



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Education
& Early Development

DIVISION OF INNOVATION &
EDUCATION EXCELLENCE

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MEMORANDUM

TO: Jackie Hanson, Superintendent
Sandra Marker, Records Manager

FROM: Felicia Wells, Identification and Recruitment Specialist

DATE: August 13, 2026

SUBJECT: FY2027 Title I-C Literacy Grant Allocation - Craig School District

The district's allocation for the FY2027 Title I-C Literacy Grant is: \$2,600

A grant to purchase books for distribution to eligible migratory children has been set up at the Alaska Department of Education and Early Development (DEED) for the district. The goal of this supplemental grant is to support districts in improving literacy with migratory children and their families. Family literacy nights are encouraged, as well as supporting literacy efforts of migratory children who are not yet in school or migratory children who have dropped out of school. *Please note that districts that have schools consolidating their Title I-C funds into their Title I-A Schoolwide programs must use their literacy grant funds only on their currently eligible migratory children.*

The district may order books and reading materials and distribute them in a manner that suits the district and the migratory children. Funds may be used to support literacy events in conjunction with the book distribution. Additionally, the grant may be used for stipends for certified teachers, paraprofessionals, tribal leaders, or elders to provide instruction/present at migratory family literacy nights.

Allowable Uses of Title I-C Literacy Grant Funds	Service Code
Books	A
Magazine subscriptions	A
E-books	A
E-reader subscriptions	A
Gift certificates to <i>local bookstores</i> ***	A
Gift certificates to <i>local book fairs</i> (Scholastic, etc.)	A
Expenses associated with running migratory family literacy events led by a certificated teacher	L1*
Expenses associated with running migratory family literacy events led by a non-certificated individual	L2**

*Must be led by a certificated teacher whose time to conduct the activity was at least partially paid with Title I-C literacy grant funds,

**Must be led by a non-certificated individual whose time to conduct the activity was at least partially paid with Title I-C literacy grant funds,

***District must have a process to ensure that children are choosing appropriate books from the local bookstore.

Prohibited Uses of Title I-C Literacy Grant Funds
Purchase of gift cards (including Amazon)
E-reading devices (Kindle, Nook, etc.)
Food (except when provided for migratory children and their families during literacy event)

Budget and Reimbursements – Grant Management System (GMS)

Districts will use the [Alaska Education Grants Management System](#) (GMS) for budgeting and requesting reimbursements for the Title I-C Literacy Grant. GMS is the online tool that DEED uses to administer several grants. The paper application previously submitted by the district was used to determine the allocation amount. The Migrant Literacy Grant found within the **Migrant Supplemental Application** within GMS will need to be completed to budget the district's allocation and quarterly requests for reimbursements. Please refer to the [2026-2027 Migrant Supplemental Application GMS Handbook](#) found in the GMS Document Library for more information. If the district needs assistance with the Title I-C Literacy Grant within GMS, please contact Sarah Emmal at sarah.emmal@alaska.gov or at (907) 465-3826.

All costs must be encumbered by **June 30, 2027**. Funds may not be carried over into the next fiscal year. The district's business office should submit quarterly reimbursement requests and a fourth quarter reimbursement request by **July 31, 2027**. The Final Expenditure Report (FER) is due by **August 15, 2027**. All reimbursement requests will be made through GMS.

Title I-C Literacy Grant Final Report

Districts are required to submit a final report by **June 15, 2027**. Districts will briefly describe how the Title I-C Literacy Grant funds were used. In addition, the district will provide the following counts:

- **Total number of books or other literature** funded through the Title I-C Literacy Grant.
- **Number of eligible migratory children who received a book or other literature** funded through the Title I-C Literacy Grant.
- **Number of eligible migratory children who participated in related literacy instruction/activity** led by a **certificated teacher** whose time to conduct the activity was at least partially funded through the Title I-C Literacy Grant.
- **Number of eligible migratory children who participated in a related literacy instruction/activity** led by a **non-certificated individual** whose time to conduct the activity was at least partially funded through the Title I-C Literacy Grant.

Questions

For specific questions regarding allowable use of Title I-C Literacy Grant funds and corresponding Supplemental Service Codes, contact Felicia Wells at felicia.wells@alaska.gov or at (907) 465-8722.