



ACTON PARTNERS

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Sent via electronic mail to jason.andrus@huckabee-inc.com

May 10, 2026

Mr. Nate Wensowitch
Executive Director of Facilities, Construction and Bond Programs
Hays CISD

Re: Proposal for Building Enclosure Consulting Services
Hays HS #4 Storefront and Curtain Wall Testing
APC No. 2026.0101

Dear Mr. Wensowitch:

At your request, Acton Partners, LLC Consulting (APC) is pleased to provide this proposal for building enclosure testing services for the referenced project. This letter describes our proposed scope of services and provides associated budgets.

BACKGROUND

Based on our correspondence with you, we understand that New High School #4 is a new education facility to be located in Buda, Texas. Bartlette Cocke General Contractors (BCGC) is the General Contractor, and Huckabee is the Architect-of-Record. We understand that air and water infiltration testing is required by the project specifications for both the storefronts and curtain walls. Sections 08 4313 and 08 4413 requires AAMA 503 (as referenced by AAMA E1105 along with a reference to air testing with no listed standard) testing of the mock-up along with 10% of the glazed areas, performed at 35% and 50%. Additional testing is to be performed in accordance with AAMA 501.2, at 2 locations per area at 10% and 50%. The mock-up is also intended to be tested. A rough accounting of openings is as follows:

- Approximately 491 storefront openings of various sizes (at 18 areas)
- Approximately 13 curtain wall openings of various sizes (at 3 areas)

SCOPE OF SERVICES

The following is our proposed scope of services based on our current understanding of the project.

Task 1: Water Testing

APC can perform water testing of installed conditions. We anticipate this will include the performance of the following tests:

- **Nozzle Testing:** Testing of curtain wall and storefront perimeters and interface conditions in general accordance with AAMA 501.2, *Quality Assurance and Diagnostic Water Leakage Field Check of Installed Storefronts, Curtain Walls and Sloped Glazing Systems*, and
- **Chamber Testing:** Testing of window, storefront, and/or curtain wall units in accordance with AAMA 503, *Field Testing of Newly Installed Storefronts, Curtain Walls, and Sloped Glazing Systems*. This testing standard incorporates both water testing (ASTM E1105) and air testing (ASTM E783).

Based on our understanding of the specifications, testing is to include the following:

- Storefronts: 50 AAMA 503 tests along with 36 AAMA 501.2 tests
- Curtain Walls: 2 AAMA 503 tests along with 6 AAMA 501.2 tests

This volume of testing is anticipated to require 20 mobilizations, with each mobilization being a single day (typically around 5 separate tests can be performed per day). Testing can be performed on concurrent days. Given the scale of the project, it is unlikely that the testing can be scheduled strictly to the requisite percentages of completion.



One APC representative will be on site to direct and document the testing, along with two to four representatives of Leak Investigation & Testing Services. A Water Test Report will be issued after each round of testing, documenting the test procedures and results.

We have assumed that access to a water source and interior and exterior power sources will be provided by the general contractor, along with access to the test areas provided by the general contractor or installer. APC and the design team are assumed to select locations and coordinate with field conditions. Costs for retesting of failed conditions are not included in the estimate and will incur additional expenses.

BUDGET AND TERMS

Based on the scope of services proposed above, APC recommends the following budget for professional fees and expenses:

Phase	Task	Description	Fees	Expenses	Total
1	1	Testing and Reports	\$ 63,000	\$ 70,000	\$ 133,000
TOTAL			\$ 63,000	\$ 70,000	\$ 133,000

All services will be provided on a time-and-expense basis and per our attached *Terms and Conditions for Professional Services*, dated April 13, 2026, unless APC and the signing party can reach a separate agreement. APC will endeavor to provide advance notice of out-of-scope services or other factors requiring charges not included in the above budget estimate. Further requests for work by the client will be considered as notice to proceed with an understanding of the additional costs. Upon request, APC can provide additional services, including meeting attendance, site visits, and water testing. Budgets for these services can be provided under separate cover.

AUTHORIZATION

You may provide formal authorization by signing in the space below and returning via electronic mail or by providing written notice to proceed.

We appreciate the opportunity to work with you on this project. Please contact us if you have any questions or if we can provide additional assistance.

Sincerely,

Jeffrey A. Acton, PE
Principal
Acton Partners, LLC
Texas Registered Engineering Firm F-16437

Acceptance:

Signature

Date

Printed Name/Title

Attachments: *Terms and Conditions for Professional Services*

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