# Minutes of Regular Meeting

## The Board of Trustees
## Pasadena Independent School District

A Regular Meeting of the Board of Trustees of Pasadena Independent School District was held July 28, 2026, beginning at 5:30 p.m. in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

**I. Convene in a quorum and call to order; invocation and pledges of allegiance**
President Casey Phelan called the meeting to order at 5:30 p.m. Board members present were Casey Phelan, Paola Gonzalez, Kenny Fernandez, Marshall Kendrick, and Nelda Sullivan. Board Members absent were Crystal Davila and Joe Campos. Paola Gonzalez gave the invocation and Nelda Sullivan led the pledges.

**II. Public Comments according to Policy BED (LOCAL) - (30-minute allotment).**
There were no public comments.

**III. Adjournment to closed session pursuant to Texas Government Code sections:**

*551.071* to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

*551.072* for the purpose of discussing the purchase, exchange, lease or value of real property

*551.074* for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

**IV. Reconvened in open session at 7:00 p.m.**

**V. Special Recognition**

**VI. Consent Agenda**

1. Minutes 06 17 26
2. Minutes 06 23 26
3. Minutes 06 30 26
4. Informational Pages - *The information in this section is preliminary. Final total expenses as of June 30, will be provided following the completion of the year-end audit.*
5. Bid Items

A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals

- Dish Machine & Turnkey Installation, CSP #26P-041EZ
- Floor Machines, Accessories, Replacement Parts, Related Items and Services, RFP #26R-042EZ

- Construction Manager-Agent Services, RFQ #26Q-043LM

B. Information Summary of Purchase Orders over $10,000

- June 1, 2026, through June 30, 2026

6. Consideration and possible approval of the Quarterly Investment Report for 04/01/2026 – 06/30/2026
7. Library materials list in compliance with Senate Bill 13
8. Donations Report

Motion by Kenny Fernandez, seconded by Marshall Kendrick to approve the consent agenda.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

**VII. Personnel Section**

1. Consideration and possible approval of administrative personnel. Motion by Paola Gonzalez, seconded by Kenny Fernandez to approve Mauricio Amaya, Flora Andino, Meagan Lacour, and Mayra Martinez as Diagnosticians for the Special Education Department, and Lillian Dominguez and Theresa Smith, as Speech Language Pathologists for the Special Education Department.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

2. Consideration and possible approval of the Salary Book for the 2026-2027 school year. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the Salary Book for the 2026-2027 school year.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

3. Consideration and possible approval of an interlocal agreement between Pasadena Independent School District and McNeese University for internship with no financial implications. Motion by Nelda Sullivan, seconded by Kenny Fernandez to approve an interlocal agreement between Pasadena Independent School District and McNeese University for internship with no financial implications.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

4. Consideration and possible approval of an interlocal agreement between Pasadena Independent School District and San Jacinto College for internship with no financial implications. Motion by Nelda Sullivan, seconded by Kenny Fernandez to approve an interlocal

agreement between Pasadena Independent School District and San Jacinto College for internship with no financial implications.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

5. Consideration and possible approval of the MOUs between the University of Houston and Pasadena ISD and between the University of Houston - Clear Lake and Pasadena ISD for the 2026-2027 Learning Acceleration Supports Opportunities, Cycle 4: PREP Preservice Residency program allotment. Motion by Nelda Sullivan, seconded by Kenny Fernandez to approve the MOUs between the University of Houston and Pasadena ISD and between the University of Houston - Clear Lake and Pasadena ISD for the 2026-2027 Learning Acceleration Supports Opportunities, Cycle 4: PREP Preservice Residency program allotment.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

6. Consideration and possible approval of the practicum/internship affiliation agreement with the University of Houston – Clear Lake in the amount of $39,920.00 for two BCBA graduate assistants. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve the practicum/internship affiliation agreement with the University of Houston – Clear Lake in the amount of $39,920.00 for two BCBA graduate assistants.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

7. Consideration and possible approval of the interlocal agreement with San Jacinto College for internship and externship students. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the interlocal agreement with San Jacinto College for internship and externship students.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

8. Certified personnel for the 2026-2027 school year - *For Information Only*

9. Support personnel for the 2025-2026 school year - *For Information Only*

**VIII. Educational Section**

1. Consideration and possible approval of the 2026-2027 Memorandum of Understanding between the Pasadena Independent School District and the Harris County Juvenile Board.

Motion by Nelda Sullivan, seconded by Kenny Fernandez to approve the 2026-2027 Memorandum of Understanding between the Pasadena Independent School District and the Harris County Juvenile Board.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

2. Consideration and possible approval of revised ADA snapshot time for selected Early College High School Students in grades 11 and 12. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve the revised ADA snapshot time for selected Early College High School Students in grades 11 and 12.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

3. Consideration and possible approval of the creation of an Air Force Junior Reserve Officers' Training Corps (JROTC) unit at Pasadena Memorial High School. Motion by Marshall Kendrick, seconded by Kenny Fernandez to approve the creation of an Air Force Junior Reserve Officers' Training Corps (JROTC) unit at Pasadena Memorial High School.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

4. Consideration and possible approval of the interlocal agreement between Pasadena Independent School District and Idaho State University for internship and externship with no financial implication. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve the interlocal agreement between Pasadena Independent School District and Idaho State University for internship and externship with no financial implication.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

5. Consideration and possible approval of library materials list in compliance with Senate Bill 13 where all ISBN formats would be applied for each individual title. Motion by Nelda Sullivan, seconded by Kenny Fernandez to approve the library materials list in compliance with Senate Bill 13 where all ISBN formats would be applied for each individual title.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

6. Consideration and possible approval of subscription renewal for Brain POP from August 31, 2026, to August 30, 2027, in the amount of $138,117.00. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the subscription renewal for Brain POP from August 31, 2026, to August 30, 2027, in the amount of $138,117.00.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

7. Consideration and possible approval of the 2026 Educate Texas Communities Foundation of Texas Pathways to Career Regional Expansion Subgrant Phase 2 in the amount of $40,000. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve the 2026 Educate Texas Communities Foundation of Texas Pathways to Career Regional Expansion Subgrant Phase 2 in the amount of $40,000.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

8. Consideration and possible approval of the Partnership Support Agreement with Communities in Schools, Southeast Harris County for the 2026-2027 school year in the amount of $301,000 in PISD local funds (included in the proposed budget for the 2026-2027 school year), $282,000 in federal funds, and $56,000 in contributions from campus budgets. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve the Partnership Support Agreement with Communities in Schools, Southeast Harris County for the 2026-2027 school year in the amount of $301,000 in PISD local funds (included in the proposed budget for the 2026-2027 school year), $282,000 in federal funds, and $56,000 in contributions from campus budgets.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

9. Consideration and possible approval for Pasadena ISD Career and Technical Education to enter into a Memorandum of Understanding with Pathful and the Greater Houston Partnership for the purpose of participating in a no cost pilot of a career navigation and connectivity platform for middle and high school students. Motion by Kenny Fernandez, seconded by Marshall Kendrick to approve Pasadena ISD Career and Technical Education to enter into a Memorandum of Understanding with Pathful and the Greater Houston Partnership for the purpose of participating in a no cost pilot of a career navigation and connectivity platform for middle and high school students.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

10. Consideration and possible approval of General Waivers from the Texas Virtual School Network course review process for select FLEX Virtual High School Program (formerly Pasadena Virtual School) courses. Motion by Nelda Sullivan, seconded by Kenny Fernandez to approve General Waivers from the Texas Virtual School Network course review process for select FLEX Virtual High School Program (formerly Pasadena Virtual School) courses.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

11. Consideration and possible approval of the 2026-2027 PK – High School Student Handbook and authorization for future changes made necessary by new legislation. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the 2026-2027 PK – High School Student Handbook and authorization for future changes made necessary by new legislation.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

12. Consideration and possible approval of the 2026-2027 Student Code of Conduct and authorization for future changes made necessary by new legislation. Motion by Nelda Sullivan, seconded by Marshall Kendrick to approve the 2026-2027 Student Code of Conduct and authorization for future changes made necessary by new legislation.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

**IX. Financial Section**

1. Consideration and possible approval of the 2026-2027 Financial Compliance review schedule. Motion by Nelda Sullivan, seconded by Kenny Fernandez to approve the 2026-2027 Financial Compliance review schedule.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

2. Consideration and possible approval of the TASB Risk Management Fund Interlocal Agreement for Workers' Compensation coverage for the 2026-2027 school year. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve the TASB Risk Management Fund Interlocal Agreement for Workers' Compensation coverage for the 2026-2027 school year.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

**X. Student Achievements**

1. 2026 International Thespian Festival
2. 2026 Jimmy Awards

**XI. Operations Section**

1. PBK Architects to present an update on the Planning and Campus Facility Condition Assessments Project – *For Information Only*

2. Consideration and possible approval of the adoption of Prevailing Wage Rates reflected in Exhibit 'A' for use on all PISD Facilities projects. Motion by Marshall Kendrick, seconded by Kenny Fernandez to approve the adoption of Prevailing Wage Rates reflected in Exhibit 'A' for use on all PISD Facilities projects.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

3. Consideration and possible approval of the 2022 Bond Contingency Pool funding of Furniture, Fixtures, and Equipment (FF&E) for the 2022 Bond New Williams Elementary School Replacement Project in the amount of $1,400,000.00. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve the 2022 Bond Contingency Pool funding of Furniture, Fixtures, and Equipment (FF&E) for the 2022 Bond New Williams Elementary School Replacement Project in the amount of $1,400,000.00.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

4. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 44 for the 2022 Bond New Parks Elementary School Replacement Project in the credit amount of $25,200.00. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve Allowance Expenditure Authorization (AEA) No. 44 for the 2022 Bond New Parks Elementary School Replacement Project in the credit amount of $25,200.00.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

5. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 45 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of $26,360.00. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 45 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of $26,360.00.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

6. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 010 for the Pasadena ISD Softball Complex Project in the amount of $51,519.00. This item was pulled from the agenda. No vote was taken.

7. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 01 for the 2022 Bond Flooring Replacements Project - Package A in the credit amount of $123,800.64. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 01 for the 2022 Bond Flooring Replacements Project - Package A in the credit amount of $123,800.64.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

8. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 02 for the 2022 Bond Flooring Replacements Project - Package A in the amount of $49,161.45. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 02 for the 2022 Bond Flooring Replacements Project - Package A in the amount of $49,161.45.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

9. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 002 for the 2022 Bond Plumbing Upgrades at Sam Rayburn High School Project in the amount of $47,030.24. Motion by Kenny Fernandez, seconded by Nelda Sullivan to apporove Allowance Expenditure Authorization (AEA) No. 002 for the 2022 Bond Plumbing Upgrades at Sam Rayburn High School Project in the amount of $47,030.24.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

10. Consideration and possible approval of Blanket Electrical Service Easements to CenterPoint Energy Houston Electric, LLC. for the New Williams Elementary School Replacement Project in the amount of $1.00. Motion by Kenny Fernandez, seconded by Nelda Sullivan to approve a Blanket Electrical Service Easements to CenterPoint Energy Houston Electric, LLC. for the New Williams Elementary School Replacement Project in the amount of $1.00.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

**XII. Miscellaneous Section**

1. Consideration and possible approval to endorse Humble ISD Trustee, Marques A. Holmes, as the Region 4, Position A TASB Board of Directors candidate. Motion by Paola Gonzalez, seconded by Nelda Sullivan to endorse Humble ISD Trustee, Marques A. Holmes, as the Region 4, Position A TASB Board of Directors candidate.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

2. Consideration and possible approval to endorse either Spring ISD Trustee, Winford Adams, Jr. or Alief ISD Trustee, Ann Williams, as the Region 4, Position B, TASB Board of Directors candidate. Motion by Paola Gonzalez, seconded by Nelda Sullivan to endorse Spring ISD Trustee, Winford Adams, Jr. as the Region 4, Position B, TASB Board of Directors candidate.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

3. Set date for next regular meeting on Tuesday, August 25, 2026. Motion by Kenny Fernandez, seconded by Nelda Sullivan to set the date of the next board meeting for Tuesday, August 25, 2026.

AYES: Phelan, Gonzalez, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 5 to 0 vote.

**XIII. Adjournment at 8:01 p.m.**