

FINANCE COMMITTEE MINUTES

This meeting was held remotely via Google Meet
May 12, 2025 at 7:30 a.m.

Members in Attendance: John Bellingham, Jamie Bente, Lynda Boudreau, Rob Dehnert, Stacy Fox, Meghan Knutson, Brett Martindale, Joel Olson, Barbie Roessler, and Chad Wolff

Others in Attendance:

Members Absent: Dave Campbell and Jason Engbrecht

This meeting was called to order at 7:30 a.m.

I. Business Items

- a. Approval of the previous meeting minutes: Minutes from April's meeting were amended. A new document was uploaded to BoardBook with an amendment to strike through incorrect information. New information was then added in red. Motion to approve by Ms Boudreau and seconded by Mr Bente. Motion carried.

II. Contracts, Agreements, Bids and Grants for Review

- a. Approval of the FY26 Ice Arena Contract: This is the same contract as was presented for FY25. The rates remain the same. Motion to approve by Mr Olson and seconded by Mr Bellingham. Motion carried.
- b. Approval of the Revised FY25 Budget: This is a revision of the adopted budget that was originally approved back in June of 2024 for FY25. The revision is necessary to ensure that our budget correctly aligns with what our actual expenses are predicted to be. The general fund's adopted budget showed \$273k in expense over revenue compared to the revised showing \$664k expense over revenue. In the adopted budget, benefits were under budgeted by \$1.16 million. Title, Capital (Equipment and LTFM), and other expenditure budgets were increased by \$375k, 302k, and 70k respectively. Total expenditure budgets in the General Fund increased by \$1.9 million while revenue budgets were increased by 1.5 million, a difference of \$391k, expense over revenue, as compared to the adopted budget. Mr Wolff posed two questions; How was \$1.1 million in benefits missed and how was \$702k in special ed revenue missed. As to benefits, this was an oversight as to the increased cost of health insurance. As for special ed revenue, Mr Dehnert stated that just as of last year in FY24, federal funding was used for tuition billing and while the expense line was added in FY25 to the budget to account for this, the revenue budget line was not updated. The Food Service fund showed \$38k in revenue over expenses but our fund balance is too high and must be spent down. Ms Roessler stated that new equipment has been purchased for almost all kitchens, including a remodel of McKinley in order to house ALC students beginning in FY27. The revised food service budget for

FY25 now shows \$145k expense over revenue. Community Education didn't change too much with an overall increase of \$44k, expense over revenue compared to the adopted budget. In construction, projects are being completed sooner than predicted so we've had more expense being shown in FY25 than was originally budgeted for. We've seen more claims in our Self-Insurance fund as well so our revised budget for FY25 is now \$373k, expense over revenue, as compared to the adopted which showed revenues over expenses in the amount of \$117k. Mr Wolff asked Ms Roessler if she had any concerns over this budget revision. Ms Roessler replied that she wasn't concerned because our unassigned fund balance remains at a healthy level and there were no real issues or concerns with any of the other funds. Motion to approve the revised budget by Mr Bente and seconded by Mr Wolff. Motion carried.

III. Financial Performance

- a. April Student Counts: Mr Dehnert spoke to a new site to report students through Allina's creation of a Partial Hospitalization Program where students needing mental health treatments stay for up to 14 days. Faribault school provides a teacher to District One for 90 minutes per day in order to provide these students with education. Most of these students are already students of FPS so this is really just a shift in student counts from one site to the PHP site. However, some students in the PHP program are from other districts and we'll bill those districts for the appropriate tuition. Overall, we're down 71 students as compared to what we had budgeted for or roughly \$710k.
- b. April Comparative Financial Report: We see a clear difference in HVAC as April of 2024 shows no expense and April of 25 shows \$70k. This is due to a timing issue of when we received the bill. Ms Roessler stated that in one instance, we received the bill early and in another we received it late. As we are entering and paying these utility bills, they might not necessarily correlate with the month they are for. Water is on par with last year. We continue to see rebates in electricity and showed a negative expense for April of 2025. We saw some snow in March and so we did have expenses in April but overall, we're well under budget for snow removal. Our self-funded insurance showed revenue over expenses for the month of April and year to date, we're moving in the right direction. We're showing \$37k expenses over revenue compared to over \$100k last month.
- c. April Investment Report: We're continuing to leave a small balance at CCF bank because we still have some outstanding checks and to cover any unforeseen ACH withdrawals or deposits but most of these should have been switched over to Reliance at this point. Our main checking account at Reliance has an automated sweep of any dollar amount over \$750k into our savings account. Also, once our CD with Reliance matures, we'll move that into savings as well and no longer renew that particular CD.
- d. April Analytics: We updated the yearly analytical report to show the revised budget that was approved earlier in this meeting. This report now has us more aligned with where we are sitting as compared to years past. This also shows us deficit spending 5.3 million in FY25. \$4.3 million of that however comes from our

construction fund. Revenue from the sale of bonds for the construction project was already recorded in FY24 and is now sitting in the 06 fund balances.

IV. Financial Strategies

V. Next Meeting: June 16, 2025 at 7:30 am.

VI. Adjournment at 8:28 am: Motion to adjourn by Mr Bente and seconded by Ms Boudreau.

Respectfully submitted by Brett Martindale

**Faribault Public Schools
Enrollment Report by Building
FY 2024-2025**

May											
	McKinley	Jefferson	Lincoln	Roosevelt	Middle School	High School	ALC	FOA - MS	FOA - HS	Allina PHP	Total Served @ FPS
Early Childhood	65										65
VPK	66										66
Kindergarten		59	55	84							198
1		62	67	62							191
2		66	74	69							209
3		56	64	77							197
4		48	54	50							152
5		57	61	63							181
6					181						181
7					201			7			208
8					199			13		2	214
9						230	8		12	-	250
10						244	25		21		290
11						190	35		47	1	273
12						185	46		36		267
Total	131.00	348.00	375.00	405.00	581.00	849.00	114.00	20.00	116.00	3.00	2,942
+/-over Last Month	(1)	(10)	(2)	2	-	(4)	(2)	1	-	-	(16)

Faribault Public Schools Enrollment Report by Month

School Year 2024 - 2025

	September	October	November	December	January	February	March	April	May	YTD Average	Plus: Projected Tuition	Projected Total ADM
Early Childhood	53	55	56	76	71	73	71	66	65	65		65
VPK	66	66	66	66	66	66	66	66	66	66		66
Kindergarten	196	206	205	204	201	202	202	201	198	202	2.0	204
1	202	205	202	200	202	202	199	194	191	200	2.0	202
2	213	216	211	209	210	210	209	210	209	211	2.0	213
3	197	201	200	198	199	196	199	198	197	198	2.8	201
4	152	153	151	149	151	154	155	155	152	152	3.0	155
5	176	180	179	177	180	181	183	180	181	180	3.0	183
6	180	184	184	182	182	183	184	181	181	182	2.0	184
7	212	215	210	210	210	212	212	209	208	211	4.4	215
8	209	216	212	210	208	209	210	212	214	211	2.0	213
9	250	256	253	250	251	252	252	249	250	251	3.9	255
10	284	291	287	283	280	290	294	291	290	288	5.9	294
11	278	279	275	274	268	272	273	274	273	274	5.8	280
12	310	311	303	294	285	283	283	272	267	290	14.5	304
Total	2,978	3,034	2,993	2,982	2,964	2,985	2,992	2,958	2,942	2,981	53.3	3,034.2
		56	(40)	(11)	(18)	21	7	(34)	(16)			
EC-12 Average												
September -												
June		3,006	3,002	2,997	2,990	2,989	2,990	2,986	2,981			
Over (Under)												
Budget	(51)	5	(36)	(47)	(65)	(44)	(37)	(71)	(87)			

Faribault Public Schools
Comparative Financial Report - Select General Fund Expenditure Accounts
As of May 31, 2025

	FY24 May 2024	FY25 May 2025	FY24 YTD Through May 2024	FY25 YTD Through May 2025	FY24 FIN Budget	FY25 REV Budget	FY24 % of Budget through May 2024	FY25 % of Budget through May 2025
EXPENDITURES:								
HVAC	-	44,556	139,438	292,539	289,000	289,000	48.25%	101.22%
Water	7,614	8,259	72,335	77,041	60,700	67,200	119.17%	114.64%
Electric	64,266	48,695	594,322	576,120	642,000	639,000	92.57%	90.16%
Snow Removal	-	595	27,379	48,721	101,200	100,200	27.05%	48.62%
Total Expenditures	71,880	102,105	833,473	994,421	1,092,900	1,095,400	76.26%	90.78%

Faribault Public Schools
Comparative Financial Report - Self Insurance Fund
As of May 31, 2025

	FY24 May 2024	FY25 May 2025	FY24 YTD Through May 2024	FY25 YTD Through May 2025	FY24 FIN Budget	FY25 REV Budget	FY24 % of Budget through May 2024	FY25 % of Budget through May 2025
REVENUES:								
District Contributions	242,481	262,161	2,265,637	2,482,724	2,459,074	2,536,426	92.13%	97.88%
Employee Contributions	23,756	29,871	239,474	250,432	266,918	264,673	89.72%	94.62%
Retirees Contributions	10,228	5,310	98,931	79,951	133,531	85,261	74.09%	93.77%
Cobra Contributions	909	-	9,995	2,862	10,955	11,130	91.24%	25.72%
Total Revenue	277,374	\$297,342	\$2,614,037	\$2,815,968	\$2,870,478	\$2,897,490	91.07%	97.19%

EXPENDITURES:								
Medical Claims	189,365	154,983	2,074,588	2,407,549	2,327,127	2,782,154	89.15%	86.54%
Administrative Fees	10,318	124,991	316,917	488,478	403,953	403,787	78.45%	120.97%
Additional Charges	2,002	7,486	61,132	50,636	83,872	84,357	72.89%	60.03%
Total Expenditures	\$201,684	\$287,461	\$2,452,636	2,946,663	\$2,814,952	\$3,270,298	87.13%	90.10%

(\$130,695)



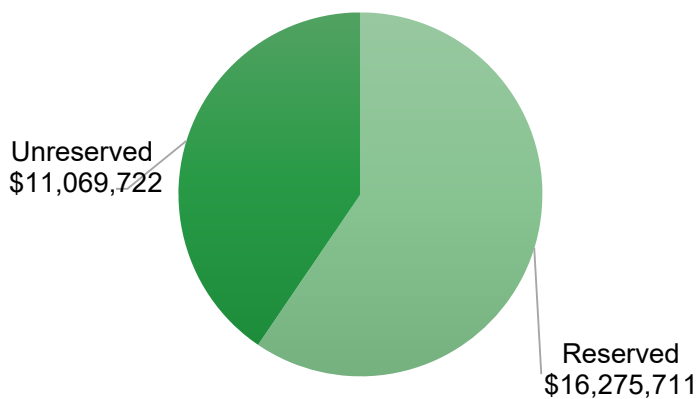
FARIBAULT PUBLIC SCHOOLS

Investment Balances

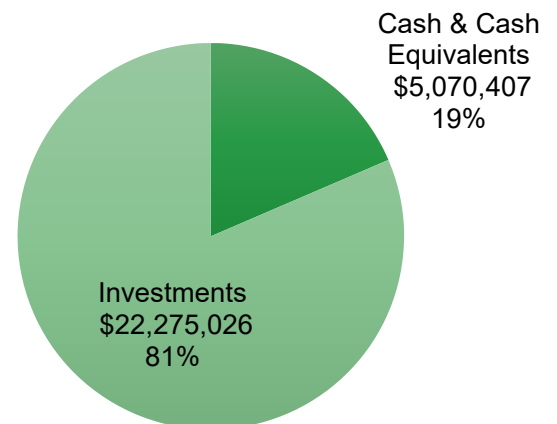
As of May 2025

	Ending Balance 4/30/2025	Ending Balance 5/31/2025	Interest/Div Earned
CCF - MAIN CHECKING	493,040.44	493,477.38	\$ 1,752.47
CCF -SAVINGS	1,304.49	-	1.70
RELIANCE - MAIN CHECKING	750,000.00	749,950.51	
RELIANCE - SAVINGS	2,918,065.04	2,346,154.76	3,781.03
MSDLAF+LIQUID MONEY MARKET	1,163,850.73	1,303,844.35	4,370.36
MSDLAF+ MAX MONEY MARKET	173,946.97	174,574.05	627.08
MN TRUST OPERATIONS	6,615,283.29	11,035,131.07	21,328.14
MN TRUST INVESTMENTS	4,108,240.84	4,108,240.84	
MN TRUST MAINTENANCE BONDS	4,023,977.60	4,035,108.23	11,130.63
US BANK - IRREVOCABLE TRUST	2,496,518.25	2,496,518.25	
US BANK - ROOSEVELT DEBT	27.19	27.27	0.08
FIRST UNITED BANK CD	150,000.00	150,000.00	
PREMIER BANK CD	150,000.00	150,000.00	
RELIANCE BANK CD	150,000.00	150,000.00	
STATE BANK OF FARIBAULT CD	150,000.00	150,000.00	
PETTY CASH	2,406.00	2,406.00	
TOTAL CASH AND INVESTMENTS	\$ 23,346,660.84	\$ 27,345,432.71	\$ 42,991.49

Asset Reservations



Liquidity



Faribault Public Schools ISD 656

Exp/Rev Summary - Fd

Period Ending May 31, 2025

Sequence: L, Fd

		25REV					% YTD	Remaining
Description		Annual Budget	Period 202511	Year To Date	% YTD	Encumbrances	+ Enc	Balance
E	Expenditure							
01	General	64,376,800.00	5,449,949.66	52,104,486.69	81%	179,696.06	81%	12,092,617.25
02	Food Service	3,061,170.00	286,921.76	2,093,950.78	68%	327,555.10	79%	639,664.12
04	Community Service	5,937,722.00	495,871.45	4,682,457.78	79%	8,321.28	79%	1,246,942.94
06	Building Construction	4,288,934.00	311,929.53	4,541,016.39	106%	0.00	106%	(252,082.39)
07	Debt Redemption	2,433,808.00	0.00	2,433,283.33	100%	0.00	100%	524.67
20	Internal Service	3,270,298.00	287,460.60	2,946,663.35	90%	0.00	90%	323,634.65
45	OPEB Irrevocable Trust	208,000.00	8,266.37	117,985.54	57%	0.00	57%	90,014.46
50	Student Activities	110,000.00	10,736.17	94,705.17	86%	352.43	86%	14,942.40
E	Expenditure	83,686,732.00	6,851,135.54	69,014,549.03	82%	515,924.87	83%	14,156,258.10
R	Revenue							
01	General	(63,712,549.00)	(9,418,906.84)	(52,962,820.41)	83%	0.00	83%	(10,749,728.59)
02	Food Service	(2,916,100.00)	(322,889.77)	(2,304,084.71)	79%	0.00	79%	(612,015.29)
04	Community Service	(5,872,644.00)	(369,308.55)	(3,969,290.31)	68%	0.00	68%	(1,903,353.69)
06	Building Construction	(250,000.00)	(11,130.63)	(260,337.38)	104%	0.00	104%	10,337.38
07	Debt Redemption	(2,494,862.00)	(501,920.94)	(1,945,242.73)	78%	0.00	78%	(549,619.27)
20	Internal Service	(2,897,490.00)	(297,342.03)	(2,815,968.44)	97%	0.00	97%	(81,521.56)
45	OPEB Irrevocable Trust	(145,000.00)	0.00	(111,132.87)	77%	0.00	77%	(33,867.13)
50	Student Activities	(108,000.00)	(13,414.80)	(108,477.73)	100%	0.00	100%	477.73
R	Revenue	(78,396,645.00)	(10,934,913.56)	(64,477,354.58)	82%	0.00	82%	(13,919,290.42)
Report Totals:		5,290,087.00	(4,083,778.02)	4,537,194.45	86%	515,924.87	96%	236,967.68

Faribault Public Schools ISD 656

Multi Year Guideline by Object Series

Sequence: Fd, O/S

Description		202311			202411			202511		
		Budget 23FIN	Year to Date	%	Budget 24FIN	Year to Date	%	Budget 25REV	Year to Date	%
01 General										
100 Salaries & Wages		33,329,686.00	26,577,178.10	80%	36,691,729.00	28,165,828.28	77%	35,400,605.00	28,375,613.63	80%
200 Employee Benefits		12,376,700.00	9,892,940.54	80%	12,743,620.00	10,337,708.17	81%	13,187,389.00	10,825,540.47	82%
300 Purchased Services		8,789,786.00	7,417,774.66	84%	9,419,104.00	8,322,675.21	88%	10,442,726.00	8,686,162.44	83%
400 Supplies & Materials		2,867,236.00	3,208,923.87	112%	2,870,733.00	2,073,022.09	72%	2,864,209.00	2,147,783.18	75%
500 Capital Expenditures		1,327,615.00	1,416,685.77	107%	2,066,851.00	1,979,215.84	96%	2,053,292.00	1,887,270.69	92%
800 Other Expenditures		430,293.00	353,579.97	82%	621,589.00	285,679.65	46%	428,579.00	182,116.28	42%
01 General		59,121,316.00	48,867,082.91	83%	64,413,626.00	51,164,129.24	79%	64,376,800.00	52,104,486.69	81%
	Report Totals:	59,121,316.00	48,867,082.91	83%	64,413,626.00	51,164,129.24	79%	64,376,800.00	52,104,486.69	81%