

**Minutes of Regular Meeting
March 26, 2019**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted its Regular Monthly Board of Trustees meeting on Tuesday, March 26, 2019, at the Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Dr. Collins, Dr. Stacey Donald, Mr. Andy Hardin, Mr. Mac Hendricks, Mr. Steve Matthews, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Adrian Rodriguez.

Chairman Collins called the meeting to order at 5:30 p.m. in Board Room 139 at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

WORK SESSION

Chairman Collins called the Work Session to order at 5:27 p.m. in Board Conference Room 135 at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees certified that the meeting was posted according to Article 551.001 of the Texas Government Code. One item was discussed.

1. Dual Credit Tuition Reduction of Outlying Districts – Dr. Neil Matkin

No formal action was taken

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001

Section 551.071: Consultation with Attorney

Section 551.072: Deliberations about Real Property

Section 551.074: Personnel Matters

RECONVENE, 7:06 p.m., Board Room 139

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Trustee Orr led the Pledge of Allegiance to the United States flag, and Trustee Rodriguez led the Texas Pledge.
3. On motion of Trustee Matthews, second of Trustee Orr, the Board of Trustees unanimously approved the minutes of the February 26, 2019 Regular Board Meeting.

PUBLIC COMMENT

No public comment was submitted.

PRESENTATIONS

1. Linda Muiysson, Wellness Program Director, presented on Collin’s upcoming Health and Safety Fair, which will take place March 29, 2019 from 9 am – 2 p.m. at the McKinney Campus Conference Center. All are welcome to attend

2. Bill King, VP Provost of the Technical Campus, presented an update of the Celina Schematic Design. The Senior Designer from Beck Architecture presented slides on the development of the Celina Campus.

Trustee Donald inquired if Beck Architecture worked with anyone on the landscaping and the parking lots to ensure student safety as there are more and more night classes coming to Collin College.

The Senior Designer from Beck Architecture ensured Trustee Donald that they are working with a landscape architect to ensure campus safety. The parking lot is well lit and there are larger landscaping islands to create clear walking paths separated from cars.

Dr. Matkin also added that camera locations have already been established, and the landscaping has been designed to ensure maximum student and faculty safety.

Trustee Menon suggested that the “Collin College” sign be placed on the higher building so it could be seen from the country road.

2019-3-1 Personnel Report for March 2019

The Personnel Report for March 26, 2019, included sixty-three Faculty Three-Year Contracts, thirty-seven Faculty Contract Extensions, seventy-seven Faculty One-Year Contracts, three Sabbatical Leaves, three administrative appointments, twelve staff appointments, four promotions/lateral changes, and five resignations/terminations.

Dr. Rebecca Orr gave an overview of the process of contract renewals and extensions and the role that the Council on Excellence plays in reviewing multi-year contract packets.

Trustee Collins asked about the duration of the total process of these contract renewals and extensions. Dr. Orr reported that the process takes nearly eleven months.

Trustee Rodriguez praised those who received three-year contracts and expressed how impressed he is with the faculty and how great they are with the students.

2019-3-1a Approval of Three-Year Faculty Contracts for 2019-2020

On motion of Trustee Rodriguez and second of Trustee Matthews, the Board of Trustees of Collin County Community College District approves Three-Year Faculty Contracts for 2019-2020 with Trustee Orr abstaining from the vote.

Name	Discipline	Campus
Adams, James Brett	History	Frisco Campus
Alexandrowicz, Neal	Geology	Plano Campus
Allen, Jeff	Kinesiology	Plano Campus
Amerson, Cynthia	Nursing	McKinney Campus

Bailey, Mindi	Humanities	Frisco Campus
Baweja, Tripat	Engineering	Plano Campus
Brannon, William	English	Plano Campus
Brown, Denise	Mathematics	Plano Campus
Brown, Peggy	Humanities	Plano Campus
Bryant, Levi R.	Philosophy	Frisco Campus
Cain, Donna	Biology	Plano Campus
Cox, Greg	Emergency Medical Services	McKinney Campus
Crisson, Copeland E.	Computer Networking	Frisco Campus
de Castro, Dulce	Foreign Languages	Plano Campus
Elung, Erick	Biology	Frisco Campus
Ferrier-Watson, Sean	English	Plano Campus
Fletcher, Ryan	English	Plano Campus
Foreè, Christopher H.	English	Plano Campus
Galloway, James	Mathematics	Plano Campus
Haas, Sally	Mathematics	McKinney Campus
Harsh, Michael	Computer Networking	Frisco Campus
Hirschy, Sharon	Child Development/Education	Plano Campus
Juliano, Lisa	Mathematics	McKinney Campus
Kenyon, Lynette	Mathematics	Plano Campus
Kirkpatrick, Bridgette	Biotechnology	Plano Campus
Krueger, Audrey	Nursing	McKinney Campus
Kukla, William J.	Real Estate	Frisco Campus
Langford, Yuh-Jiun Lin	Developmental Mathematics	Frisco Campus
Lawson, Jonathan N.	Biology	Plano Campus
LeMarie, Stefanie	Criminal Justice	Frisco Campus
Makokha, James A.	Economics	Frisco Campus
Matranga, Jennifer	Nursing	McKinney Campus
McBee, Melinda	English	McKinney Campus
McCourt, Helen	English	Plano Campus
McCulloch, David L.	Biology	Plano Campus
McKee, Michael	Commercial Art	Plano Campus
McMillen, Toni L.	English	McKinney Campus
Miadzvedskaya, Alena	Developmental Mathematics	Plano Campus
Mizell, Kay	English	Plano Campus
Mulcahy, Courtney	Dance	Plano Campus
Nyman, Kim Parker	Communication Studies	Frisco Campus
Orr, Rebecca B.	Biology	Plano Campus
Perkins, Gina	English	McKinney Campus
Phillips, Joseph Michael	History	Plano Campus
Pickens, Thomas	History	Frisco Campus
Pittman, J. Marshall	Communication Design	Plano Campus
Randall, Clay	Economics	Plano Campus
Rhodes, Sherry	Communication Studies	Plano Campus
Rynbrandt, Ryan	Political Science	Plano Campus

Sage, Diana	Speech Communication	Frisco Campus
Sauter, Alan	Mathematics	McKinney Campus
Sikes, Steven	Mathematics	Plano Campus
Sizemore, Joyce	Nursing	McKinney Campus
Smoot, Jason	Developmental Mathematics	Plano Campus
Snyder, Jason	Mathematics	McKinney Campus
Sullivan, Gerald Winfield	Anthropology	Plano Campus
Thurman, Catherine Marie	Developmental Mathematics	Frisco Campus
Venkatesan, Jayashree	English as a Second Language	Plano Campus
Volanto, Keith	History	Plano Campus
Wallace, Dean	Accounting	Plano Campus
Warren, Jenny	Communication Studies	Plano Campus
Whitney, William	Cybersecurity	Frisco Campus
Zimmerman, John	Supply Chain Management	Plano Campus

2019-3-1b Approval of Three-Year Faculty Contract Extensions for 2019-2020

On motion of Trustee Menon and second of Trustee Donald, the Board of Trustees of Collin County Community College District unanimously approved Items 1b through 1d of the Personnel Report for March 26, 2019, as presented.

By action stated above, the Board of Trustees of Collin County Community College District approved Three-Year Faculty Contract Extensions for 2019-2020:

Name	Discipline	Campus
Abramoske-James, Stephanie	Criminal Justice	Frisco Campus
Boyd, Rodney	Humanities	Frisco Campus
Brooks, Cathleen	Sociology	McKinney Campus
Cardenas, Deborah	Biology	Plano Campus
Cartwright, Tiffany	Political Science	McKinney Campus
Cockerell, Gloria	Marketing	Frisco Campus
Davanloo, Shiva	Nutrition	Frisco Campus
Dawson, Peter	Business Administration	Plano Campus
Duke, Catherine	Developmental Mathematics	Frisco Campus
Friedl, Christina	Education	Plano Campus
Gibbons, Jeff	Engineering	Frisco Campus
Grose, Nicole	Biology	Frisco Campus
Gruver, Cynthia	Paralegal	Frisco Campus
Hanvey, Karen	Integrated Reading & Writing	Plano Campus
Jumper, Brandy	Developmental Mathematics	Plano Campus
Kapocsi, Linda	English as a Second Language	Plano Campus
Karr, Rosemary	Developmental Mathematics	Plano Campus
Lipscomb, Dan	Psychology	Plano Campus
Loinette, Kerry	Speech	Plano Campus
Lonsdale, Sarah	Mathematics	Frisco Campus
Malek, Cyrus	Mathematics	Plano Campus
McMillion, Tonya	Communication Design	Plano Campus

Meyer, Tracey	Psychology	Frisco Campus
Moore, Marta	English	Plano Campus
Rich, Nelson	Biology	Plano Campus
Richardson, Leslie	English	Plano Campus
Rizzo, Steven	English	Frisco Campus
Rodriguez, Lorena	Economics	McKinney Campus
Schueth, Michael	English	Plano Campus
Sears, Julie	English	Plano Campus
Stern, Larry	Sociology	Plano Campus
Tulloch, Sam	History	Plano Campus
West, Aaron	Music	Frisco Campus
Wilkison, Kyle	History	Plano Campus
Wohead, Judith	Speech	McKinney Campus
Young, Tyler	Political Science	McKinney Campus
Zweig, Elaine	Child Development	Plano Campus

2019-3-1c Approval of One-Year Faculty Contracts for 2019-2020.

By action stated above, the Board of Trustees of Collin County Community College District approved the One-Year Faculty Contracts for 2019-2020:

Name	Discipline	Campus
Adams, Hannah	Biology	Plano Campus
Amelkina, Olga	Music	Plano Campus
Ballard, Nancy	Biology	McKinney Campus
Basham, Tamara	Environmental Technology	Plano Campus
Beck, Leah	Developmental Mathematics	McKinney Campus
Beri, Meenakshi	Economics	Frisco Campus
Birdsong, Daniel	Art	Plano Campus
Boozer, David	History	Frisco Campus
Bottoms, Carol	Biology	Frisco Campus
Cain, Tammy	Biology	Frisco Campus
Clark, Misti	Computer Science	Frisco Campus
Cooper, Khimen	English	Plano Campus
Courtright, Jeffrey	Philosophy	Plano Campus
Eaves, Sharon	Psychology	McKinney Campus
Elphick, Keith	English	McKinney Campus
Essary, Charles	Respiratory Therapy	McKinney Campus
Evarts, Heather	Nursing	McKinney Campus
Fant, Raymond	Computer Maintenance	Frisco Campus
Farrin, John	English	Plano Campus
Farrow, Shelley	Nursing	McKinney Campus
Fischer, Mark	English as a Second Language	Plano Campus
Fish, Sarah	English	McKinney Campus
Gallamore, Monice	History	Frisco Campus
Genneken, Anna	English	Plano Campus
Gilbert, James	Management Development	Frisco Campus
Gonsoulin-Getty, Patrick	Geology	Plano Campus

Grimes, Glen	Computer Science	Frisco Campus
Gunter, Rachel	History	Plano Campus
Headrick, Dawn	Respiratory Therapy	McKinney Campus
Hernandez, Jacqueline	Integrated Reading & Writing	Frisco Campus
Hoenig, John	History	Plano Campus
Holtfrerich, Michael	Mathematics	Frisco Campus
Humphreys, Krystal	History	McKinney Campus
Irwin, Coury, Shanna	Mathematics	McKinney Campus
Jarvis, Elizabeth	Nursing	McKinney Campus
Javeed, Lubna	Integrated Reading & Writing	Frisco Campus
Johnson, Craig	Construction Management	Frisco Campus
Johnson, Elizabeth	Mathematics	Plano Campus
Jones, Blaine	Emergency Medical Technology	McKinney Campus
Kelley, Leslie	Psychology	Frisco Campus
Kholdi, Ali	Interior Design	Frisco Campus
Larson, Rebekah	Nursing	McKinney Campus
Lewis, Rhonda	English	Frisco Campus
Lussier, Kristie	English	McKinney Campus
Macready, John	Philosophy	Plano Campus
Masar, Thingal	Nursing	McKinney Campus
May, Samuel J.	Geology	Frisco Campus
McLeroy, Robert	Real Estate	Frisco Campus
Moore, Brittany	English	Frisco Campus
Neal, George	Art	Frisco Campus
O'Neil, Kimberly	Political Science	Frisco Campus
Otis, Lisa	Nursing	McKinney Campus
Panahi, Mehrdad	Mathematics	Frisco Campus
Park, Hyungkoo	Mathematics	Plano Campus
Reczek, Ronald	Culinary Arts	Frisco Campus
Restmeyer, Christina	Health Information Management	McKinney Campus
Rice, David	Mathematics	Frisco Campus
Rice, Jennifer	Developmental Mathematics	Frisco campus
Robinson, Robert	Chemistry	Frisco Campus
Romo, Lynlee	Nursing	McKinney Campus
Rutherford, Kenya	Interpreter Education	Plano Campus
Sanders, Brian	HVAC	Frisco Campus
Smith, Donna	Surgical Technology	McKinney Campus
Stroman, Dianne	Environmental Technology	Frisco Campus
Sutherlin, Sean	English	Plano Campus
Tahiro, Mohammed	Economics	Frisco Campus
Thapa Magar, Krishna	Mathematics	Plano Campus
Tobin, Eric	Hospitality	Frisco Campus
Ur-Rehman, Kashir	Accounting	McKinney Campus
Valenzuela, Rosalinda	Political Science	Plano Campus
Vincent, Tiffany	Political Science	Plano Campus

Wallace, James	Audio Engineering	Frisco Campus
Wang, Zhiqiang	CAD	Frisco Campus
Washington, Kaycee	Management Development	Frisco Campus
Weiland, David	History	Plano Campus
Wilson, Amy	Nursing	McKinney Campus
Ybarra, Regina	Psychology	McKinney Campus

2019-3-1d Approval of the Sabbatical Leave requests for qualified Collin faculty and staff members for 2019-2020.

By action stated above, the Board of Trustees of Collin County Community College District approved the following Sabbatical Leave requests for qualified Collin faculty and staff members for 2019-2020:

EMPLOYEE	DIVISION	LEAVE PERIOD
Cardwell-Wilson, Meghan	Dance	Fall 2019
Kirby, Lisa A.	Communication/Humanities	Fall 2019
Rodriguez, Lorena	Economics	Fall 2019

2019-3-1e Approval of Administrative Appointments

On motion of Trustee Moses and second of Trustee Menon, the Board of Trustees of Collin County Community College District unanimously approved Items 1e through 1h of the Personnel Report for March 26, 2019, as presented.

By action stated above, the Board of Trustees of Collin County Community College District approved the following administrative appointments:

NAME	TITLE	DATE	DEPARTMENT	REASON
Julie Bradley	N: Interim Chief Financial Officer O: Associate Vice President, Controller/Student Financial Services	03/19/18	Business Office	Interim replacement
Michelle Millen	N: Dean, Academic Affairs O: Director, Health Information Management	03/18/19	Health Sciences	Replacement
Sherry Schumann	N: Interim Executive Vice President O: Senior Vice President	03/19/19	President's Office	Interim replacement

2019-3-1f Approval of Staff Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following staff appointments:

NAME	TITLE	DATE	DEPARTMENT	REASON
Kevin Adams	Master Plumber	03/01/19	Facilities Administration	New position

Brittany Cortez	Coordinator, Outreach and Student Success	03/18/19	Dual Credit	Replacement Elizabeth Howard
Anzhelika Isham	Manager, Payroll	02/25/19	Payroll	New position
Angela McGill	Director of Student Housing Operations	03/04/19	Student Housing	New position
Wyatt Ogden	Plant Operations Worker	03/25/19	Physical Plant Support Services	Replacement Aaron Luong
Federico Ramos	Operator/Maintenance HVAC Technician	03/25/19	Physical Plant Support Services	New position
Anna Rieve	Tutor, Writing Center	03/11/19	Writing Center	New position
Katherine Rios	Purchasing Assistant	02/25/19	Purchasing	Replacement Leslie Hooker
Amber Risteen	Accounts Payable Associate	03/11/19	Accounts Payable	Replacement Katherine Meyer
Holly Sanchez	Administrative Assistant III	01/22/19	District President's Office	Replacement Roxanne Jones
Fidel Villalpando	Plant Operations Worker	02/20/19	Physical Plant Support Services	Replacement JR Hanley
Maxine Walker	HR Manager, Employment	02/20/19	Human Resources	New position

2019-3-1g Approval of Promotions/Changes

By action stated above, the Board of Trustees of Collin County Community College District approved the following promotions/changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Pamela Dutro	N: Reference Librarian O: Administrative Assistant	03/04/19	Library - CPC	Replacement Joan Mendez
Elizabeth Howard	N: College and Career Counselor (Temporary) O: Coordinator, Outreach and Student Success	01/01/19	Dual Credit	Replacement Megan Shutt
Pamela Minot	N: Veterans Services Advisor O: Veterans Services Specialist	03/01/19	Financial Aid	Replacement Shontel Pearson
Janet Rogan	N: Degree Plan Specialist O: Admissions/Records Assistant	12/07/18	Registration and Records	New position

2019-3-1h Approval of Resignations/Terminations

By action stated above, the Board of Trustees of Collin County Community College District approved the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Raymond Fitzgerald	01/31/19	5	Call Center Specialist	Call Center	Resignation
Brenda Kihl	03/18/19	19	Executive Vice President	President's Office	Resignation
Kenneth Lynn	03/18/19	2	Chief Financial Officer	President's Office	Resignation

Dena Pritchett	02/01/19	13	Supervisor, Testing Center	Testing Center	Resignation
Marilyn Webster	03/06/19	<1	Testing Center Assistant	Testing Center	Separation

2019-3-2 Report Out of the Organization, Education, and Policy Committee and First Reading of Local Board Policies

Discussion: Chair of the Organization, Education, and Policy Committee Mac Hendricks reported that the committee met earlier in the day at 4:30 p.m. He stated that Collin College staff submits policy changes to this committee for review, and four were submitted today. Only three of the policies will be moved forward in the first reading of these policies. The policy to be held from this first reading will be BBG (Local) Board Travel – Proposes an annual travel budget for college-related travel for individual trustees. More information is needed for the policy change.

Trustee Moses asked if there was a timetable needed for this policy to be reviewed. Trustee Hendricks said there was not.

As a part of the college’s comprehensive review of all policies and with input from the Texas Association of School Board’s Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- **CT (Local) Intellectual Property** – Incorporates modifications based on recommendations from TASB and the Texas Higher Education Coordinating Board related to royalties and adds a definition of educational materials.
- **DH (Local) Employee Standards of Conduct –consensual relationships** – establishes new requirements regarding consensual relationships at Collin.
- **DJ (Local) Nepotism** – clarifies the impact of familial and other relationships that can create a conflict of interest.

Trustee Menon asked what the motivation was behind policy CT (Local) Intellectual Property and requested a summary of the changes.

Dr. Matkin replied that there are circumstances in which there are a variety of issues in which the college has faculty working on products on Collin College time. The college has been studying that issue from different angles with different committees and groups to develop policies to reflect the college’s values and to continue to stroke innovation but to keep Collin College in an environment which keeps everything legally sound.

Trustee Menon asked if the policy changes were minor tweaks and Dr. Matkin confirmed that was correct.

This being a first reading of local board policies, no action is required.

2019-2-3 Consideration of Approval for a Contract for Electronic Access Software and Equipment from CBORD to Retrofit Existing Campuses as Required by the Safety Plan

Discussion: At its meeting on November 14, 2017 the Board of Trustees approved the Collin College Safety Plan which included modifying necessary entrances and egresses throughout the district to be instantaneously locked in case of an active shooter event. The new system will

allow for all external doors to be locked immediately through the CBORD operating system without any manual intervention. CBORD and Blackhawk Integrations, along with Collin College IT, Police and Facilities leadership, conducted a scope analysis and developed this recommendation. The hardware and readers will be manufactured by ASSAY ABLOY (Corbin Russwin) which is the College facilities' standard developed for the 2017 capital improvement program. Implementation will begin in late spring-early summer 2019. The planned retrofit sequence is: Courtyard, Collin Higher Education Center, McKinney, Frisco and Plano campuses. The duration of the project schedule is 9 to 12 months with a not-to-exceed cost of \$2,500,000 (which includes a 9.5% contingency).

Bill King, Executive Director of Facilities, presented information regarding COARD and the single card access system, which included information on access and security, the district wide campus safety plan and the CBORD partnership.

Trustee Collins asked if the cards are encrypted periodically. Mr. King did not have an answer but said he would get back with the trustees with the information.

Dr. Matkin informed the trustees that the funds for this project are coming from the College Safety Plan that was approved in November 2017. The \$2,500,000 also includes a 9.5% contingency for unplanned expenses. If the 9.5% contingency is not used, the funds will be placed back into the account for the Safety Plan to be available for expenditure for other safety and security items.

The District President recommends approval of a contract to purchase software and equipment from CBORD to retrofit exterior entrances of existing campuses to an electronic access system.

On motion of Trustee Hendricks, second of Trustee Menon, the Board of Trustees of Collin County Community College District unanimously approved the contract for electronic access software and equipment from CBORD to retrofit existing campuses as required by the safety plan.

2019-3-4 Consideration of the Approval of Tuition Waiver for Out-of-District and Out-of-State Dual Credit Students

Discussion: Texas Education Code Section 54.216 authorizes the governing board of an institution of higher education to waive all or part of the tuition and fees charged for a student enrolled in a dual credit high school course. Due to large numbers of families moving to Collin College's service area that are not inside the taxing boundaries of the College, enrollment of dual credit students paying out-of-district tuition is increasing. During the 2018-2019 academic year over 900 additional dual credit students with a residency status of out-of-district or out-of-state enrolled in classes. Dual credit students have a higher college-going rate, are more likely to attend Collin College after graduation, and are more likely to complete a degree. To promote a college-going culture in collaboration with our local independent school districts and to maintain an equal tuition rate for dual credit students, a waiver equal to the difference between in-district tuition and out-of-district or out-of-state tuition is recommended. Students who have graduated from high school will no longer be eligible to receive the waiver.

Trustee Collins asked if this is a program that would help the out-of-district students attend Collin College and Dr. Matkin confirmed that was the case. Trustee Orr asked if the students were in our service area. Dr. Matkin confirmed that the students live in our service area. Trustee Donald commented that there had been discussion on the possibility of amending this motion to include a 3-year pilot program.

Trustee Hendricks commented that he hopes approved tuition waivers for out-of-district and out-of-state dual credit students are subject to review every year. Trustee Hardin wanted it noted that the tuition will be lowered for those out-of-district and out-of-state dual credit students who do not pay taxes. This is being done as an inducement to have more individuals attend Collin College.

On motion of Trustee Donald, second of Trustee Matthews, the Board of Trustees of Collin County Community College District unanimously approved tuition waivers for out-of-district and out-of-state dual credit students subject to review in three years.

2019-3-5 Approval of Bid Report for March 2019

Discussion: The Bid Report for March 2019 included two new solicitations and one contract revision.

Dr. Matkin discussed:

Purchase Request #1 Fume Hood Replacements. This project includes the removal of two old fume hoods and the installation of two new fume hoods in the chemistry lab classrooms at the Plano Campus. Invitation to bid (ITB) Number 4219 was issued to procure the replacement of Fume Hoods at the Plano Campus. Two (2) responses were received and evaluated by a team consisting of the Executive Director of Facilities, Plano Campus Plant Operations Manager, and the engineer for the project who determined the bid submitted by DMI Corporation would provide the best value to the District. The bid submitted by DMI Corporation was determined to be both responsible and responsive to all solicitation requirements. DMI Corporation successfully completed two (2) fume hood replacements at the Plano Campus last year.

Fume hoods are used in the chemistry lab classrooms to protect students, staff, faculty and the environment from exposure to hazardous chemicals. The current fume hoods are reaching end of useful life.

This purchasing request is for spend authorization of \$92,704.00, which is budgeted in the Plano Campus FY19 Renewal and Replacement budget, subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request # 2 Fourier Transform Nuclear Magnetic Resonance Spectrometer. The 2015 American Chemical Society Guidelines specify an operating NMR spectrometer as essential to excellent undergraduate Chemistry programs. A NMR spectrometer would significantly improve students' preparation for the workforce by developing a deeper understanding of course content, improving instrumental knowledge and practical skills, and providing empirical experiences, emphasizing processes associated with scientific discovery and higher-order thinking skills.

Invitation to bid (ITB) Number 4213 was issued to procure a new FT-NMR Spectrometer. Two (2) responses were received and evaluated by a team consisting of Chemistry faculty and staff who determined the bid submitted by Nanalysis Corp. would provide the best value to the District. The bid submitted by Nanalysis Corp. was determined to be both responsible and responsive to all solicitation requirements.

The NMR spectrometer, useful wherever the identification and characterization of chemical compounds is required, will facilitate students' design of the experiment sequence, acquisition of required technical analytical instrumentation skills, and effective address of open-ended problems through self-directed learning. The Frisco Campus is the only campus in the District that does not have an NMR spectrometer. The McKinney Campus implemented the FT-NMR spectrometer five (5) years ago, and the Plano Campus implemented a NMR spectrometer over ten (10) years ago.

This purchasing request is for spend authorization of \$52,025.00 which is budgeted in the Chemistry departments' FY19 operating budget and subsequent year's budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request # 2 Additional Funds for the Purchase of Public Safety Supplies and Equipment. These purchases span several categories, which include firearms, ammunition, tactical/riot equipment, speed enforcement equipment, night vision/thermal imaging equipment, breathing apparatus, protective clothing, gas detection devices, and fire hoses/nozzles. Contracts also include hourly labor rates for equipment installation/repair service.

GT Distributors, Dooley Tackaberry, Inc., Nardis Inc., and CMC Government Supply have contracts through the BuyBoard cooperative purchasing program to provide public safety supplies and equipment, Contract Numbers 534-17 and 524-17, and are in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code. Reference (REF) Number 3963, has been issued in order to track the volume of spend for public safety supplies and equipment procured on behalf of the District. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spending.

These purchases provide essential equipment for use by the Collin Police Department, Law Enforcement Academy, Fire Science Academy and EMS. The Board approved the original contract in June 2018 for a total amount of \$70,000.00. This purchasing request is for spend authorization for an additional \$63,000.00 which is budgeted in the various departments' FY19 operating budget, subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031. The term of contract is July 1, 2018 through August 31, 2019.

Collin College District President Dr. Matkin recommends the Board of Trustees approve a contract for Fume Hood Replacement at the Plano Campus from DMI Corporation, the contract to purchase a new Fourier Transform Nuclear Magnetic Resonance (FT-NMR) Spectrometer

from Nanalysis Corp. for the Chemistry department and to approve the expenditure of additional funds for the purchase of public safety supplies and equipment for Police, Fire and EMS from GT Distributors, Dooley Tackaberry, Inc., Nardis Inc., and CMC Government Supply for the District.

Trustee Menon asked if these items are within budget, and Dr. Matkin confirmed that they were.

On motion of Trustee Moses, second of Trustee Rodriguez, the Board of Trustees of Collin County Community College District approved the Bid Report for March 2019 as presented.

INFORMATION REPORTS

The following reports were provided for the Board's information:

Statement of Net Position as of February 28, 2019

Summary of Current Funds Revenues and Expenses as of February 28, 2019

Monthly Investment Report as of February 28, 2019

Quarterly Investment Report as of February 28, 2019

Quarterly Grant Budget Amendments Quarterly as of February 28, 2019

AECOM Monthly Report for February 2019

DISTRICT PRESIDENT'S ANNOUNCEMENTS:

Dr. Matkin reported that the Collin College Foundation's annual scholarship fundraiser, the Stetson & Stiletto Standoff, set a record on March 2 raising more than \$247,000! The sell-out crowd of nearly 400 people squared off in a "Luck of the Irish" trivia competition inside the library of the Plano Campus. Special thanks to presenting sponsor PBK, trivia host Mike Doocy of Fox 4 Sports and all the community partners, donors and officials who helped fill a "pot of gold" for student scholarships.

Collin College's Public Relations Department received two prestigious marketing awards at the annual conference of the National Council of Public Relations & Marketing in San Antonio. "Eppich Discoveries," an article by Marketing Coordinator Kirk Dickey about the archaeological discoveries of Professor Keith Eppich, received a Gold Award in writing – the organization's highest honor. In addition, a logo created by Graphic Designer Daniel Quong for "Know Now," a drug awareness program sponsored by Student Life, received a Bronze Award. Congratulations to the Public Relations staff for their award-winning work!

Developmental Education Professors Catherine Thurman and Suzanne Jones, and Director of Developmental Education Dr. Tina Jackson, accepted the National Organization for Student Success Program of Promise award at the organization's March conference. Collin College was recognized by NOSS for its work implementing corequisite models.

Collin College's pop a capella group *OneSound* took third place in the International Championship of Collegiate A Capella (ICCA) Southwest Quarterfinal, March 9. *OneSound* bested groups from four-year schools including Texas Tech, Texas State, Tulane and The University of Texas at Austin to earn third place in the quarterfinal competition, which was held at the Allen Performing Arts Center. This is the group's best finish in ICCA to date. *OneSound's* plans for the future include releasing an EP, creating a music video, and continuing to compete.

The group will perform its spring show on April 26 and 27 at 7 p.m. in the John Anthony Theatre at Collin College's Plano Campus. Admission is free.

College Dance Day Frisco took place on March 4 at Collin's Frisco Campus. This is the first time the Dance Department's recruiting event for high school dancers was held at Frisco Campus. More than 100 high school dancers spent the day on campus, participating in four dance classes chosen from 16 offered by Collin College Dance Department faculty. Attending students were from Centennial High School, Liberty High School, Newman Smith High School, and Reedy High School. The day concluded with an informal performance featuring high school dancers as well as the Collin Dance Ensemble and members of the Collin College Dance Performance classes from the Frisco and Plano campuses. College Dance Day was presented under the direction of Professor Meghan Cardwell-Wilson.

Associate Dean Lupita Murillo Tinnan is serving as Vice Chair for the 73rd annual conference of the National Conference of Academic Deans scheduled this July.

Collin College received a very nice handwritten note from State Representative Candy Noble congratulating us for receiving the Best & Brightest award for the 4th year in a row, as well as our 4th year being named a military-friendly school.

Lastly, a letter was received from SACS letting the college know that the Bachelor of Science in Nursing degree application will be under consideration at the next board meeting in June.

BOARD ANNOUNCEMENTS

Trustee Rodriguez congratulated the Council of Excellence on all their hard work.

Trustee Donald encouraged students to attend the health fair on Friday. She was impressed with the health fair last year, including all of the free screening offered. Congratulations was given to faculty for approval of their contracts and to Lisa Vazquez for her achievements.

Trustee Menon congratulated faculty for approval of their contracts.

Trustee Orr congratulated faculty for approval of their contracts and encouraged individuals to attend the health fair. He also pointed out the amount of growth Celina is having and how much it has changed. He also likes seeing all of the efforts being taken to make our campuses safe.

Trustee Hardin congratulated to faculty for approval of their contracts and for all of their hard work and service. He also thanked students for attending the meeting tonight. Trustee Hardin had the opportunity to attend a candidate forum and encourages everyone to attend one as there are many of them to attend. He reminded everyone that the last day to register to vote is April 4th. Trustee Hardin also had the opportunity to attend *Footloose* and thought the students did a great job.

Trustee Hendricks mentioned that the college is very fortunate to have Dr. Matkin.

Trustee Matthews echoed the congratulations his fellow trustees made.

Trustee Moses congratulated faculty and staff as well.

Chairman Collins thanked the students and staff that attended tonight's meeting.

ADJOURNMENT

There being no further business, Chairman Collins adjourned the March 26, 2019, meeting of the Board of Trustees of Collin County Community College District at 8:11 p.m.