

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/>	<b>Workshop</b>	<input type="checkbox"/>	<b>Regular</b>	<input type="checkbox"/>	<b>Special</b>
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(A)  **Report Only**  **Recognition**

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

(B)  **Action Item**

**Presenter(s): MRS. LANA HARPER, PARENTAL INVOLVEMENT OFFICER**

**Briefly describe the action required.**

**CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE A LETTER OF AGREEMENT BETWEEN THE EAGLE PASS ISD AND FAMILY SERVICE ASSOCIATION.**

(C) **Funding source: Identify the source of funds if any are required.**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

**Our mission: “Empowering individuals and families to transform their lives  
and strengthen their community”**

**LETTER OF AGREEMENT**  
September 1, 2016 – August 31, 2017

This letter of agreement is entered into between Family Service Association of San Antonio, Inc. (Family Service) and Eagle Pass ISD for the purpose of supporting the planning and implementation of the Middle Way Curriculum at the Eagle Pass ISD Parent and Community Education Center. The Middle Way Parenting Program is a communication-based, interactive program that supports the development of healthy family relationships and teaches compassionate assertiveness, empathetic/active listening, empowerment and other skills to strengthen family relationships. By fostering these skills, the Middle Way Parenting Program works to prevent future abuse within the home. For 8 weeks, 1 1/2 hours per week, participants engage in an introspective process of positive personal change. Through a collaborative agreement, Family Service will provide expertise and management of the program, recruitment and implementations of the Middle Way Curriculum from September 1, 2016 through August 31, 2017.

**Family Service:** will be responsible to provide the following tasks:

1. Provide administrative oversight, overall coordination and implementation of the parent group trainings.
2. Provide appropriate and required documentation of program activities and number of parents served: informational flyers, sign-in sheets, agendas, hand outs and program surveys
3. Provide assistance in tracking and reviewing outcomes for the purpose of future program development and growth
4. Provide certificates of completion/participation to all participants.
5. Provide programmatic items needed for implementation of trainings

**Eagle Pass ISD:** agrees to support and assist in the following tasks:

1. Provide appropriate space, custodial support and equipment for the implementation of the trainings at the center, during center’s business hours.
2. Assist in identifying individuals interested in participating in services.
3. Provide administrative support of the program within the school and community
4. Track and review outcomes for future development and growth opportunities

**Other Conditions:**

1. This agreement is contingent upon availability of funds. If Family Service does not receive funding to manage parenting programming, this agreement is not binding.

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Nancy L. Hard  
President/ CEO  
Family Service Association of S.A., Inc.

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Gilberto Gonzalez  
Superintendent of Schools  
Eagle Pass ISD

*Since 1903, we’re the family you can always count on!*

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and strengthen their community”**

**LETTER OF AGREEMENT**

September 1, 2016 – August 31, 2017

This letter of agreement is entered into between Family Service Association of San Antonio, Inc. (Family Service) and Eagle Pass ISD PEP Day Care Center for the purpose of supporting the planning and implementation of the Middle Way Curriculum at the Eagle Pass ISD PEP Day Care Center. The Middle Way Parenting Program is a communication-based, interactive program that supports the development of healthy family relationships and teaches compassionate assertiveness, empathetic/active listening, empowerment and other skills to strengthen family relationships. By fostering these skills, the Middle Way Parenting Program works to prevent future abuse within the home. Once a week for 45-50 minutes, participants engage in an introspective process of positive personal change. Through a collaborative agreement, Family Service will provide expertise and management of the program, recruitment and implementations of the Middle Way Curriculum from September 1, 2016 through August 31, 2017.

**Family Service:** will be responsible to provide the following tasks:

1. Provide administrative oversight, overall coordination and implementation of the parent group trainings.
2. Provide appropriate and required documentation of program activities and number of parents served: informational flyers, sign-in sheets, agendas, hand outs and program surveys
3. Provide assistance in tracking and reviewing outcomes for the purpose of future program development and growth
4. Provide certificates of completion/participation to all participants.
5. Provide programmatic items needed for implementation of trainings

**Eagle Pass ISD PEP Day Care Center:** agrees to support and assist in the following tasks:

1. Provide appropriate space, custodial support and equipment for the implementation of the trainings at the center, during center’s business hours.
2. Assist in identifying individuals interested in participating in services.
3. Provide administrative support of the program within the school and community
4. Track and review outcomes for future development and growth opportunities

**Other Conditions:**

1. This agreement is contingent upon availability of funds. If Family Service does not receive funding to manage parenting programming, this agreement is not binding.

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