



**Board of School Trustees  
Mansfield Independent School District**

TITLE: Consideration and Approval of  
Resolution #26-01 Administrative Authority to  
Process Routine Budget Revisions, Adjustments and  
Transfers

DATE: July 22, 2025

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**ACTION**

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**BACKGROUND:**

The district processed budget amendments in the previous year with the board ratifying the amendments at the monthly meeting. This greatly enhanced district operations and expedited the approval of expenditures that rely on budget amendments that are reclassifications between functions within a campus/department normal allocations.

**CONSIDERATION:**

Administration is recommending that routine budget revisions, amendments and transfers up to \$500,000 continue to be processed administratively with a budget amendment report presented to the board on a monthly basis for ratification. Non-routine budget revisions, adjustments, and transfers which increase or decrease revenues and other financing sources and uses, along with the corresponding revisions in expenditures; or budget revisions, adjustments, and transfers which reduce or increase the fund balance of any related fund; or transfers between funds; or transactions exceeding \$500,000 will not be processed. Such non-routine budget revisions, adjustments and transfers would continue to be presented to the Board of Trustees for approval prior to processing.

**RECOMMENDATION:**

The Superintendent recommends that the Board approve Resolution #26-01 for Approval of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers.

**RECOMMENDED MOTION:**

Move to adopt Resolution #26-01 for Approval of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers.