



**Eden Prairie School Board  
Community Linkage Committee Meeting Minutes  
Crumb Deli, 7910 Mitchell Road, Eden Prairie, MN  
Wednesday, April 23, 2025**

*Charter per Board Policy GP 4.8: This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.*

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Committee Members: Steve Bartz, Jody Ward-Rannow, Kim Ross

Meeting Convened at 4:06 PM.

- Discussed first communication regarding educating the community on the role of the Board. Jody wanted to know more about the process of responding to emails sent to the board. We will recommend that this topic be added to a board workshop so all board members understand the current process and can potentially recommend improvements to the process. We discussed setting up an automated response to emails sent to the board email address that would let the sender know that their email was received and would also set an expectation as to when they can expect a specific response.
- Reviewed first draft of the next Measuring What Matters. Kim will make updates and send out revised version.
- Reviewed updates to the board activity tracker and highlighting upcoming events at the next board meeting.

Meeting adjourned at 5:11 PM.

**Action Items:**

- Kim to update MWM.
- Jody to do update on the board activity tracker at the board meeting.
- Steve to do update on the communication regarding how emails are handled at the board meeting.