

REPORT NAME: Budget Revision

REPORT OF: Dr. Connie A. Thompson, Early Head Start/Head Start Director

FOR: INFORMATION

APPLICABLE LAW AND/OR POLICY: Head Start Regulation 45 CFR 75.308 -
Revision of Budget and Program Plans

STRATEGIC GOAL ALIGNMENT: N/A

STRATEGIC OBJECTIVE ALIGNMENT: Align resources (time, money, materials) to student need assuring the equitable, but not equal allocation of and access to those resources to maximize student growth and achievement.

FISCAL FUND IMPACT: None

IMPACT AMOUNT: N/A

EXECUTIVE SUMMARY/BACKGROUND:

The challenges of hiring and retaining associate teachers and floater substitutes has resulted in funds not being fully expended. Although program funds were expended, they were not used at the level anticipated due to these staff shortages. Programs may request a budget revision in order to use unspent funds to purchase necessary equipment.

COST BENEFIT ANALYSIS: none

RECOMMENDATION: The Superintendent recommends that the Southfield Public Schools Board of Education approve the application for the Budget Revision of the 2024-2025 Head Start Continuation Grant.

IMPACT IF NOT APPROVED:

The grantee would no longer have access to unspent funds and would not be able to complete projects identified in the grant application.

NEXT STEPS IF APPROVED: The application for the Budget Revision of the 2024-2025 Head Start Continuation Grant and approval by SPS School Board and Policy Council will be submitted to the Office of Head Start.