing on August 21.

Robert Hall has been asked by the people putting on the Blackfoot Language Symposium to give a Keynote address to kick off the event. Blackfoot Symposium is a perfect opportunity for BNAS and Blackfoot Immersion teachers to meet and greet Blackfoot speakers from around the Blackfoot Confederacy to help and learn, from to aid BPS and our mission to revitalize our heritage language.

*NOTE: As Keynote speaker Robert's lodging and all staff's registration is compensated by event committee.

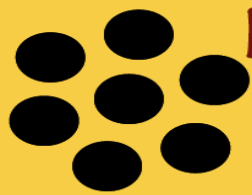
Financial Impact: \$704.65 per person (estimate)

Funding Source (Budget/grant, etc): 126/226.90.413.2490.582

Attachment(s): travel/leave and agenda

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



IHTAO'TOTSISTAPI'TSIIP
KIPAITAPIISINNOONI
KITSI'POWAHSSINNOONI

WE UNDERSTAND OUR WAY OF LIFE
THROUGH OUR LANGUAGE

“Niitsi’powahsini Aokakiopaato’p”
BLACKFOOT LANGUAGE SYMPOSIUM VII

October 22, 23 & 24, 2018

At

The Coast Lethbridge Hotel

526 Mayor Magrath Drive South

Lethbridge, AB

1.800.716.6199

Breakfast & Lunch Will Be Provided Daily

Registration Fee

General Public: \$50.00

Seniors (65+): No Charge

First 250 Registered will be
accepted!

Hotel Rooms
At Your Own Expense

Hosted by:

Aitsi’poyiiksi Committee

For more information:

Ph: (403) 737-8660

Attn: Christy Red Crow

Note: **Sessions/Participants may be recorded**



**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Sample Leave Request
Building _____

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/22-24/18</u>	<u>24</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ **Date** _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ **Date** _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Blackfoot Language Symposium VII **Attach Brochure/Agenda**

Location Lethbridge, Alberta

Departure Date 10/21/18

Return Date 10/24/18

Departure Time 2:00 pm

Return Time 6:00 pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 196/2 x .545 = \$ 53.41
Per Diem 3 days @ \$90 = \$270.00

Registration _____ PO# _____ = - 0 -
 Hotel _____ PO# _____ = \$381.24
 Other _____ PO# Airfare = - 0 -
 Other _____ PO# Luggage = - 0 -

Sub Total \$704.65

Budget 126.90.413.2490.582 (75%) \$ 242.56
226.90.413.2490.582 (25%) \$ 80.85

Check Total \$323.41

Employee Signature _____ **Date** _____

Principal/Supervisor _____ **Date** _____

Superintendent Signature _____ **Date** _____