

FOR DECISION

AGENDA ITEM:

March 18, 2014

SUBJECT: Unit Ventilator Pre-Purchase (26) Award

MOTION: That the Board of Education of Oak Park District 97 award a contract to Midwest Applied Solutions, Inc., in the total amount of \$244,780, for the pre-purchase of 26 unit ventilators for the approved districtwide temperature control project as described in the memorandum to the Superintendent dated February 25, 2014.



Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE: Unit Ventilator Pre-Purchase Award (26 unit ventilators)

DATE: March 18, 2014

The Board of Education reviewed, at its February 25, 2014 meeting, the preliminary recommendation to award a contract to Midwest Applied Solutions, Inc. for the pre-purchase of 26 unit ventilators for the districtwide temperature control project in the total amount of \$244,780. Between initial review and approval this evening, FAC (Facilities Advisory Committee), also reviewed the recommendation, as well as the process followed in acquiring this bid. FAC fully supports the recommendation to award a contract to Midwest Applied Solutions, Inc.

Therefore, it is my recommendation that a contract in the amount of \$244,780 be awarded to Midwest Applied Solutions, Inc. for the pre-purchase of 26 unit ventilators. Attached are the previous documents shared with the Board at its February 25, 2014 meeting.

tmo
attachments (4)



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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE: Unit Vent Pre-Purchase Bid Package for 23 Classrooms

DATE: February 25, 2014

The Board of Education authorized the pilot temperature control project going out to bid and it was recommended by the District's architectural firm, STR Partners LLC, given the necessary lead time, that these units, along with the elevator at Whittier School, be let early as a pre-purchase package. The appropriate legal notice calling for both of these projects appeared in the January 29, 2014 issue of the Wednesday Journal (see attached copies of bid notices) with a bid opening date set for Thursday, February 20, 2014 at 10:00 a.m.

With the movement of two Early Childhood classrooms from Holmes School to Whittier School and the need to move the existing Art Room (conversion to two Early Childhood classrooms) at Whittier to the second floor, an additional three unit ventilators needed to be acquired, thus making the total number of units 26. The additional Early Childhood classrooms are being funded through IDEA and Medicaid funds.

On Thursday, February 20, 2014, three bids were received (attached is a summary of those three bids). Also attached is a letter from STR Partners LLC recommending award to Midwest Applied Solutions, Inc., in the total amount of \$244,780 for the 26 units. Jennifer Costanzo is unable to be at the meeting on Tuesday evening; however, Norm will be there and he has worked closely with both Jennifer and the mechanical engineer and should be able to respond to any questions raised. However, if Board members do have questions prior to Tuesday evening, perhaps they could share with you and I can provide answers at the meeting Tuesday evening.

tmo
attachments (4)

PUBLIC NOTICES

PUBLIC NOTICE

**OAK PARK ELEMENTARY
SCHOOL DISTRICT 97
OAK PARK, ILLINOIS**

**INVITATION TO BID FOR:
The pre-purchase of classroom
MECHANICAL UNIT
VENTILATORS**

Oak Park Elementary School District #97 is seeking bids for Mechanical Unit Ventilator Pre-Purchase for equipment to be installed at the Whittier Elementary School. Specifications and bid forms will be available on Thursday 2.6.14 from Best Imaging, 55 East Monroe St., Lower Level, Conc. , Chicago, IL 60603 and 312.357.9050, service@emailbest.com. Payment and delivery arrangements should be made through Best Imaging Solutions. Bidding documents will be available for review at the offices and/or on-line at the following:

STR Partners LLC, 350 West Ontario Street, Chicago, Illinois 60664 (in office only)
McGraw Hill Construction (Dodge)
Reed Construction Data
Best Imaging Solutions

No Pre-Bid conference will be held.

Bids are due no later than 10:00 a.m. on Thursday, February 20, 2014 in the District 97 Administration Building, located at 970 Madison St., Oak Park, IL 60302, at which time all bids will be opened and read publicly in the Board Room. Each envelope should be sealed and plainly marked, Whittier Elementary School Unit Mechanical Ventilator Equipment Pre-Purchase.

1. Bid should contain all costs.

2. Bids must be firm bids.

3. The Board of Education reserves the right to accept or reject any or all bids, to waive any irregularities in the bidding, and to accept the bid or bids which it determines to be in the best interest of the school district.

Questions should be directed to Steve Schafer in the office of CS2 Design Group, LLC at 847-981-1880.

Published in Wednesday Journal
01/29/2014



STR PARTNERS LLC
350 WEST ONTARIO STREET
SUITE 200
CHICAGO IL 60654
T 312.464.1444
F 312.464.0785
www.strpartners.com

February 20, 2014

Ms. Therese O'Neill
Assistant Superintendent of Finance and Operations
Oak Park Elementary School District 97
970 W. Madison Ave
Oak Park, IL 60302

Re: **Recommendation on Construction Contract Award**

Unit Vent Pre-Purchase Bid Package for 23 Classrooms
STR Project No. 13198

Dear Ms. O'Neill:

Proposals were received for the above-referenced project at the District Administration Office, 970 W. Madison St., Oak Park, Illinois. Proposals were publicly opened and read aloud on Thursday, February 20, 2014 at 10:00 a.m. local time.

Enclosed, for your information, is a copy of the Bid Tabulation Sheet listing the Proposals received from the unit ventilator suppliers. Also enclosed is a letter from Midwest Applied Solutions, Inc., the apparent lowest bidder, indicating that they have reviewed and confirmed their bid.

Our mechanical consultant, CS2 Design Group, has positive past experience working with Midwest Applied Solutions. Therefore, we recommend that an award for construction be made to Midwest Applied Solutions, Inc.

Midwest Applied Solutions, Inc.
30 N. Wolf Road, 1st Floor
Hillside, IL 60162

Base Bid	\$244,780.00
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TOTAL CONTRACT WORK	\$244,780.00
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The preceding recommendation represents our interpretation and understanding of the bids submitted. Please do not hesitate to contact us if you have any questions or need any additional information.

Sincerely,
STR Partners LLC

Jennifer Costanzo, AIA, LEED AP
Principal

BID TABULATION SHEET

Project Name: **Unit Ventilator Pre-Purchase for 23 Classrooms**
 Owner: **Oak Park Elementary District 97**
 STR Project No: **13198**
 Opening Date: **February 20, 2014**
 Opening Location: **Oak Park District Administration Offices**

	Flo Mech	Thermosystems, Inc	Midwest Applied Solutions, Inc	
Acknowledge Added/Issued: (1)	✓	✓	✓	
Bid Form	✓	✓	✓	
Bid Bond	✓ (Cashiers Check)	✓ (Cashiers Check)	✓ (Check)	
Substitution Sheet	N/A	N/A	N/A	
Non-Collusion Affidavit	✓	✓	✓	
Individual Drug-Free	✓	✓	✓	
Contractors Drug-Free	✓	✓	✓	
Human Rights Act	✓	✓	✓	
Bidder Eligibility Certification	✓	✓	✓	
Business Enterprise Certification	✓	✓	✓	
Smoking and Tobacco Policy	✓	✓	✓	
Criminal Background Check/Sex Offender	✓	✓	✓	
Contractors Qualification A305	✓	✓	✓	

TOTAL BASE BID	\$272,830	\$286,750	\$244,780
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