

A.D. Hay Elementary * Fremont Elementary * Union Elementary

500 South I Street

Lakeview, Oregon 97630

(541) 947 – 2136 Fax (541) 947 - 3535

MEMORANDUM

To: Will Cahill, Superintendent

From: Susan Warner, Principal

Date: May 4, 2020

Re: TammyHicks

Please accept my request to reassign Tammy Hicks to a fourth grade teaching position at A.D. Hay Elementary for the 2020 – 2021 school years.