

**Harvey School District (HSD) 152**  
**Policy Committee Meeting**  
**Wednesday, May 9, 2018 at 4:00 p.m.**  
***Central Office Boardroom***

**Agenda:**

**1. Call to Order at 4:09 pm**

**Present:** Board Member Gloria Johnson (Chairperson); Myra Gardner (Co-Chair); Dr. Quintella Bounds (Facilitator), and Nicole Wright (Board Secretary).

Agenda was amended to reflect correct policy numbers 7:160 and 7:165

**2. Review of PRESS PLUS**

➤ **PRESS PLUS Issue 97, January/February 2018**

- 5:20 Workplace Harassment Prohibited

➤ **Other District Policies**

- 5:230 Maintaining Student Discipline
- 7:160 Student Appearance
- 7:165 School Uniform

**3. Job Descriptions with corrections**

- Behavior Intervention Specialist

**4. Administrative Procedures and Exhibits Update:**

➤ **Issue 94, March 2017**

- 4:15-AP Protecting the Privacy of Social Security Numbers
- 4:130-E Free & Reduced-Price Food Services: Meal Charge Notification
- 4:180-AP1 School Action Steps for Pandemic Influenza
- 4:180-AP2 Pandemic Influenza Surveillance and Reporting
- 5:130-AP Email Retention
- 5:220-AP Unsatisfactory Performance Report for Substitute Teachers
- 5:270-E Notice of Employment
- 5:285-AP Drug and Alcohol Testing for School Bus/Commercial Vehicle Drivers
- 6:70- AP Teaching About Religions
- 7:190-E2 Student Handbook Checklist
- **7:190 AP4 Physical Restraint**

**5. Proposed Policy Committee Meeting Dates for 2018-19 Calendar Year are the 1<sup>st</sup> Wednesday of each month:**

September 5, 2018  
October 3, 2018  
November 7, 2018  
December 5, 2018

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February 6, 2019

March 6, 2019

April 3, 2019

May 1, 2019

**Next Meeting Scheduled Wednesday, June 6, 2018 at 1:00 pm**

**Adjournment: 4:55 pm**

**Action Item:**

The Policy Committee recommends the Harvey School District 152 Board of Education **approve and adopts policy 5:20 Workplace Harassment Prohibited**, Administrative Procedure 4:15AP Protecting the Privacy of Social Security Numbers, **and Exhibits 5:220AP Unsatisfactory Performance Report for Substitute Teachers and 7:190E2 Student Handbook Checklist.**

The Policy Committee recommends the Harvey School District 152 Board of Education approve and adopts the following job descriptions for a **Behavior Intervention Specialist.**