

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 6/30/21



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 6/23/21

To: Corrina Guardipee-Hall
 Superintendent

From: Reid Reagan
Title: Director of Maintenance/Facilities

Subject: Concrete Proposal from Horse Lake Construction/Transportation

Description: Replace concrete slab and 4' sidewalk, West and North entrances with broomed concrete at Transportation.

Financial Impact: \$4,800.00

Funding Source (Budget/grant, etc.): 126.94.166.2620.340 (75%); 226.94.166.2620.340 (25%)

Attachment(s): Proposal

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Everett Armstrong
Building High School

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>5/20-22, 2021</u>	<u>8, 8, 8</u>	<u>SR.</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Track Divisional Tournament **(Attach Brochure/Agenda)**

Location Columbia Falls, MT

Departure Date 5/20/21

Return Date 5/22/21

Departure Time 8:00 a.m.

Return Time 10:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 176 x .56 = \$ 98.56

Per Diem 2 days@72+\$12L+\$15D = \$ 99.00

<input checked="" type="checkbox"/> Registration PO#	= \$ <u>0.</u>
<input checked="" type="checkbox"/> Hotel PO#	= \$ <u>197.76</u>
<input type="checkbox"/> Other PO# Airfare	= \$ <u>0.</u>
<input type="checkbox"/> Other PO# Luggage	= \$ <u>0.</u>

Sub Total \$395.32

Budget 226.60.720.3500.582 (100 %) \$197.56

Check Total \$197.56

_____ (%)

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____

